



MILLENNIUM CHALLENGE ACCOUNT NEPAL (MCA-NEPAL)

Consultancy Services for Implementation of the Livelihood Restoration Plan (LRP) for Transmission Line Project

Addendum #1

Date: 30 December 2024

RFO Ref: MCA-N/ETP/QCBS/015

This Addendum No. 1 modifies respective portions of the Request for Offers (RFO) issued on 12 December 2024. The changes, as indicated below, are effective on the date of issue of this Addendum.

Except as expressly amended by this Addendum, all other terms and conditions of the Request for Offers Document issued on 12 December 2024 remain unchanged and shall remain in full force and effect in accordance with their terms.

SN	Pages/Paragraph	Amendments
1.	Request for Offers (RFO), SECTION III. QUALIFICATION AND EVALUATION CRITERIA, 3.4 Evaluation Criteria (Page 12,13 and 14 of RFO document)	This has been replaced as per the Annex I (attached below) of this Addendum.
2.	Section I. Instruction to Offerors ITO 17 Offer Submission 17.1 (i) (Page 22 and 23 of Instruction to Offerors)	Offerors should use the following filename format for Offers: i. Technical Offer filename: [Offeror's Name] – Procurement Title - Ref# [insert RFO number] ii. Financial Offer filename: [Offeror's Name] – Procurement Title - Ref# [insert RFO number]

has been amended to read as follows:

Offerors should use the following filename format for Offers:

i. Technical Offer filename: [Offeror's Name]_Tech Pro_TL LRP

ii. Financial Offer filename: [Offeror's Name]_Fin Pro_TL LRP

Annex I

SECTION III. QUALIFICATION AND EVALUATION CRITERIA

3.4 Evaluation Criteria

An Offer will be rejected if it does not earn a total minimum score of **80 points out of 100 points**. An Offer may be rejected, at the discretion of the Accountable Entity, if the firm does not satisfy the mandatory criteria as per the table below. In addition, Offers may be rejected, at the discretion of the Accountable Entity, if any of the Key Personnel fails to satisfy the mandatory requirements.

The Offeror will be rejected if its Offer does not clearly demonstrate that it meets the following minimum mandatory criteria:

Ref	Item
Mandatory Criterion 1	None

Criteria, sub-criteria, and point system for the evaluation of Technical Offers.		
ITO 24.1	Criteria, sub-criteria	Points
	1. Organizational Capability and Experience of the Consultant	
	Evidence of organizational capability and relevant experience in the execution of projects of a similar scale and complexity in the infrastructure development sector , as follows:	
1.1	The consultant should have 20 years of general experience.	8
1.2	The Consultant should have at least 15 years of work experience in designing, organizing and implementing livelihood development and restoration programs.	10
1.3	Working experience in the project districts (at least in five project districts) in similar nature of assignment.	2
	Total Points for This Criterion	20
	2. Approach, Methodology, Work Plan, and Organization and Staffing	

2.1	<p>Proposed Technical approach and methodology: Extent to which the proposal explains the Consultant’s understanding of the objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of detail of such output.</p> <p>In case the Consultant is proposing sub-consultant (s) or the Consultant is in Joint Venture, the Consultant shall provide details on how they intend to manage the Sub-Consultant(s) or Joint Venture partner(s) efficiently.</p>	8
2.2	<p>Proposed Work Plan: Extent to which the work plan clearly defines the activities of the assignment, their content and duration, phasing and interrelations, milestones and delivery dates of the reports.</p>	6
2.3	<p>Proposed project organization and staffing: Extent to which the Proposal provides a clear, logical and appropriate staffing pattern (including Key and Non-Key Personnel) with responsibilities among different staff positions adequately defined including coordination and management among tasks and between offices/Joint Venture members and physical locations.</p>	6
	Total Points for This Criterion	20
	3. Key Personnel	
3.1	Team Leader	
3.1.1	Master’s degree in any discipline.	2
3.1.2	Minimum 8 years of experience in a leading position for livelihood programs/projects.	4
3.1.3	Experience in managing at least one livelihood restoration project in infrastructure projects.	4
3.1.4	Experience of mainstreaming gender and social inclusion, environmental and social aspects in at least two projects.	4
3.1.5	Experience of working/engaging with multi-stakeholders in livelihood projects.	1
3.2	Monitoring and Evaluation Specialist	
3.2.1	Bachelor’s degree in any discipline.	1
3.2.2	Minimum 5 years of experience in leading monitoring and evaluation work for livelihood projects.	2
3.2.3	Developed M&E framework/plan for at least two livelihood projects.	3
3.2.4	At least one experience in database design and implementation.	2
3.2.5	Experience in training under LRP.	1

3.3	Lot Program Coordinator - First	
3.3.1	Master's degree in social science/applied /natural science or any discipline.	1
3.3.2	At least 7 years' experience in leading and coordinating project/program management.	2
3.3.3	Experience of mainstreaming gender and social inclusion, environmental and social aspects in at least one project.	2
3.3.4	Experience of working/engaging with multi-stakeholders in the livelihood/skill training sector.	2
3.3.5	Experience in training management.	1
3.4	Lot Program Coordinator – Second	
3.4.1	Master's degree in social science/applied /natural science or any discipline.	1
3.4.2	At least 7 years' experience in leading and coordinating project/program management.	2
3.4.3	Experience of mainstreaming gender and social inclusion, environmental and social aspects in at least one project.	2
3.4.4	Experience of working/engaging with multi-stakeholders in the livelihood/skill training sector.	2
3.4.5	Experience in training management.	1
3.5	Lot Program Coordinator – Third	
3.5.1	Master's degree in social science/applied /natural science or any discipline.	1
3.5.2	At least 7 years' experience in leading and coordinating project/program management.	2
3.5.3	Experience of mainstreaming gender and social inclusion, environmental and social aspects in at least one project.	2
3.5.4	Experience of working/engaging with multi-stakeholders in the livelihood/skill training sector.	2
3.5.5	Experience in training management.	1
3.6	Senior Agriculture Specialist	
3.6.1	Master's degree in agriculture	2
3.6.2	At least 10 years of experience in implementing agro-based projects.	3
3.6.3	Experience of providing at least five agro-based trainings	1
3.7	Senior Livestock Specialist	
3.7.1	Master's degree in animal science	2
3.7.2	At least 10 years of experience in implementing livestock related projects.	3

3.7.3	Experience of providing at least five livestock-based trainings	1
	Total Points for This Criterion	60
	Total Points for All Criteria	100
	The minimum technical score St required to pass is	80
4	<p>Non-Key Personnel:</p> <p>The CVs of the proposed Non-Key Personnel will be evaluated on a pass-fail basis as per the requirement of Section V. Terms of Reference “Team composition, key responsibilities, required qualification and experience”.</p> <p><i>Note: If any the proposed non-key staff are determined not to be qualified for the proposed positions, MCA-Nepal will request during contract negotiations that these individuals be replaced prior to contract start, or at any point during contract implementation if they are not performing adequately.</i></p>	Pass/Fail
	If none of the scores awarded by the TEP reach or exceed the minimum technical score (St), the Accountable Entity reserves the right to invite the Offeror receiving the highest technical score (St) to negotiate both its Technical and Financial Offers. If the negotiations fail to result in an acceptable contract within a reasonable time, the Accountable Entity reserves the right to terminate the negotiations, at its sole discretion, and to invite—again, at its sole discretion—the Offeror receiving the next highest technical score (St) to negotiate both its Technical and Financial Offers.	
ITO 25.10	<p>The formula for determining the financial scores is the following: $S_f = 100 \times F_m / F$, in which S_f is the financial score, F_m is the lowest price and F the price of the Offer under consideration.</p> <p>The weights given to the Technical and Financial Offers are: $T = 80\%$ and $F = 20\%$</p>	

Note:

In accordance with the AE PPG, the Offeror's past performance on MCC-funded contracts, as well as their past performance on other contracts for work demonstrating experience relevant to this assignment, will be considered, particularly in relation to the evaluation criterion/criteria described above that call for the Offeror to demonstrate relevant capabilities and experience in the Accountable Entity’s evaluation of the Consultant’s Offer. ITO 26.1 of this RFO notifies the Offeror that the Accountable Entity reserves the right to contact Forms TECH-4 and TECH-5 References as well as other sources to check references and past performance.