



**CLARIFICATION#1**  
**FOR**  
**COMMUNICATION SUPPORT SERVICES (ISSUED ON 22 JULY 2024)**  
**Ref No: MCA-N/PM/SH/075**

SN	Reference to the Request for Quotation	Questions from Service Provider	Response of Millennium Challenge Account Nepal (MCA-Nepal)
1.	Note 5 of <b>List of Services and Delivery Schedule</b> (Attachment 2)	The number of designs that you have mentioned or the number of travels that need to be done will be divided into a two years period of time?	The number of designs and number of travels provided in the Attachment 2 of <b>List of Services and Delivery Schedule</b> are tentative in number for four years. It is assumed that the site visit will be around 2- 4 times a year. Actual number of visits and graphic design will be determined as per actual requirement communicated by the Contract Manager.
2.	Under Attachment 3- Blanket Purchase Agreement (BPA) terms and conditions, clause 7.1  Under Attachment-1 Scope of service, para 5 Qualification and Evaluation Criteria	As a firm the people within the organization keep on changing within a 2 years time period so what happens if the person whose CV is sent is no longer working with us. Also it's the firms' responsibility to fulfill the work hence why do you require us to send the CV of our key personnel?	Please refer to clause 7.1 of Attachment 3- Sample Blanket Purchase Agreement and BPA Conditions that states “However, if it is required to replace the key personnel for the assignment by the Service Provider, no amendment will be issued, instead it can come into effect after the exchange of letters and approval from the contract manager.”  If, for any reason beyond the reasonable control of the Service Provider, such as retirement, death, medical incapacity, among others, it becomes necessary to replace the

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			<p>Key Personnel, the Service Provider shall provide as a replacement a person of equivalent or better qualifications.</p> <p>The work will be carried out by the person employed by the firm and a qualified person is pre-requisite for carrying out the assignment.</p>
3.	Para (3.p) of Request of Quotation	What would be the work of segregation? the 400 designs over a span of 2 years? If there is a design to be made how much well in advance will we be communicated and how long will be the delivery time period.	The provided 400 designs are tentative in number for four years i.e. 2-year Base Period and 2-year Option Period. The work will be carried out based on the task order which will be issued for the required service at least 3 working days in advance and timeline to deliver will be negotiated depending on the volume of work
4.	Para (3.a)	There are some areas of work that we probably don't have expertise in. Do we leave it blank?	As stated in para (3.a) “Your price quotation/(s) for the BPA shall be for <b>all</b> the Services as described in the attached documents and submitted only in the attached”. You may associate (joint Venture) with other service provider to enhance your capability and submit a quote satisfying the requirement of RFQ.