



MILLENNIUM CHALLENGE ACCOUNT NEPAL (MCA-NEPAL)

Procurement of Consultant Services for Independent Audit Services

Addendum #1

Date: 03 January 2025

RFO Ref: MCA-N/PM/QCBS/016

This Addendum No. 1 modifies respective portions of the Request for Offers (RFO) issued on 23 December 2024. The changes, as indicated below, are effective on the date of issue of this Addendum.

Except as expressly amended by this Addendum, all other terms and conditions of the Request for Offers Document issued on 23 December 2024 remain unchanged and shall remain in full force and effect in accordance with their terms.

SN	Pages/Paragraph	Amendments
1.	Request for Offers (RFO), Section III. Qualification and Evaluation Criteria, 3.7 Qualification Table "3.2 Financial Criteria" (Page 10 of RFO document)	If required by DS ITO 12.5 (a), the Offeror shall provide evidence showing that it has the sufficient financial capacity needed for this Contract, as required in Form TECH-2A. Each Associate must provide the information required in TECH-2A. Has been replaced by: If required by DS ITO 12.5 (a), the Offeror shall provide evidence showing that it has the sufficient financial capacity needed for this Contract, as required in Form TECH-2A. (Not Applicable) Each Associate must provide the information required in TECH-2A.

<p>2.</p>	<p>Request for Offers (RFO), Section III. Qualification and Evaluation Criteria, 3.7 Qualification Table</p> <p>“3.7.3 Financial Situation”</p> <p>(Page 20 of RFO document)</p>	<p>3.7.3 Financial Situation table has been replaced as per the Annex I (attached below) of this Addendum.</p>
<p>3.</p>	<p>Request for Offers (RFO), Section IVB. Financial Offer Forms</p> <p>Form FIN-2. Price Summary</p> <p>Note 1.</p> <p>(Page 57 of RFO document)</p>	<p>The following Note 1. Included in the “Form FIN 2. Price Summary” has been deleted.</p> <p>1. Indicate the total price to be paid by the Accountable Entity in each currency. Such total price must coincide with the sum of the relevant sub-totals indicated in Form FIN-3. (Tax provisions relevant to this RFO are set out in Section VI, General Conditions of Contract.)</p>
<p>4.</p>	<p>Request for Offers (RFO), Section IVB. Financial Offer Forms</p> <p>Form FIN-4. Breakdown of Remuneration</p> <p>Note 1.</p> <p>(Page 59 of RFO document)</p>	<p>The Form FIN-4 has been replaced as per the Annex II (attached below) of this Addendum.</p>
<p>5.</p>	<p>Section I. Instruction to Offerors ITO 17 Offer Submission 17.1 (i) (Page 22 and 23 of Instruction to Offerors)</p>	<p>Offerors should use the following filename format for Offers:</p> <p>i. Technical Offer filename: [Offeror's Name] – Procurement Title - Ref# [insert RFO number]</p> <p>ii. Financial Offer filename: [Offeror's Name] – Procurement Title - Ref# [insert RFO number]</p> <p>has been amended to read as follows:</p> <p>Offerors should use the following filename format for Offers:</p> <p>i. Technical Offer filename: [Offeror's Name]_Tech Pro_Audit</p> <p>ii. Financial Offer filename: [Offeror's Name]_Fin Pro_Audit</p>

Annex I

Factor	3.7.3 Financial Situation						
Sub-Factor	Requirement	Offeror					Documentation Required
		Single Entity	Joint Venture			Sub-Consultant	
			All members combined	Each member	At least one member		
3.7.3.1 Financial Situation (if required in the DS)	Submission of evidence of the Offeror's financial capacity to mobilize and sustain the Services as stated under TECH-2A.	Must meet requirement	N/A	N/A	N/A	N/A	Tech-2A

Form FIN-4. Breakdown of Remuneration

Re: Independent Audit Services

RFO Ref: MCA-N/PM/QCBS/016

[Information to be provided in this form shall only be used to establish price reasonableness and to establish payments to the Offeror for possible additional services requested by the Accountable Entity.]

Name ²	Position ³	Person-Month Fully Loaded Rate ⁴	
Foreign Staff			NPR
		Home	
		Field	
		Home	
		Field	
		Home	
		Field	
Local Staff			

1. Field work means work carried out at a place other than the Offeror's home office and Employer's Office
2. Form FIN-4 shall be filled in for the same Key Professional Personnel and other Personnel listed in Forms TECH-8 and 9.
3. Professional Personnel shall be indicated individually; support staff shall be indicated by category (e.g., draftsmen, clerical staff).
4. Positions of the Key Professional Personnel shall coincide with the ones indicated in Forms TECH-8 and 9.
5. For foreign and local staff, indicate separately person-month rates for home and field work. Provide fully loaded prices (including international travel, communication, local transportation, site visit, office expenses, and shipment of personal effects, direct and indirect costs, all required insurances, overhead, profits and any other expenses required to carry out the assignment successfully as per Terms of Reference and Conditions of Contract).
6. See DS ITO 12.10 regarding travel-related expenses, if applicable.
7. The rates provided here multiplied by the input/Level of effort provided under TECH-9 shall be approximately equal to the Financial Proposal.