



## **MILLENNIUM CHALLENGE ACCOUNT NEPAL**

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### **Minutes of Applications Opening Session**

**Consultant – Community Liaison Officer - Dang**

**MCA-N/RMP/ICS/049**

**MCA-NEPAL OFFICE**

**01 November 2023 (15:00 Hours)**

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## Opening Remarks:

The Applications opening session was called to order by the Procurement Specialist with the support of the Procurement Specialists from MCA-Nepal and in presence of other MCA-Nepal team members. The meeting was held at MCA-Nepal office. The Procurement Agent Manager has reviewed and approved the opening checklist.

## Attendance:

Four officials from MCA-Nepal and two officials from the Procurement Agent participated in the Technical Offers/Applications Opening Session as follows:

1. Procurement and Contracting Specialist – MCA-Nepal
2. Senior Procurement Specialist - Procurement Agent
3. Junior Procurement Specialist –Procurement Agent
4. Junior Procurement Specialist –Procurement Agent

## Proceedings:

The opening session was not public. The participants were shown that the Applications were received in the Dropbox inbox as per the prescribed instructions in the RFA; thereafter, the submitted applications were downloaded and opened the only the Technical Offer in the presence of all the members attending the opening session.

Pertinent details related to the Technical Offers/Applications opening were readout and noted down in the Technical Offers/Applications opening checklists for all the 16 submitted Applications; the Applicant's names and other details are presented in Annex I.

## Closing:

After completion of the opening of the Applications, the session was closed.

## Annex – I

Consultant - Community Liaison Officer - Dang Ref No: MCA-N/RMP/ICS/049

Deadline: 01 Novmeber 2023 15:00 Hours Nepal local time (GMT+5.45)

Application Opening Minutes

Project Name: Road Maintenance Project (RMP)

Opening Date and time: 01 November 2023, 15:00 Hours

#	Name of the Consultant	Section 3 signed Form 1: Letter of Applications as per clause 9	Submission only electronically through provided link as per clause 13	Technical form Password Protected or not as per clause 14 and if password protected was the password provided?	Technical and Financial form submitted separately using link provided as per clause 16	Files Format as per requirement of clause 17 (No Zip or RAR file, only Microsoft Office or PDF format acceptable)	Describe any "Substitution", "Withdrawal" or "Modification" submitted.	Additional comments
1	Akhilesh Tiwari	Yes	Yes	No Password	No	Yes	No	
2	Bharat Acharya	Yes	Yes	No Password	Yes	Yes	No	
3	Bhim Bahadur K.C.	Yes	Yes	No Password	Yes	Yes	No	
4	Chakra Bahadur G.C	Yes	Yes	No Password	Yes	Yes	No	
5	Chhabi Lal Sapkota	Yes	Yes	No Password	No	Yes	No	
6	Dam Narayan Shrestha	Yes	Yes	No Password	No	Yes	No	
7	Hem B Kshetri	Yes	Yes	No Password	No	Yes	No	
8	Kumar Shrestha	Yes	Yes	No Password	Yes	Yes	No	First page of Application Form is missing
9	Laxmi Pokhrel	Yes	Yes	No Password	Yes	Yes	No	
10	Lok Prasad Sharma	Yes	Yes	No Password	No	Yes	No	
11	Nirmal Chand	Yes	Yes	No Password	Yes	Yes	No	
12	Prasesh Pote Shrestha	Yes	Yes	No Password	Yes	Yes	No	
13	Rishav Raj Panthi	Form 1 not Submitted	Yes	No Password	No	Yes	No	Submitted Application and CV which is not as per the format provided and also not signed
14	Rishi Raj Jha	Form 1 not Submitted	Yes	No Password	No	Yes	No	Submitted Application and CV which is not as per the format provided and also not signed
15	Sahash Lamichhane	Yes	Yes	No Password	Yes	Yes	No	
16	Yam Lal Khatri	Yes	Yes	No Password	Yes	Yes	No	

*RMP*

*[Signature]*

*Prasesh Pote Shrestha*