



Request for Quotation (RFQ)

Issued on: **24 August 2023**

Millennium Challenge Account Nepal
on behalf of

The Government of Nepal
funded by

The United States of America
through
The Millennium Challenge Corporation

For

Sundry IT Equipment and Supplies

Ref No: **MCA-N/PM/SH/065**



MILLENNIUM CHALLENGE ACCOUNT NEPAL (MCA-NEPAL)

Request for Quotations for “Sundry IT Equipment and Supplies”.

Kathmandu, Nepal
24 August 2023

Ref: MCA-N/PM/SH/065

1. The Federal Democratic Republic of Nepal, acting through the Ministry of Finance (the “Government”) and the United States of America, acting through the Millennium Challenge Corporation (“MCC”), entered into a Millennium Challenge Compact on September 14, 2017, providing for a grant of up to FIVE HUNDRED MILLION United States Dollars (US \$500,000,000) to advance economic growth and reduce poverty in Nepal (the “Compact”), to which the Government will contribute up to US\$197,000,000 for a program to reduce poverty through economic growth in Nepal. The Government, acting through the Millennium Challenge Account Nepal (the “MCA-Nepal”), intends to apply a portion of the MCC Funding to eligible payments under a contract for which this Request for Quotations (“RFQ”) is issued.
2. The Compact Program includes two projects: i) The Electricity Transmission Project (ETP) will fund the construction of about 315 kilometers of 400kV electricity transmission lines, three new substations and extension of two 400kV substations (Lapsiphedhi and New Hetauda), and technical assistance for the power sector; and (ii) The Road Maintenance Project (RMP) will fund technical assistance to improve the road maintenance regime and road maintenance works on up to 300 kilometers of the strategic road network. The program would include the procurement of contractors and consultants for design, construction and supervision of electricity lines and substations, road maintenance works, including a variety of technical services, equipment and construction works in different geographic locations within Nepal.
3. Millennium Challenge Account Nepal (MCA-Nepal), an organization of the Government of Nepal that manages the Compact Agreement with funding from the Millennium Challenge Corporation, intends to establish a **roster of Suppliers** under Blanket Purchase Agreements (BPAs) to procure various essential IT equipment and supplies under the procurement “**Sundry IT Equipment and Supplies**” as described in the attached **Annex 1-Technical Specifications**.
4. Bidders are invited to submit quotations for the goods to be supplied as stipulated in the annexes to this RFQ. **Prices shall be quoted in Nepalese Rupees (NPR).**

The offered price should include all the costs of delivering the goods to the following delivery point:

- Delivery Point: Office of MCA-Nepal, 2nd and 3rd Floor, East Wing, Lal Durbar Convention Center, Yak and Yeti Complex, Durbar Marg, Kathmandu.
5. The quotation shall be valid for **sixty (60)** days from the deadline for submission of quotations. In exceptional circumstances, MCA-Nepal may request the Bidders to extend the validity of the Quotations beyond the date that has been initially indicated in this RFQ. If the Bidder(s) agrees to the request for extension, the Bidder shall then confirm the extension in writing, without any modification whatsoever to the Quotation.
 6. MCA-Nepal has identified the list of 64 different items to be procured. **Partially quoted Annex-2 Quotation Submission Form-OFFER** is also acceptable. However, bidders are encouraged to quote the rates for maximum number of items but at least 10 items to be supplied to be considered for further evaluation.
 7. Bidders shall submit only one quotation. The submitted quotation must be typed or written in indelible ink and shall be signed by an authorized representative.
 8. **Only electronic submission** through **Dropbox link** shall be accepted. The quotation signed by an authorized representative shall be submitted via the Dropbox link provided in paragraph 22, with the name of the uploaded file as follows: "**Your Company Name -IT Sundry Items**".
 9. **Contract Duration:** The Contract duration is five years following the Contract signing, contingent upon availability of funds, satisfactory performance of the Suppliers, and successful negotiation of the prices. Prices will be revised on an annual basis or as needed.
 10. The rates quoted for the items of goods in **Annex-2** shall remain fixed during the initial year of the contract's duration.
 11. **Task Orders:** The quantities indicated in Annex 2 are indicative and subject to variation based on MCA-Nepal's actual needs. MCA-Nepal will issue a Task Order based on its requirements on an as-needed basis to the Supplier selected among the BPAs Contract proposing the lowest price for the list of the items and complying with the delivery time (Sample Task Order - Annex 5). Individual Task Orders will be issued for specific goods to be supplied as shown in Annex 3. Instructions to provide these goods shall be made via Task Order issued by MCA-Nepal through its Contract Manager.
 12. **Delivery Time of Each Task Order:** The Supplier shall deliver the Goods within **thirty (30) days** of the date on which a Task Order is issued by MCA-Nepal or **within the duration stated in an individual Task Order.**

13. **Payment for Goods:** Payments will be made within thirty (30) days after the delivery and acceptance of the goods and receipt of a valid Supplier's invoice.
14. Bidders are requested to submit with their Quotations the copies of the following documents:
 - a. Firm/ Company Registration certificate (in Similar field). It is required to have at least five (5) years' experience in supplying IT Equipment or similar items/accessories/supplies.
 - b. PAN/VAT/TAX Registration certificate.
 - c. Tax Clearance Certificate up to the last Fiscal Year.
15. Quotations will be evaluated under the **Shopping** method resulting in multiple **Blanket Purchase Agreements** in accordance with the procedures set out in the MCC Program Procurement Guidelines which are provided on the MCC website (<https://www.mcc.gov/resources/doc/program-procurement-guidelines>). The selection process, as described, will also include eligibility checks at the beginning of evaluation to be considered for further evaluation.
16. **Evaluation of Quotation and Award of Purchase Order/BPA:** MCA-Nepal will carry out the administrative and technical compliance check in line with the requirements set out in the RFQ. MCA-Nepal will sign BPA with all the substantially responsive quotations. A substantially responsive quotation is one which is compliant with the terms and conditions of the RFQ and specific terms of the Purchase Order/BPA. In addition, a substantially responsive quotation, in this particular context, is linked to the number of items that the bidder quoted for and the reasonableness of its price.

If none of the received quotations is found to be responsive in its entirety, MCA-Nepal may, at its own discretion, and in its best interest, award the BPA with the Supplier/s for only the list of items meeting the technical specifications in the manner that provides the most beneficial results to MCA-Nepal.

During the evaluation process, MCA-Nepal may request the bidders to submit additional supporting documents via requests for clarifications.

17. A price reasonableness assessment, item-wise, will be conducted as per MCC Program Procurement Guidelines requirements. If the prices quoted by the bidder(s) are found to be unreasonable, the submitted quotation may be rejected.
18. In evaluating the quotations, MCA-Nepal will adjust for any arithmetical errors as follows:
 - a. If there is a discrepancy between rates in figures and in words, the rate in words shall govern;

- b. If there is a discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted shall govern; and
 - c. If bidder refuses to accept the correction, bidder's quotation shall be rejected and shall not be considered for future procurement under MCA-Nepal.
19. **Clarifications:** Any clarifications needed shall be submitted in written to MCANepalPA@dt-global.com not later than **8 September 2023 by 17:00 hours Nepal Time**. MCA-Nepal will consolidate all submitted requests for clarifications and will issue a Q&A document not later than **13 September 2023**.
20. **Pre-Bid Meeting:** An online pre-bid meeting will be held on **4 September 2023 at 15:00 hours** for the interested bidders to clarify any queries that bidders have in relation to the procurement. Bidders can join the meeting by clicking the link below:
<https://us02web.zoom.us/meeting/register/tZlqcuqrqTwqE9Qqx1gZfoWBWv1SBOJ-gWD8>
21. Bidders may challenge the results of the procurement according to the rules established in the Bid Challenge System developed by the MCA-Nepal and approved by MCC. The rules and provisions of the Bid Challenge System are as published on the MCA-Nepal's website at <https://mcanp.org/en/procurement/bid-challenge-system/>.
22. The File request link (Dropbox link) for **submission of quotations is:**
<https://www.dropbox.com/request/qqT5MdqzWFHtqris112G>

Instruction for uploading your submission:

- Click of this link/type this link correctly in a browser.
 - Click on **Add Files**
 - Click on **Files from Computer** (Choose files from computer)
 - Click on **+Add more files** (Optional, only if you have more than one file and so on for other files)
 - Enter your: **First name and Email address**
 - Click **Upload**
 - **Successful upload** completed the submission.
23. Note that the provided **Dropbox link** will expire on the **deadline for submission (exact date and time)** as indicated in Paragraph 24 below, consequently no late quotations will be received.
24. Deadline for submission of quotations is **20 September 2023, at 15:00 hours local time in Kathmandu, Nepal (GMT+5:45)**.

25. MCA-Nepal reserves the right to reject any or all applications or offers without incurring any liability and may waive any defect or informality therein and accept the offer which deems most advantageous to the institution.

Yours sincerely,

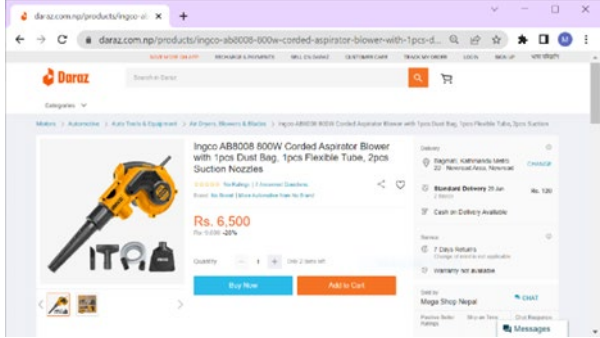
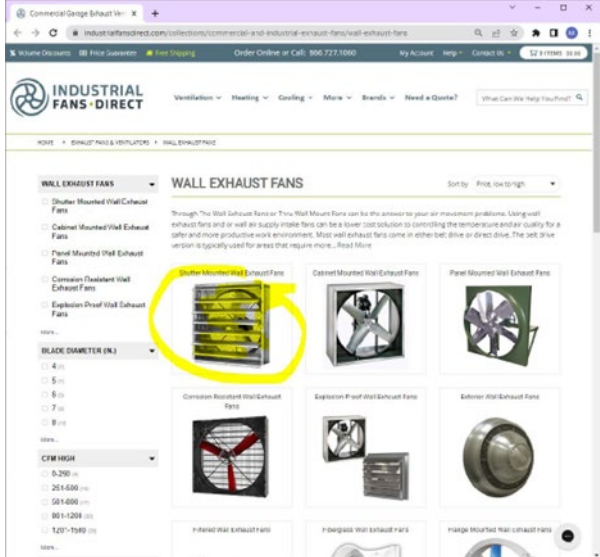
For MCA-Nepal:
Khadga Bahadur Bisht
Executive Director

Annexes:

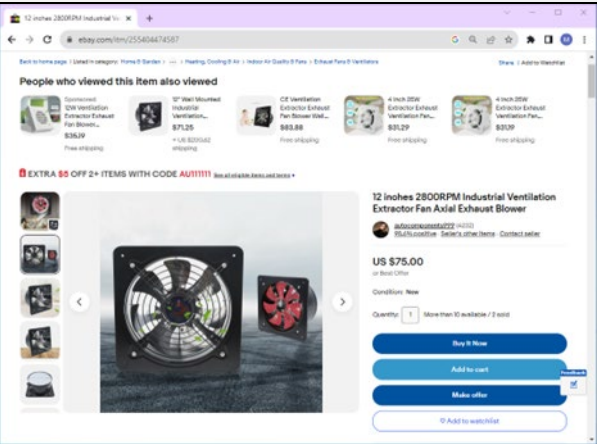
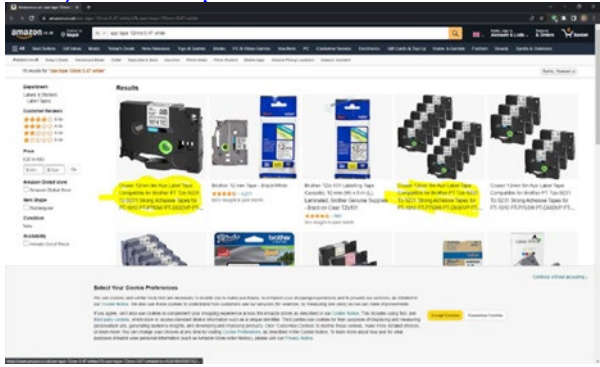
1. Technical Specifications
2. Quotation Submission Form-OFFER
3. Submission Form Proposed Technical Specifications
4. Purchase Order Sample and Contract Conditions
5. Sample Task Order
6. Check List for Submission of the Quotation

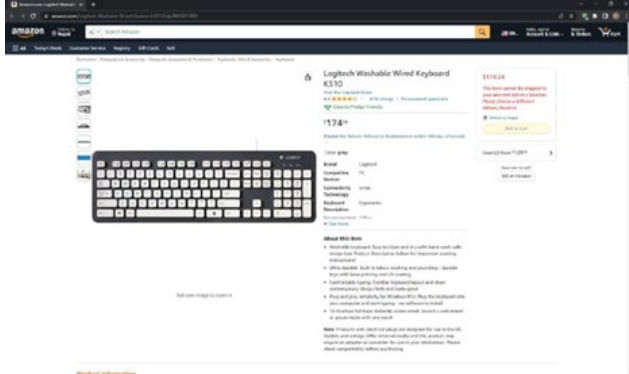
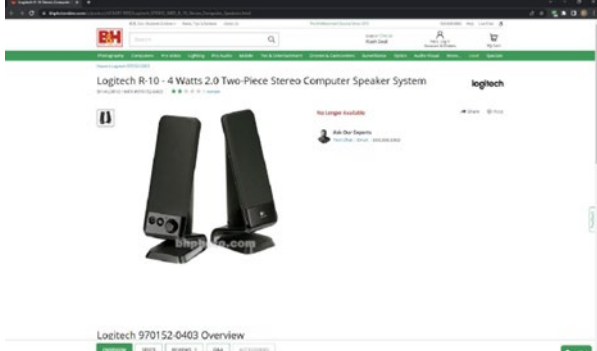
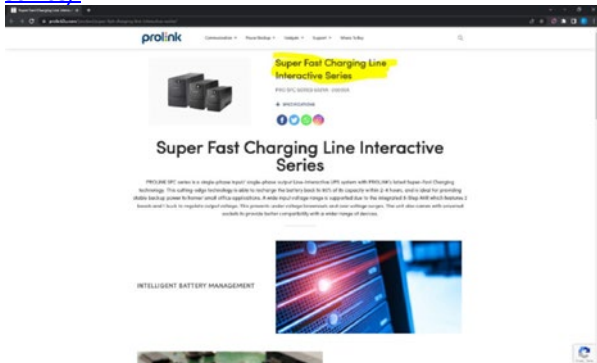
Annex 1: Technical Specifications

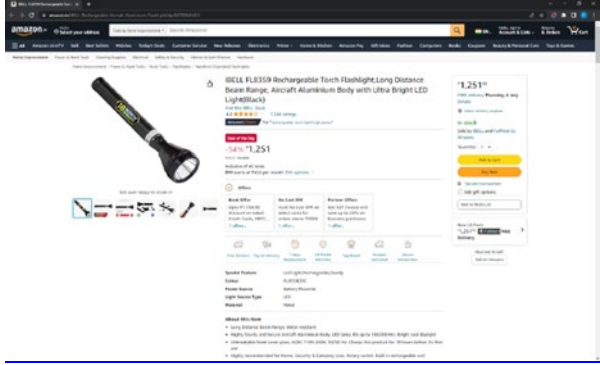
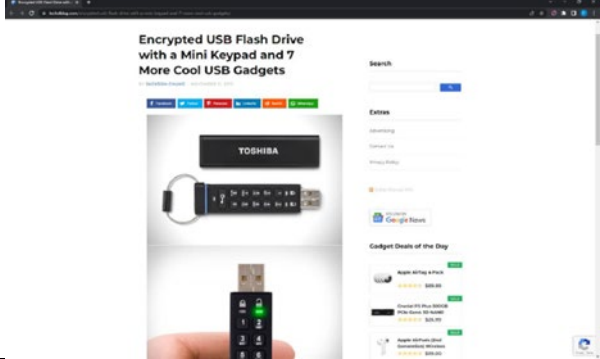
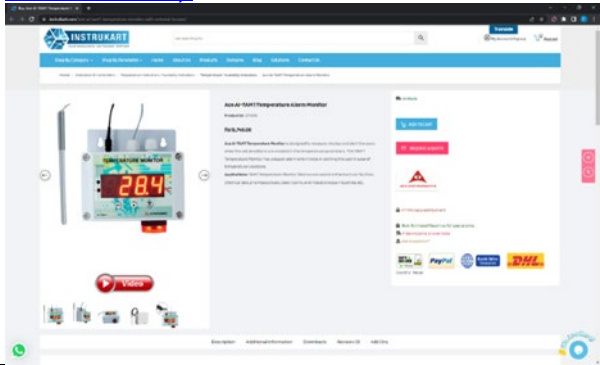
Technical Specification:

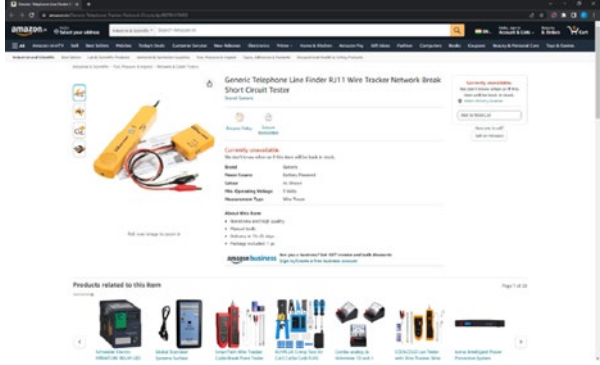
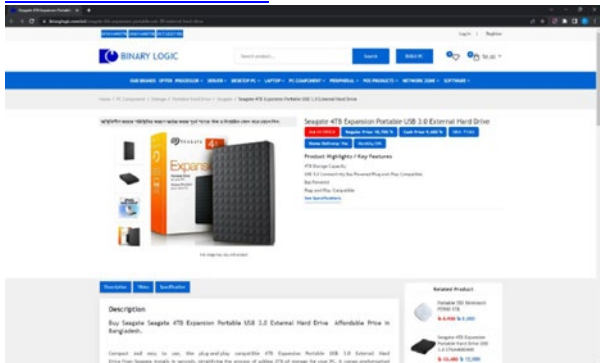

S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
1	Air Blower	<p>Good Quality Dust blower – 800W, 15000 RPM, robust model – sample required via submission of web link.</p> <p>https://www.daraz.com.np/products/ingco-ab8008-800w-corded-aspirator-blower-with-1pcs-dust-bag-1pcs-flexible-tube-2pcs-suction-nozzles-i110028646.html</p> 
2	Air Exhaust Fans for Server Room (s)	<p>Good quality air exhaust fans (12" x 12") 2500+ rpm for server room and Battery backup room.</p> <p>https://www.ebay.com/itm/255404474587</p> 

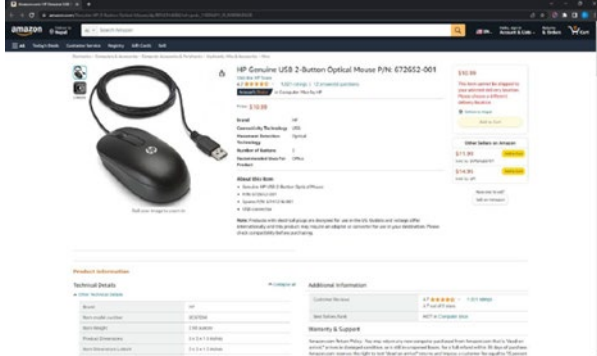
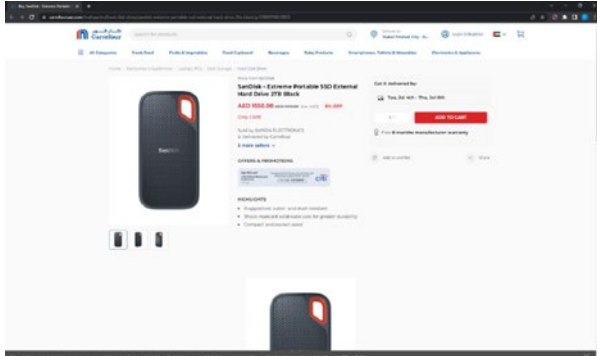
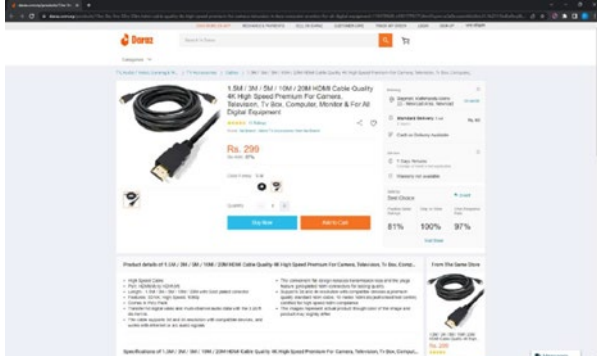
¹ Vendor can provide brand, make/model of the product and website link (no need to physically submit the product sample).

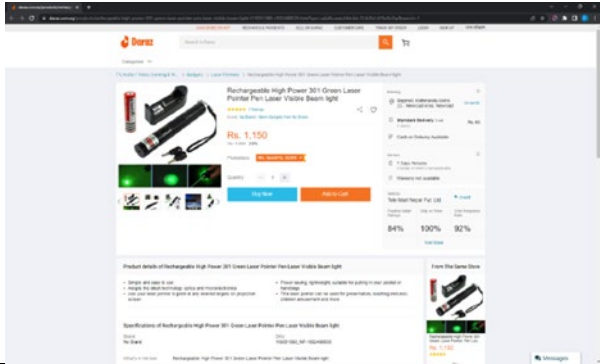
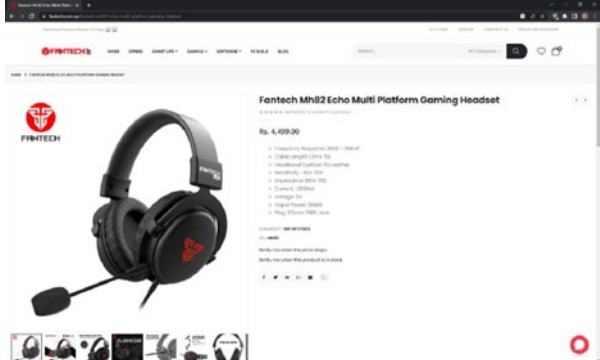
S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		
3	Alkaline batteries	<p>1.5 V, AA – 50 mm long Duracell/Energizer alkaline battery (Pack of 2/4 units)</p> <p>1.5 V, AAA – 44 mm long Duracell/Energizer alkaline battery (Pack of 2/4 units)</p> <p>9.0 V, Alkaline Batteries (pack of 2/4 units)</p> <p>https://www.amazon.com/Duracell-Alkaline-Batteries-1-5v-MN1500/dp/B008TUV1HY?th=1</p> <p>https://www.walmart.com/ip/Duracell-Coppertop-9V-Battery-Long-Lasting-9V-Batteries-2-Pack/870873</p> <p>Sample required.</p>
4	Cartridge/Brother E110 - Label Maker	<p>Cartridge for Brother E110 – Label Maker 12 mm AZE Tape</p> <p>https://www.amazon.co.uk/aze-tape-12mm-0-47-white/s?k=aze+tape+12mm+0.47+white</p> 
5	Washable Keyboard	<p>USB Washable Keyboard</p> <p>https://www.amazon.com/Logitech-Washable-Wired-Keyboard-K310/dp/B008D1JRI0</p>

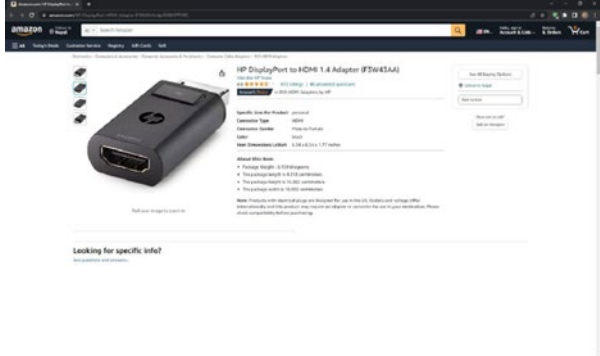
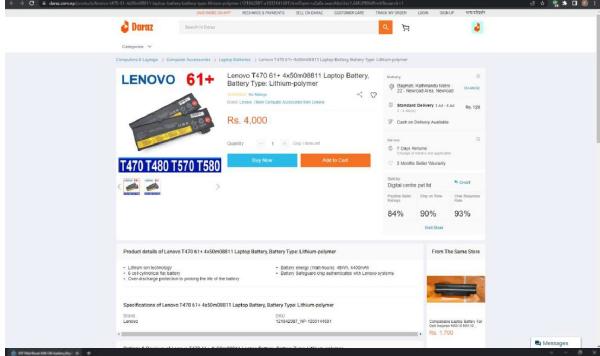
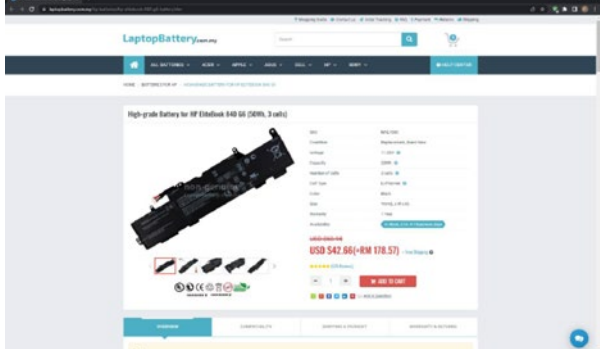
S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		
6	Desktop Speakers	<p>Multimedia 2.0 stereo speakers for Laptops and Desktops audio system, 5 ~ 25 Watt, USB/Bluetooth connectivity – Sample required.</p> <p>https://www.networkhardwares.com/products/v7-usb-speaker-system-sp2500-usb-6n</p> <p>https://www.bhphotovideo.com/c/product/412437-REG/Logitech_970152_0403_R_10_Stereo_Computer_Speakers.html</p> 
7	Desktop UPS Various Capacity (1200 ~ 2000 VA)	<p>Fast Charging Line Interactive UPS (1200 VA ~ 2000 VA)</p> <p>https://prolink2u.com/product/super-fast-charging-line-interactive-series/</p> 
8	Emergency Torch Light	<p>Torch Light (Battery Type) Sample – required.</p> <p>https://www.amazon.in/iBELL-Rechargeable-Aircraft-Aluminium-Flashlight/dp/B07B8MH413</p>

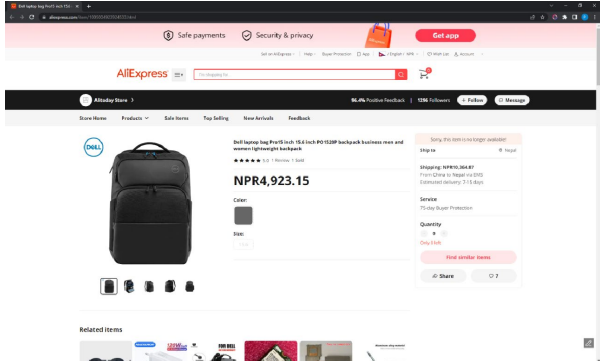
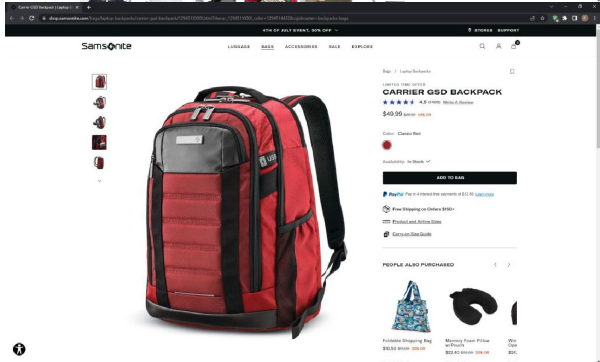
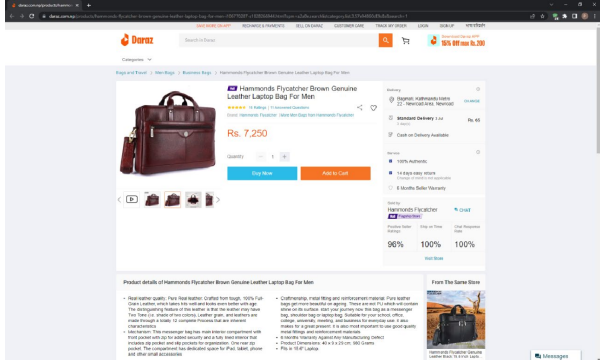
S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		
9	Encrypted USB Flash Disks	<p>Robust, secure (military grade AES 256-bit encryption) design, easy to use flash disk – Sample required https://www.techeblog.com/encrypted-usb-flash-drive-with-a-mini-keypad-and-7-more-cool-usb-gadgets/</p> 
10	Environmental Monitoring Probe	<p>Air temperature monitor - Small -size LED/Digital Thermometer Display https://www.instrukart.com/ace-ai-tam1-temperature-monitor-with-external-buzzer/</p> 
11	Telephone Cable Detector	<p>CAT6/UTP/Telephone cable detector https://www.amazon.in/Generic-Telephone-Tracker-Network-Circuit/dp/B07BHJ7MR8</p>

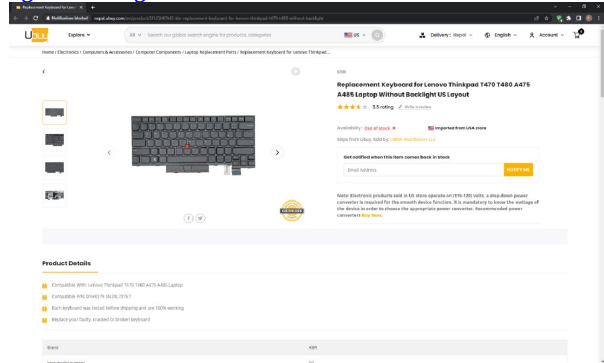
S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		
12	External HDD	<p>USB 3.1 or higher speed External SATA HDD, 1TB, 2TB, 4TB With robust metal/plastic housing and carrying case https://www.binarylogic.com.bd/seagate-4tb-expansion-portable-usb-30-external-hard-drive</p> 
13	External Keyboard - wired - USB	<p>Wired USB 3.0 business Keyboard with 104/105 keys and multimedia keys, spill-resistant design to use for workstation – Laptop and Desktops https://www.hp.com/us-en/shop/pdp/hp-wired-desktop-320k-keyboard</p> 
14	External Mouse - wired - USB	<p>Wired USB 3.0 business mouse with scroll button, professional and robust design to use for workstation – Laptop and Desktops, Model/Sample required. https://www.amazon.com/Genuine-HP-2-Button-Optical-Mouse/dp/B0143H4K6K/ref=psdc_11036491_t3_B008968NG0 https://www.amazon.in/Dell-MS116-1000DPI-Wired-Optical/dp/B01HJI0FS2</p>

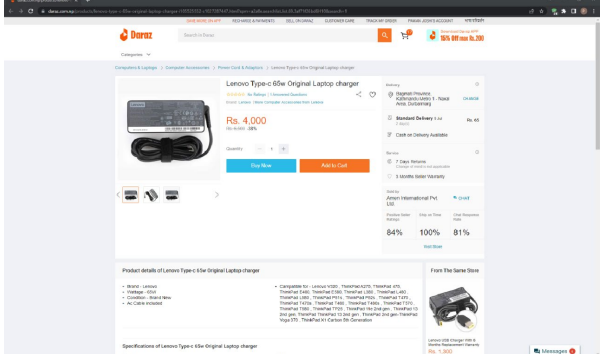
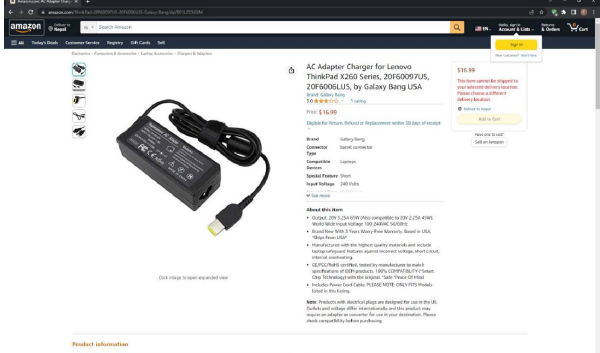
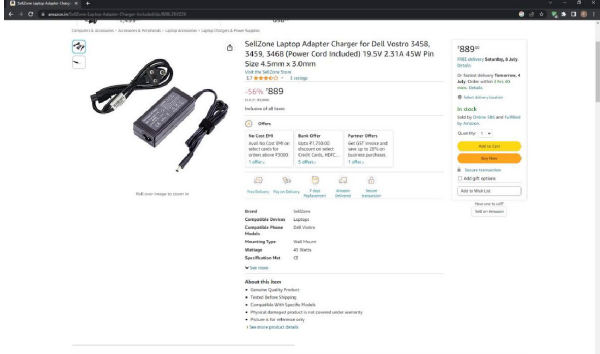
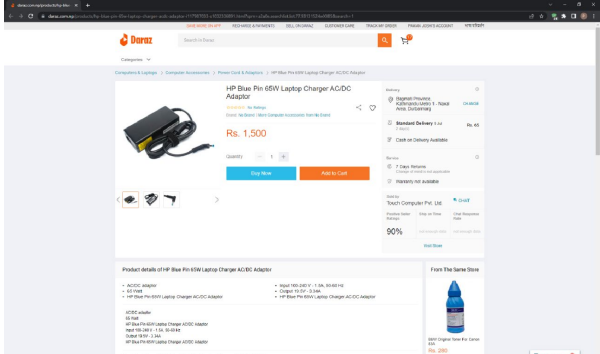
S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		
15	External SSD	<p>USB 3.1/ Type-C - 512GB/1TB/2TB SSD portable external disk with robust/stylish housing and carrying case Sample required https://www.carrefouruae.com/mafuae/en/hard-disk-drive/sandisk-extreme-portable-ssd-external-hard-drive-2tb-black/p/2200070012833</p> 
16	HDMI Cables	<p>4k/8KB HDMI cables - 2M, 5M, 10M, 20M, 30M – sample required https://www.daraz.com.np/products/15m-3m-5m-10m-20m-hdmi-cable-quality-4k-high-speed-premium-for-camera-television-tv-box-computer-monitor-for-all-digital-equipment-i116178545-s1031778171.html?spm=a2a0e.searchlist.list.41.5b2113b4he9xql&search=1</p> 
17	HDMI Multi Display Switch-Dual Projection	<p>HDMI KVM Switch 4 Port Dual Monitor Extended Display, CKL USB KVM Switch HDMI 4 in 2 Out with Audio Microphone Output and USB 2.0 Hub, PC Monitor Keyboard Mouse or similar</p> <p>Sample:</p>

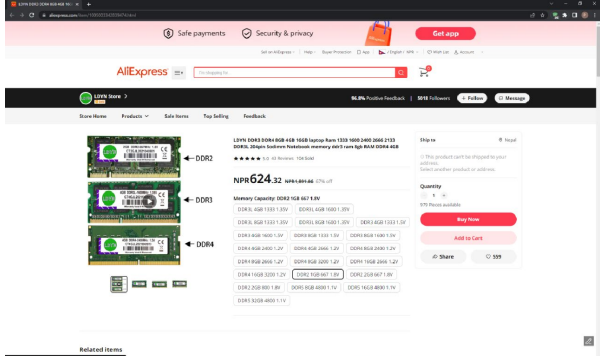
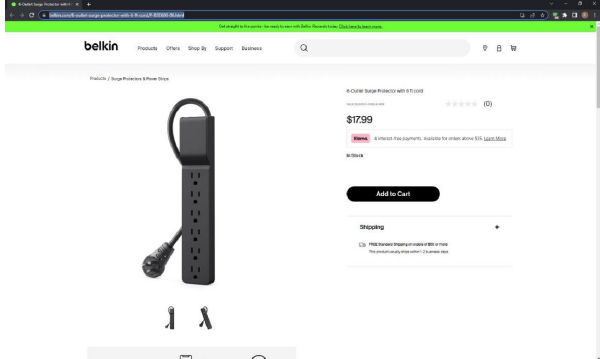
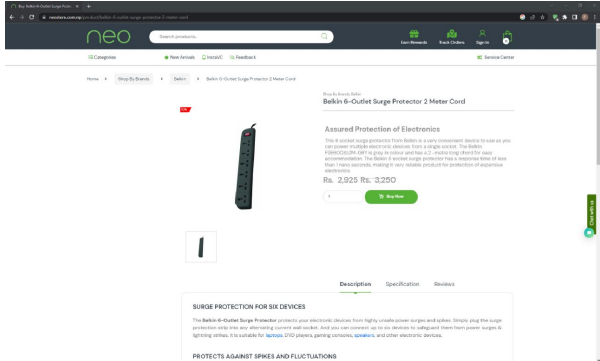
S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		<p>https://www.amazon.com/CKL-Extended-Microphone-Keyboard-CKL-944HUA/dp/B07KMZ1SDM?th=1</p> 
18	Laser Pointer	<p>High Power laser Pointe Pen red/green beam https://www.daraz.com.np/products/rechargeable-high-power-301-green-laser-pointer-pen-laser-visible-beam-light-i118551980-s1032480539.html?spm=a2a0e.searchlist.list.13.6d9a1d19w5o2qr&search=1</p> 
19	Head Sets	<p>Good quality echo canceling headset for official/conferencing use Fantech MH 82 or equivalent if not – sample required. https://fantech.com.np/gaming/audio/fantech-mh82-echo-multi-platform-gaming-headset</p> 
20	HP DisplayPort to HDMI	<p>HP DisplayPort to HDMI 1.4 Adapter (F3W43AA) https://www.amazon.com/HP-DisplayPort-HDMI-Adapter-F3W43AA/dp/B00H37FY8Q</p>

S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		
21	Laptop Battery	<p>Replacement battery (Li-ion) for Laptops - EliteBook 840, Lenovo T480, Dell Vostro 3548, Lenovo T460, Lenovo X260 or as demanded.</p> <p>https://www.laptopbattery.com.my/hp-batteries/hp-elitebook-840-g6-battery.htm</p> <p>https://www.daraz.com.np/products/lenovo-t470-61-4x50m08811-laptop-battery-battery-type-lithium-polymer-i121842987-s1033141691.html?spm=a2a0e.searchlist.list.1.64fc2ff6fdPnnV&search=1</p>  
22	Laptop Carrying Bags (Back Pack)	<p>Good quality branded Laptop carrying bag (vertical - backpack type), suitable for official use and field visits – sample required</p> <p>https://www.tfianoble.pw/ProductDetail.aspx?iid=692237665&pr=43.88</p> <p>https://www.aliexpress.com/item/1005004923924533.html</p> <p>https://www.amazon.com/dp/B076CB53JV?linkCode=sl1&tag=gadgetly04-20&linkId=fcf51a907ea198106a0b6eea18043344&language=en_US&ref=as_li_ss_tl&th=1</p>

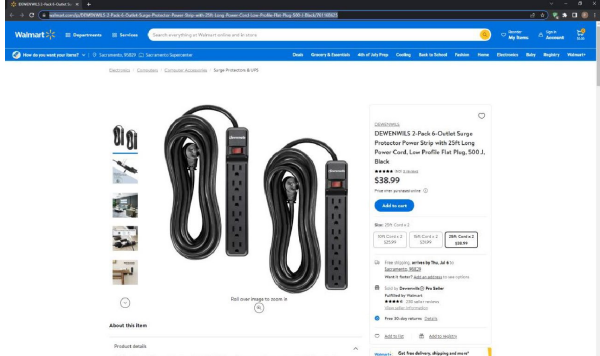
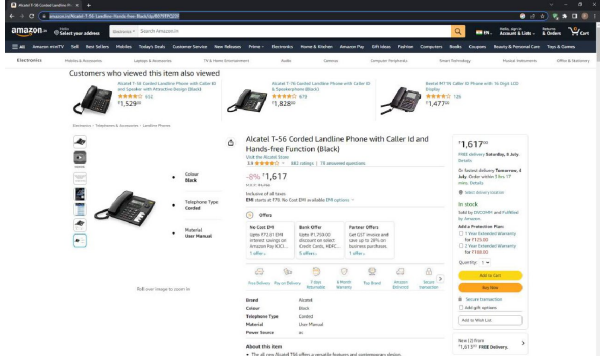
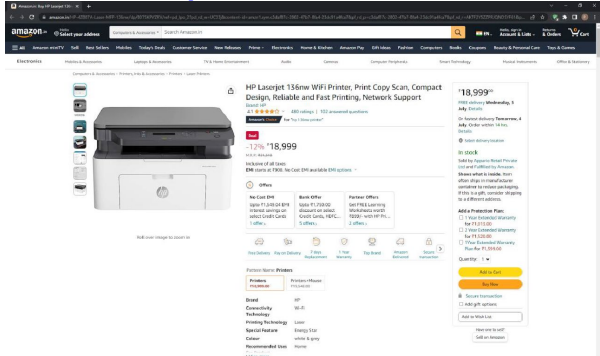
S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		<p>https://www.amazon.com/dp/B006NNWZSI?th=1&psc=1&linkCode=sl1&ag=gadgetly04-20&linkId=3a9a767f19ed93e404d56be76e33a35e&language=en_US&ref=as_li_ss_tl</p> <p>https://shop.samsonite.com/backpacks-bags/laptop-backpacks/carrier-gsd-backpack/129451XXXX.html?dwvar_129451XXXX_color=1294514422&cgidmaster=backpacks-bags</p>  
23	Laptop Carrying Bags (Hand Carry)	<p>Good quality, branded Laptop carrying bag (Landscape - hand carry type – suitable for executive officials - sample required)</p> <p>https://www.daraz.com.np/products/hammonds-flycatcher-brown-genuine-leather-laptop-bag-for-men-i106770287-s1028266944.html?spm=a2a0e.searchlistcategory.list.3.57e94860cE9sBs&search=1</p> 
24	Laptop Keyboards	Laptop keyboards for EliteBook 840, Lenovo T480, Dell Vostro 3548, Lenovo T460, Lenovo X260 or as demanded

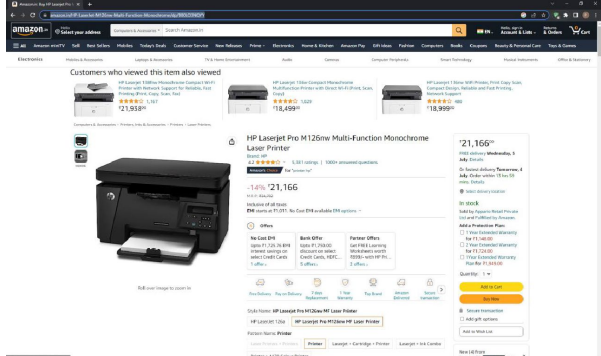
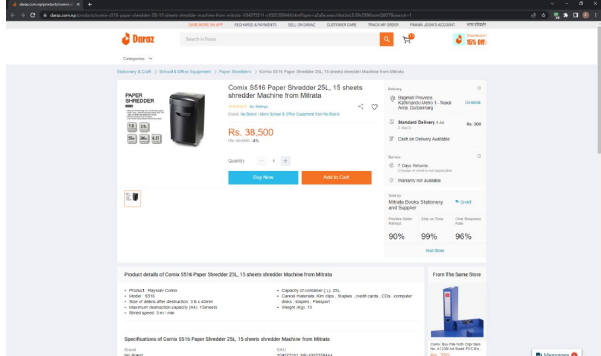
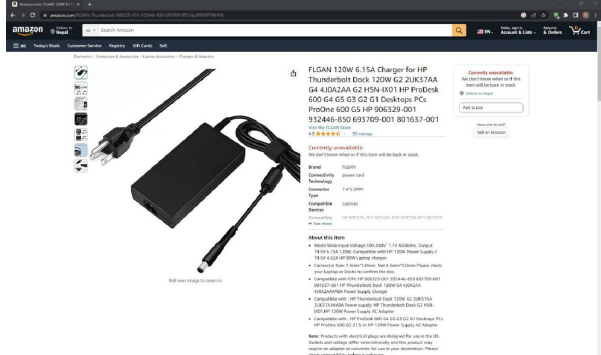
S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		<p>https://www.nepal.ubuy.com/en/product/2FUQMOMS-kbr-replacement-keyboard-for-lenovo-thinkpad-t470-t480-without-backlight</p> <p>https://www.nepal.ubuy.com/en/product/44LT0JW-new-us-black-backlit-english-laptop-keyboard-replacement-for-hp-elitebook-840-g6-745-g6-light-backlit</p> 
25	Laptop Power Adapter	<p>45W ~ 90W Power adapter for Lenovo T480, T460, X260, HP EliteBook 840 G6, Dell Vostro 3548 with varieties of jack/connector “c-port” type, “USB” type, “L” type and “I” type and universal connector ports as demanded.</p> <p>https://www.daraz.com.np/products/lenovo-type-c-65w-original-laptop-charger-i105525552-s1027287447.html?spm=a2a0e.searchlist.list.69.3af71f26bd6H10&search=1</p> <p>https://www.daraz.com.np/products/hp-blue-pin-65w-laptop-charger-acdc-adaptor-i117987033-s1032336891.html?spm=a2a0e.searchlist.list.77.93131524wXl185&search=1</p> <p>https://www.amazon.com/ThinkPad-20F60097US-20F6006LUS-Galaxy-Bang/dp/B01LZCSC6M</p> <p>https://www.amazon.in/SellZone-Laptop-Adapter-Charger-Included/dp/B08LZKKZ2K</p>

S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		   
26	Laptop RAM	<p>204 Pin Type DRR3/DDR4/DDR5 - 8GB, 16GB, 32GB (1600MHz to 3200MHz or higher speed) or equivalent as demanded</p> <p>https://www.aliexpress.com/item/1005003342839474.html</p>

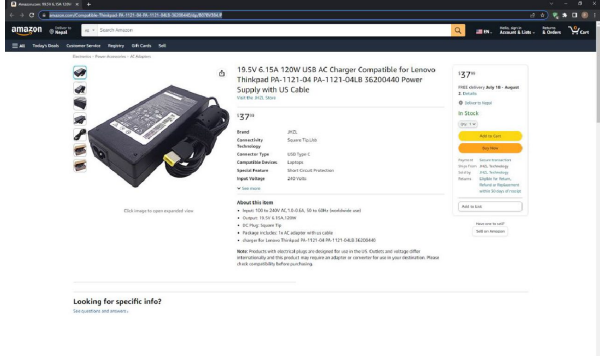
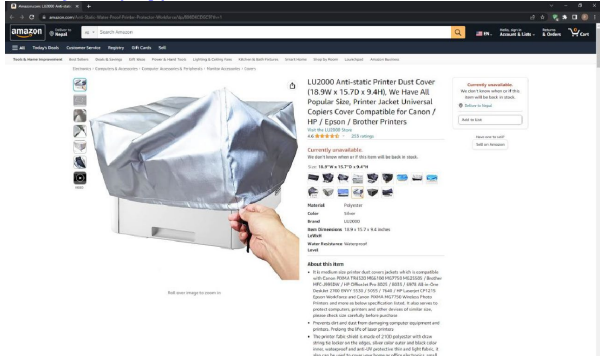
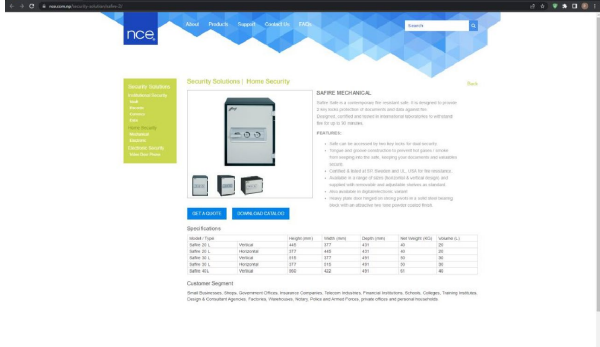
S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		
27	Power stripe – Standard 2Cord	<p>Good quality - 2500W #4~6 port power strip with power surge protector – Sample required https://www.belkin.com/6-outlet-surge-protector-with-6-ft-cord/P-BSE600-06.html</p>  <p>https://neostore.com.np/product/belkin-6-outlet-surge-protector-2-meter-cord</p> 
28	Power Stripe – Long Cord type	<p>Good quality - 2500W #4~6 port power strip with power surge protector (15FT, 20 FT 30FT) – Sample required https://www.walmart.com/ip/DEWENWILS-2-Pack-6-Outlet-Surge-Protector-Power-Strip-with-25ft-Long-Power-Cord-Low-Profile-Flat-Plug-500-J-Black/761168625</p>

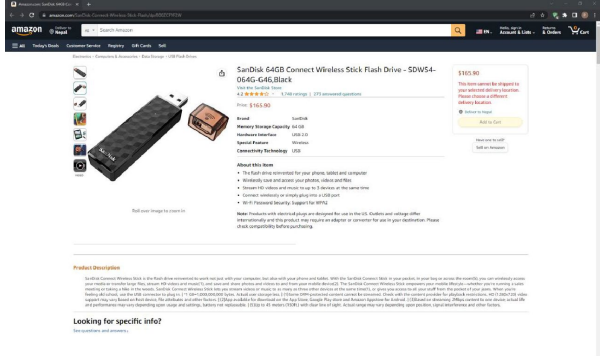
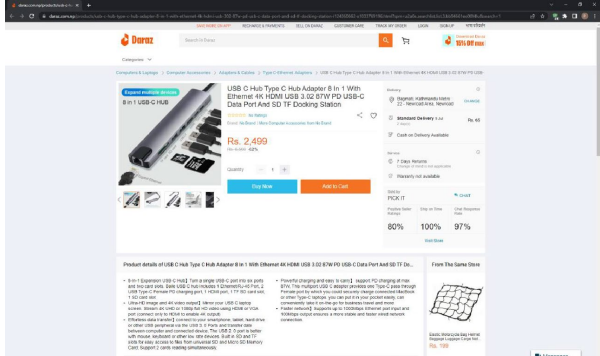
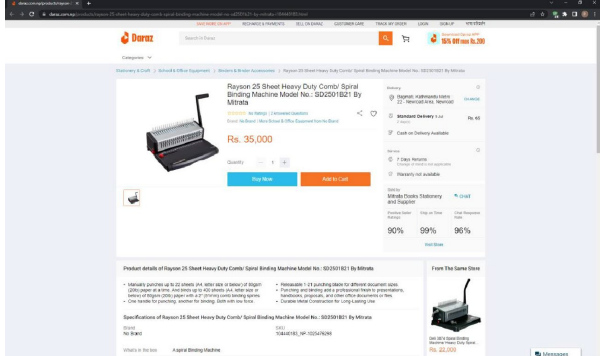
²¹ Vendor can provide brand, make/model of the product and website link (no need to physically submit the product sample)

S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		
29	Telephone Set for Workstation	<p>Alcatel T56 (To match with other sets) or equivalent https://www.amazon.in/Alcatel-T-56-Landline-Hands-free-Black/dp/B079TPQ22F</p> 
30	Mobile Printer/copier - Portable Flatbed MFP	<p>Flatbed Laser MFP with printing, and scanning, printing speed up to 15 ~ 20 PPM (A4), monochrome, Hi-Speed USB 2.0 and Ethernet/WiFi complied or equivalent – Sample model required. HP Laserjet 136w https://www.amazon.in/HP-4ZB87A-Laser-MFP-136nw/dp/B07SKPVZRV/ref=pd_lpo_2?pd_rd_w=UC33j&content-id=amzn1.sym.c3daf87c-2802-47b7-8fa4-23dc91a4fca7&pf_rd_p=c3daf87c-2802-47b7-8fa4-23dc91a4fca7&pf_rd_r=AKTF2Y5ZZPRJQND5YF61&pd_rd_wg=CWNbC&pd_rd_r=0f1bbaa9-98b6-4fa4-9ede-7392cb00d445&pd_rd_i=B07SKPVZRV&th=1</p>  <p>HP Laserjet Pro M126nw https://www.amazon.in/HP-Laserjet-M126nw-Multi-Function-Monochrome/dp/B00L03NQYY</p>

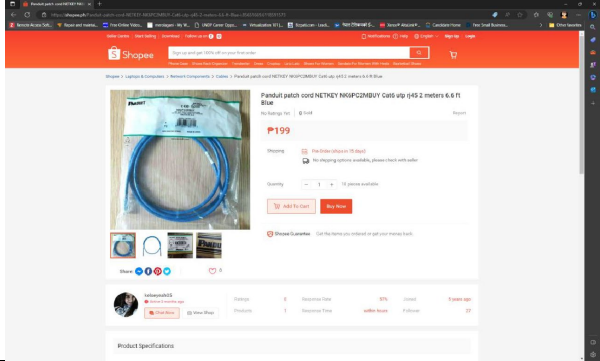
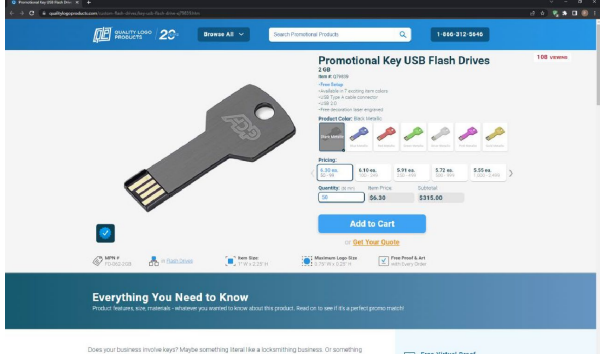
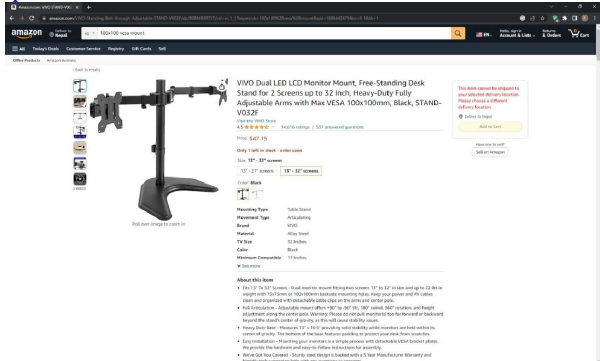
S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		
31	Paper Shredder	<p>Cross cut, 15-sheets, heavy duty paper shredder up to 25L size, less noisy for official use at the printer place</p> <p>https://www.daraz.com.np/products/comix-s516-paper-shredder-25l-15-sheets-shredder-machine-from-mitrata-i104372311-s1025358444.html?spm=a2a0e.searchlist.list.5.50c5396bcmQ007&search=1</p> 
32	Power Adapter for ³ Docking Station	<p>60W ~ 220 W Docking station/port replicator – HP, Dell, Lenovo, Sample required</p> <p>https://www.amazon.com/FLGAN-Thunderbolt-906329-001-932446-850-693709-001/dp/B092PYWHVB</p>  <p>https://www.amazon.com/Compatible-Thinkpad-PA-1121-04-PA-1121-04LB-36200440/dp/B078V384JP</p>

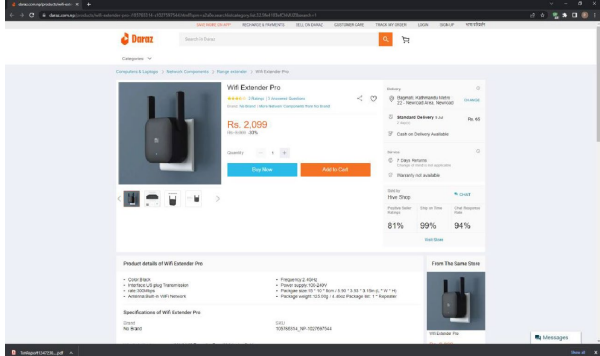
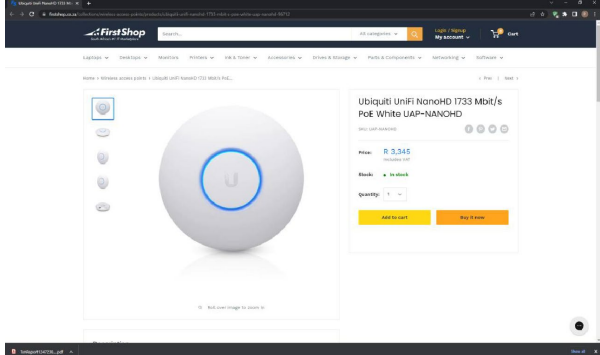
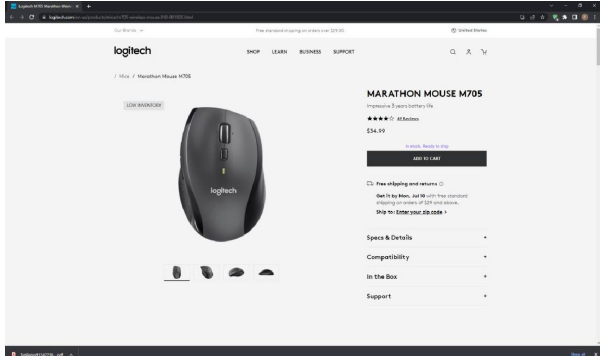
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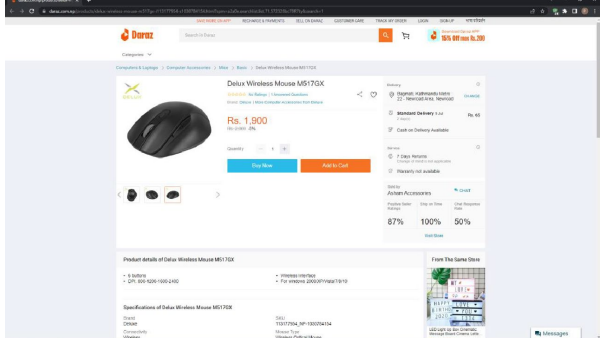
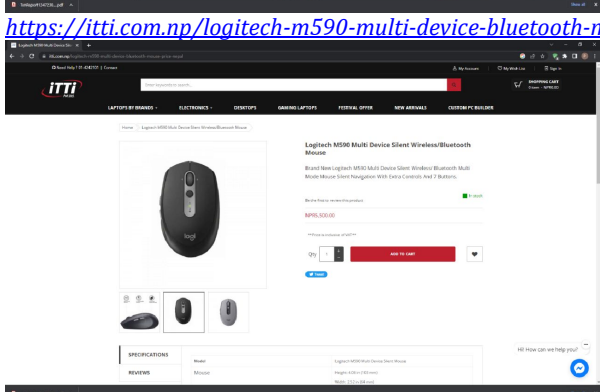
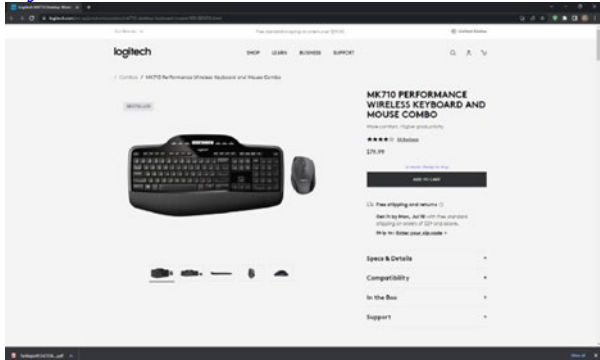
S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods																																			
		 <p>15.5V 6.15A 120W USB AC Charger Compatible for Lenovo Thinkpad PA-1121-04 PA-1121-04LB 56200440 Power Supply with US Cable</p> <p>137* Brand: JVC Connectivity Technology: Square Tip/USB Connector Type: USB Type C Compatible System: Laptop Special Feature: Smart Circuit Protection, Anti-Static</p>																																			
33	Printer Covers - Xerox AltaLink 8055, Xerox 7845	<p>Dust and Water proof printer covers/cloths (W x D X H = 30" x 36" x 38" Inches) for Xerox AltaLink 8055, Xerox 7845, Xerox WorkCenter 6505 suitable custom/local made covers acceptable</p> <p>https://www.amazon.com/Anti-Static-Water-Proof-Printer-Protector-Workforce/dp/B08DKCDGC9?th=1</p>  <p>LU2000 Anti-static Printer Dust Cover (18.5" W x 15.75" D x 9.4" H). We Have All Popular Size, Printer Jacket Universal Copiers Cover Compatible for Canon / HP / Epson / Brother Printers</p> <p>137* Brand: JVC Connectivity Technology: Square Tip/USB Connector Type: USB Type C Compatible System: Laptop Special Feature: Smart Circuit Protection, Anti-Static</p>																																			
34	Safe for Backup Tape	<p>40L ~50L sized vertical design, robust heavy duty design, double lock system, fire proof up to 90 minutes or better protective suitable for backup Tape and data disk storage.</p> <p>Godrej - https://nce.com.np/security-solution/safire-2 or equivalent</p>  <p>Security Solutions Home Security</p> <p>SAFIRE-2 HOME SECURITY</p> <p>Specifications</p> <table border="1"> <thead> <tr> <th>Model</th> <th>Type</th> <th>Height (mm)</th> <th>Depth (mm)</th> <th>Weight (kg)</th> <th>Net Weight (kg)</th> <th>Volume (L)</th> </tr> </thead> <tbody> <tr> <td>Safire-2 L</td> <td>Vertical</td> <td>440</td> <td>220</td> <td>45</td> <td>45</td> <td>20</td> </tr> <tr> <td>Safire-2 M</td> <td>Vertical</td> <td>440</td> <td>220</td> <td>45</td> <td>45</td> <td>20</td> </tr> <tr> <td>Safire-2 S</td> <td>Vertical</td> <td>440</td> <td>220</td> <td>45</td> <td>45</td> <td>20</td> </tr> <tr> <td>Safire-2 XL</td> <td>Vertical</td> <td>440</td> <td>220</td> <td>45</td> <td>45</td> <td>20</td> </tr> </tbody> </table>	Model	Type	Height (mm)	Depth (mm)	Weight (kg)	Net Weight (kg)	Volume (L)	Safire-2 L	Vertical	440	220	45	45	20	Safire-2 M	Vertical	440	220	45	45	20	Safire-2 S	Vertical	440	220	45	45	20	Safire-2 XL	Vertical	440	220	45	45	20
Model	Type	Height (mm)	Depth (mm)	Weight (kg)	Net Weight (kg)	Volume (L)																															
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Safire-2 S	Vertical	440	220	45	45	20																															
Safire-2 XL	Vertical	440	220	45	45	20																															
35	Wireless Stick	<p>Robust 64 GB, 128 GB, 256 GB Wireless Stick to use for workshops /presentation via mobile devices (Android, IOs)- Sample required</p> <p>https://www.amazon.com/SanDisk-Connect-Wireless-Stick-Flash/dp/B00ZCFYF2W</p>																																			

S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		
36	Port Replicator/Docking Station	<p>USB C Hub Type C Hub Adapter 8 In 1 With Ethernet 4K HDMI USB 3.0 2 87W PD USB-C Data Port and SD TF Docking Station</p> <p>https://www.daraz.com.np/products/usb-c-hub-type-c-hub-adapter-8-in-1-with-ethernet-4k-hdmi-usb-3-0-2-87w-pd-usb-c-data-port-and-sd-tf-docking-station-i124360662-s1033769196.html?spm=a2a0e.searchlist.list.3.bb94661eo08Mlu&search=1</p> 
37	Spiral Binder Machine ⁴ (Heavy Duty).	<p>A robust Spiral Binder machine with metal body, up to 25 sheets punching at a time. With Combo feature for punching and binding functions – Heavy Duty type.</p> <p>https://www.daraz.com.np/products/rayson-25-sheet-heavy-duty-comb-spiral-binding-machine-model-no-sd2501b21-by-mitrata-i104440183.html</p> 
38	UTP Cable/RJ45 Patch Cords	<p>Good quality Ethernet cable/patch cords - 5M, 10M, 20M, 30M, 50M, 100M (CAT6/CAT7) Sample required</p>

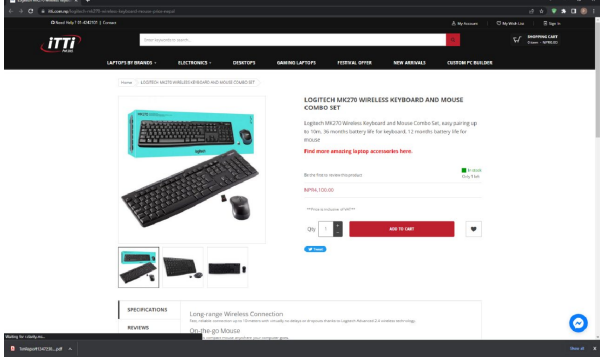
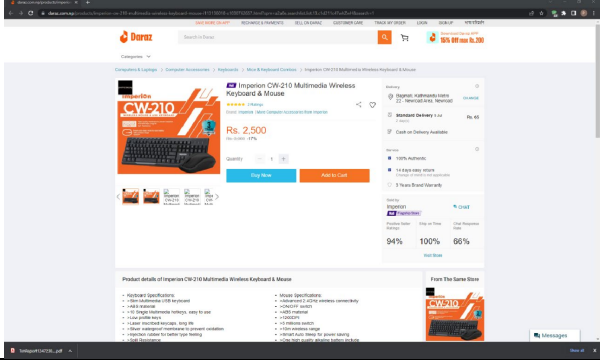
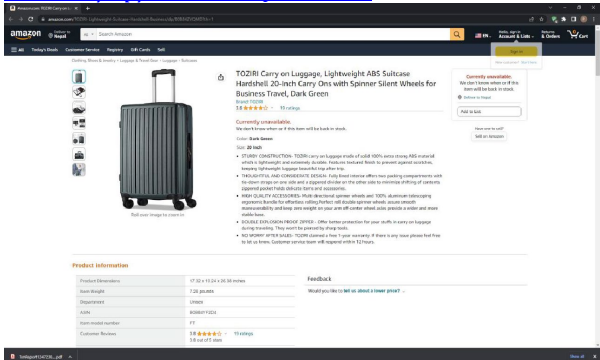

⁴¹ Vendor can provide brand, make/model of the product and website link (no need to physically submit the product sample)

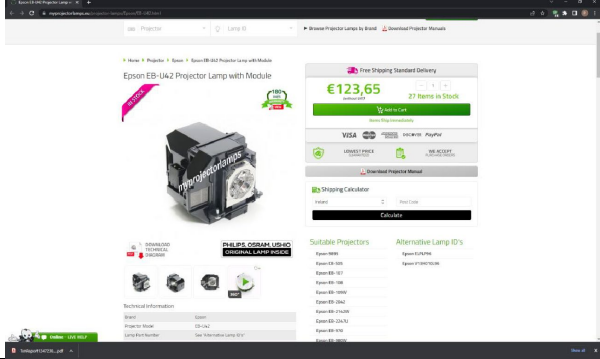
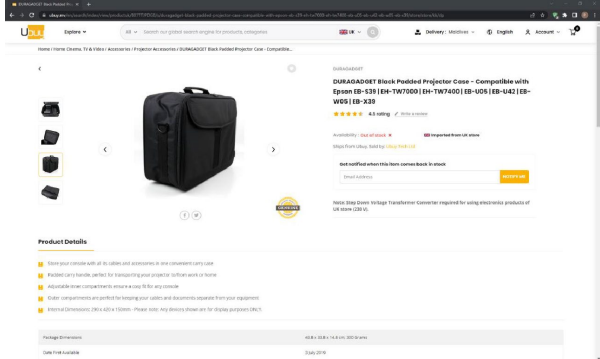
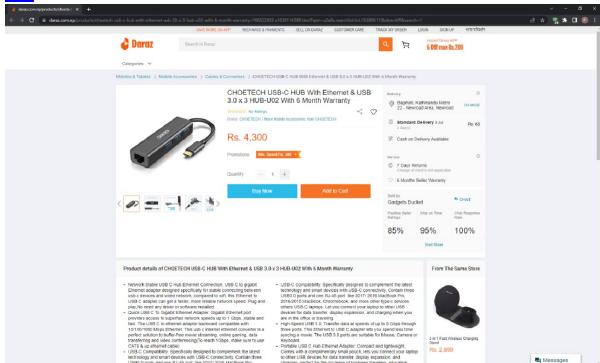
S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		<p>https://shopee.ph/Panduit-patch-cord-NETKEY-NK6PC2MBUY-Cat6-utp-rj45-2-meters-6.6-ft-Blue-i.85651669.6118591573</p> 
39	USB Flash Disks - 32GB, 64GB, 128 GB	<p>USB 3.0, USB Flash Disks – 32GB, 64GB, 128GB with high quality metal casing, robust and stylish – key ring or string hooked etc. Sample required</p> <p>https://www.qualitylogoproducts.com/custom-flash-drives/key-usb-flash-drive-q79839.htm</p> 
40	VESA Stand for Desktop screen	<p>Dual VESA stand for LCD monitors, slim and slick design, free standing type suitable for 24~27" HP EliteDisplay E243i monitors</p> <p>https://www.amazon.com/VIVO-Standing-Bolt-through-Adjustable-STAND-V002F/dp/B0BMB8RT1T/ref=sr_1_1?keywords=100x100%2Bvesa%2Bmount&qid=1688442679&sr=8-1&th=1</p> 
41	WiFi Extender/Repeater	<p>Wifi Range Extender (Dual Antenna, 300M), 2.4 GHz and 5GHz</p> <p>Sample required</p> <p>https://www.daraz.com.np/products/wifi-extender-pro-i105765314-s1027597544.html?spm=a2a0e.searchlistcategory.list.32.5fe4103efChMUZ&search=1</p>

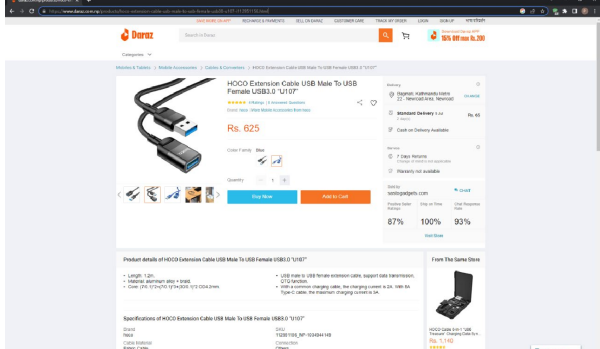
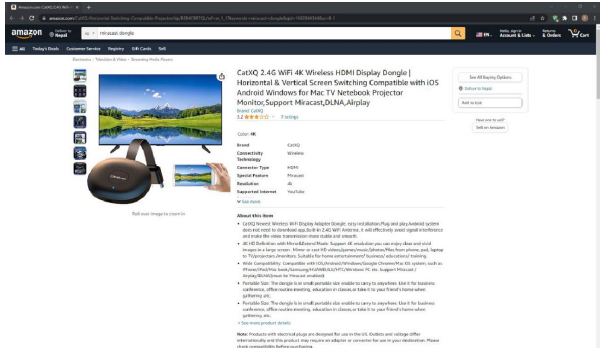
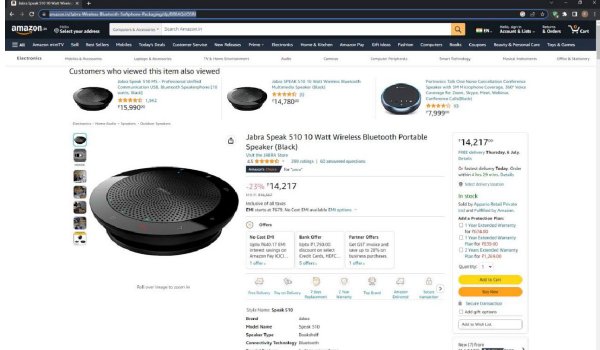
S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		
42	Wireless APs	<p>Ubiquiti UAP-HD AP19 -Wireless with IEEE 802.11a/b/g/n/ac/ax standard, up to 1 Gbps data transfer, 2.4 GHz and/or 5 GHz support, WPA, WPA2, and WPA3 encryption, PoE, 100/1000 Mbps Ethernet with wall/ceiling mount kit – Sample required.</p> <p>https://www.firstshop.co.za/collections/wireless-access-points/products/ubiquiti-unifi-nanohd-1733-mbit-s-poe-white-uap-nanohd-96712</p> 
43	Wireless Mouse	<p>Wireless business Mouse, Optical, 2 button robust and stylish design</p> <p>https://www.logitech.com/en-us/products/mice/m705-wireless-mouse.910-001935.html</p>  <p>https://www.daraz.com.np/products/delux-wireless-mouse-m517gx-i113177954-s1030784154.html?spm=a2a0e.searchlist.list.71.572328bc78R7ty&search=1</p>

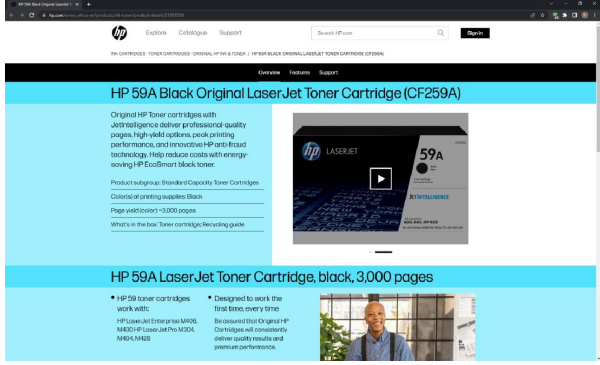
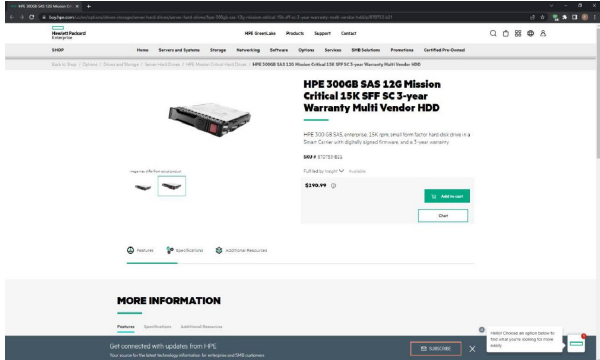
S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		 <p>https://itti.com.np/logitech-m590-multi-device-bluetooth-mouse-price-nepal</p> 
44	Wireless Keyboard and Mouse –COMBO (Bluetooth/USB receiver) ⁵	<p>Wireless business Keyboard with 104/105 keys with multimedia keys, spill-resistant design and professional 2 button optical mouse to use for workstation - Laptop and Desktops</p> <p>https://www.logitech.com/en-us/products/combos/mk710-desktop-keyboard-mouse.920-002416.html</p>  <p>https://itti.com.np/logitech-mk270-wireless-keyboard-mouse-price-nepal</p>

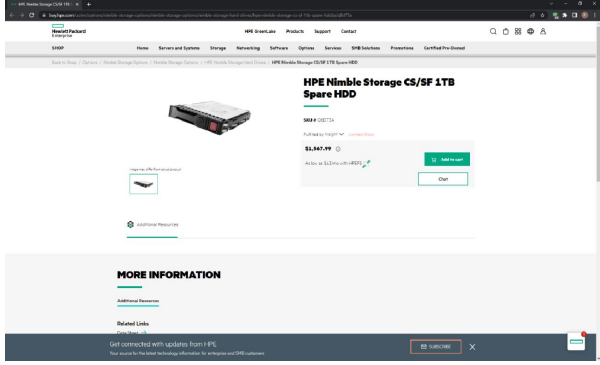
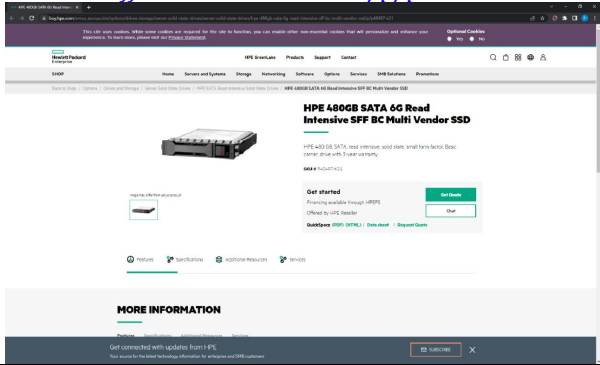
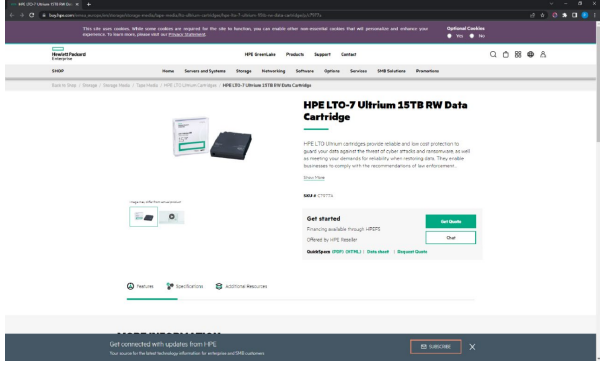
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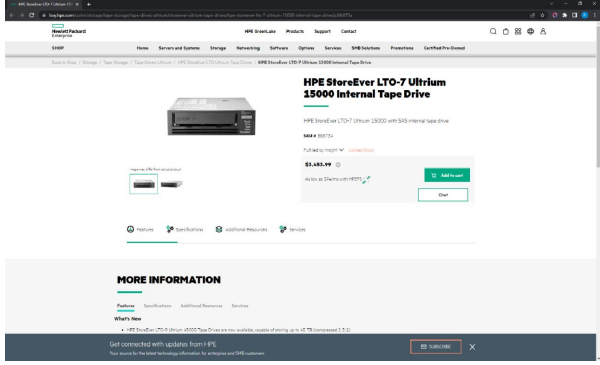
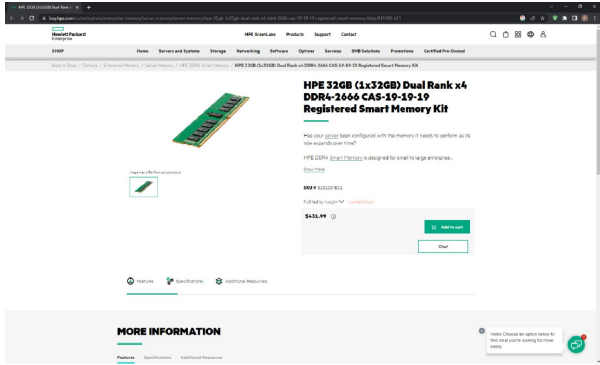
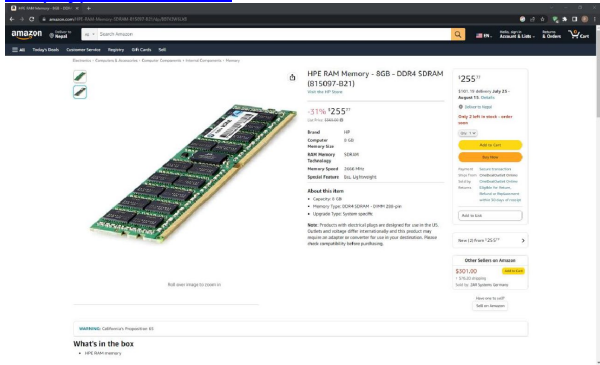
S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		 <p>https://www.daraz.com.np/products/imperion-cw-210-multimedia-wireless-keyboard-mouse-i113136018-s1030762657.html?spm=a2a0e.searchlist.list.13.c1d211c47whZwH&search=1</p> 
45	Workshop/Traveler Bag/Suitcase	<p>Field Carrier for IT goods – Projectors, camera, documents and gadgets etc.</p> <p>https://www.amazon.com/TOZIRI-Lightweight-Suitcase-Hardshell-Business/dp/B0B84ZVQMD?th=1</p>  <p>https://www.pelican.com/us/en/product/cases/air/1615</p> 
46	Projector Lamp	Epson EB-U42 with Fitting Charge

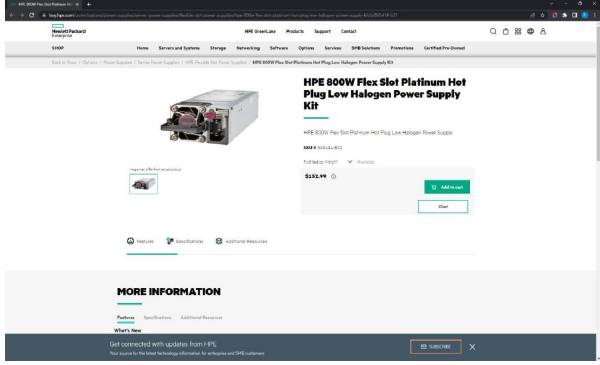
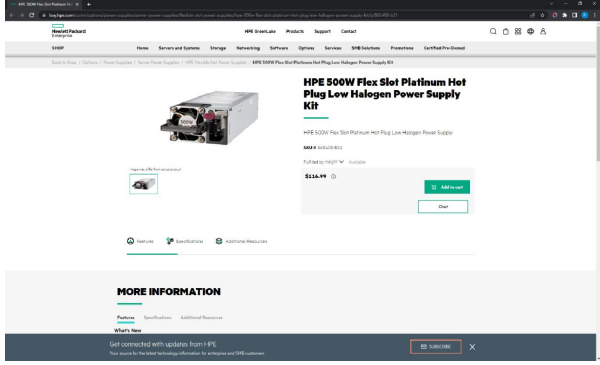
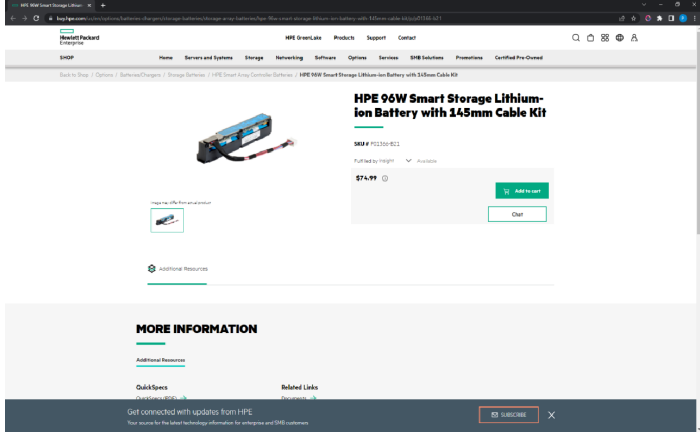
S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		<p>https://www.myprojectorlamps.eu/projector-lamps/Epson/EB-U42.html</p> 
47	Projector Bag	<p>Epson Bag for EB-U42 or Suitable Local Make acceptable</p> <p>https://www.ubuy.my/en/search/index/view/productuk/B07TTJPDGB/s/duragadget-black-padded-projector-case-compatible-with-epson-eb-s39-eh-tw7000-eh-tw7400-eb-u05-eb-u42-eb-w05-eb-x39/store/store/kk/dp</p> 
48	USB "C" HUB Connector	<p>USB "C" HUB with Ethernet and USB 3.0</p> <p>https://www.daraz.com.np/products/choetech-usb-c-hub-with-ethernet-usb-30-x-3-hub-u02-with-6-month-warranty-i106522022-s1028114388.html?spm=a2a0e.searchlist.list.13.6886113bdywnVR&search=1</p> 
49	USB Extension Cable	<p>USB 3.0 Male to USB 3.0 Female</p> <p>https://www.daraz.com.np/products/hoco-extension-cable-usb-male-to-usb-female-usb30-u107-i112951156.html</p>

S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		
50	MIRA Cast Dongle (HDMI/USB 3.0)	<p>4K Wireless HDMI/USB display dongle (Windows and iOS/Android)</p> <p>https://www.amazon.com/CatXQ-Horizontal-Switching-Compatible-Projector/dp/B0B4C9R7QL/ref=sr_1_1?keywords=miracast+dongle&qid=1682844344&sr=8-1</p> 
51	Microphone Speaker	<p>Microphone Speaker for Conferencing</p> <p>https://www.amazon.in/Jabra-Wireless-Bluetooth-Softphone-Packaging/dp/B00AQU05R1</p> 
52	HP Printer Toner Cartridge	<p>Toner Cartridge (HP LaserJet Pro MFP M428dw)</p> <p>https://www.hp.com/emea_africa-en/products/ink-toner/product-details/21869338</p>

S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		 <p>HP 59A Black Original LaserJet Toner Cartridge (CF259A)</p> <p>Original HP toner cartridges with JetIntelligence deliver professional quality pages, high yield options, peak printing performance, and innovative HP anti-fraud technology. Help reduce costs with energy-saving HP EcoPrint black toner.</p> <p>Product page is Standard Capacity Toner Cartridge Color of printing head(s): Black Page yield/color: ~3,000 pages What's in the box: Toner cartridge, Recycling guide</p> <p>HP 59A LaserJet Toner Cartridge, black, 3,000 pages</p> <ul style="list-style-type: none"> HP 59A toner cartridges work with: HP LaserJet Enterprise M300, M400, HP LaserJet Pro M300, M400 series Designed to work the first time, every time. Be assured that Original HP Cartridges will consistently deliver quality results and premium performance.
53	Server HDD for HPE DL360 Gen 10	<p>HPE 300GB SAS 15K SFF SC DS HDD</p> <p>https://buy.hpe.com/us/en/options/drives-storage/server-hard-drives/server-hard-drives/hpe-300gb-sas-12g-mission-critical-15k-sff-sc-3-year-warranty-multi-vendor-hdd/p/870753-b21</p>  <p>HPE 300GB SAS 12G Mission Critical 15K SFF SC 3-year Warranty Multi Vendor HDD</p> <p>HPE 300GB SAS 12G 15K rpm small form factor hard disk drive in a Smart Carrier with digitally signed firmware and a 3-year warranty.</p> <p>HPFF 47373 EG</p> <p>Full-time repair Available</p> <p>SALE HP Add to Cart</p> <p>MORE INFORMATION</p> <p>Partners Additional Resources</p>
54	Server HDD for HPE DL380 Gen 10	<p>HPE 1.8TB SAS 10K SFF SC 512e DS HDD</p> <p>https://buy.hpe.com/us/en/options/drives-storage/server-hard-drives/server-hard-drives/hpe-1-8tb-sas-12g-mission-critical-10k-sff-sc-3-year-warranty-512e-multi-vendor-hdd/p/872481-b21</p>  <p>HPE 1.8TB SAS 12G Mission Critical 10K SFF SC 3-year Warranty 512e Multi Vendor HDD</p> <p>HPE 1.8 TB SAS 12G 10K rpm 512e small form factor hard disk drive in a Smart Carrier with digitally signed firmware and a 3-year warranty.</p> <p>HPFF 47373 EG</p> <p>Full-time repair Available</p> <p>SALE HP Add to Cart</p> <p>MORE INFORMATION</p> <p>Partners Additional Resources</p>
55	Server HDD for HPE NS HF20 HYBRID CTO (Nimble)	<p>HPE NS CS/SF 1TB Spare HOD</p> <p>https://buy.hpe.com/us/en/options/nimble-storage-options/nimble-storage-options/nimble-storage-hard-drives/hpe-nimble-storage-cs-sf-1tb-spare-hdd/p/q8d73a</p>

S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		
56	Server SSD for HPE NS HF20 HYBRID CTO (Nimble)	<p>HPE NS AF/HF DFC 480GB Spare SSD https://buy.hpe.com/emea_europe/en/options/drives-storage/server-solid-state-drives/server-solid-state-drives/hpe-480gb-sata-6g-read-intensive-sff-bc-multi-vendor-ssd/p/p40497-k21</p> 
57	Data Backup Tape Cartridge	<p>HPE LTO-7 Ultrium 15TB RW Data Cartridge https://buy.hpe.com/emea_europe/en/storage/storage-media/tape-media/lto-ultrium-cartridges/hpe-lto-7-ultrium-15tb-rw-data-cartridge/p/c7977a</p> 
58	Tape Drive (Data Backup)	<p>HPE LTO-7 Ultrium 15000 Int Tape Drive https://buy.hpe.com/us/en/storage/tape-storage/tape-drives-ultrium/storeever-ultrium-tape-drives/hpe-storeever-lto-7-ultrium-15000-internal-tape-drive/p/bb873a</p>

S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		 <p>The screenshot shows the HPE StoreEver LTO-7 Ultrium 15000 Internal Tape Drive product page. The main heading is "HPE StoreEver LTO-7 Ultrium 15000 Internal Tape Drive". Below the heading is a product image and a price of \$1,441.99. The page includes a "MORE INFORMATION" section with tabs for Features, Specifications, Additional Resources, and Service.</p>
59	Server RAM for HPE DL360	<p>HPE 32GB 2Rx4 PC4-2666V-R Smart Kit https://buy.hpe.com/us/en/options/enterprise-memory/server-memory/server-memory/hpe-32gb-1x32gb-dual-rank-x4-ddr4-2666-cas-19-19-19-registered-smart-memory-kit/p/815100-k21</p>  <p>The screenshot shows the HPE 32GB 1x32GB Dual Rank x4 DDR4-2666 CAS-19-19-19 Registered Smart Memory Kit product page. The main heading is "HPE 32GB (1x32GB) Dual Rank x4 DDR4-2666 CAS-19-19-19 Registered Smart Memory Kit". Below the heading is a product image and a price of \$424.99. The page includes a "MORE INFORMATION" section with tabs for Features, Specifications, and Additional Resources.</p>
60	Server RAM for HPE DL360	<p>HPE 8GB 1 Rx8 PC4-2666V-R Smart Kit https://www.amazon.com/HPE-RAM-Memory-SDRAM-815097-B21/dp/B0743W6LXB</p>  <p>The screenshot shows the Amazon product page for HPE RAM Memory - 8GB - DDR4 SDRAM (815097-B21). The main heading is "HPE RAM Memory - 8GB - DDR4 SDRAM (815097-B21)". Below the heading is a product image and a price of \$125. The page includes a "What's in the box" section with a list of items: 1 HPE Memory.</p>
61	Server Power Supply Unit (Hot Plug)	<p>HPE 800W FS Platinum Hot Plug LH Pwr Sply Kit https://buy.hpe.com/us/en/options/power-supplies/server-power-supplies/flexible-slot-power-supplies/hpe-800w-flex-slot-platinum-hot-plug-low-halogen-power-supply-kit/p/865414-b21</p>

S. N.	Item/Particulars	Sample Specifications ¹ /Technical Description of Goods
		
62	Server Power Supply Unit 800W (Hot Plug)	<p>HPE 500W FS Platinum Hot Plug Low Halogen Power Supply Kit https://buy.hpe.com/us/en/options/power-supplies/server-power-supplies/flexible-slot-power-supplies/hpe-500w-flex-slot-platinum-hot-plug-low-halogen-power-supply-kit/p/865408-b21</p>
63	Server Power Supply Unit 500W (Hot Plug)	<p>HPE 500W FS Platinum Hot Plug Low Halogen Power Supply Kit https://buy.hpe.com/us/en/options/fans-fan-options/server-fan-fan-options/server-fan-kits/hpe-dl38x-gen10-high-performance-temperature-fan-kit/p/867810-b21</p> 
64	Server Smart Storage Battery	<p>HPE 96W Smart Storage Battery 145mm https://buy.hpe.com/us/en/options/batteries-chargers/storage-batteries/storage-array-batteries/hpe-96w-smart-storage-lithium-ion-battery-with-145mm-cable-kit/p/p01366-b21</p> 

Instructions to Supplier/Bidders:

1. Except for a few spare parts that require the exact brand and model of equipment, MCA-Nepal accepts equivalent or better specifications. The Supplier can submit the items which they can offer, and which they believe to be the best in terms of cost and performance.
2. Providing multiple options for an item/product with respective brands make/model and their prices with product link is highly encouraged.
3. If provided sample links are not working, the vendor can propose similar or better product or coordinate with MCA-Nepal procurement.
4. The estimated quantities are tentative (ghost) quantities and may not necessarily be required all of them. The supplier will work with MCA-Nepal to ensure an adequate buffer is maintained to provide timely supply.

Annex 2: Quotation Submission Form – OFFER

Sundry IT Equipment and Supplies

Name of the Bidder: _____

Date: _____

S.N.	Description of Goods	Unit	Qty	Rate in Nepalese Rupees (NPR) (Without VAT)		Amount – In Figure (NPR)
				In Figure	In words	
1.	Air Blower	Set	1			
2.	Air Exhaust Fans for Server Room (s)	No	2			
3. Alkaline batteries						
3.1	1.5 V, AA – 50 mm long	Set	4			
3.2	1.5 V, AAA – 44 mm long	Set	4			
3.3	9.0 V	Set	4			
4.	Cartridge/Brother E110 - Label Maker	No	6			
5.	Washable Keyboard	No	2			
6.	Desktop Speakers	Set	1			
7. Desktop UPS Various Capacity (1200 ~ 2000 VA)						
7.1	Desktop UPS 650 VA	No	1			
7.2	Desktop UPS 850 VA	No	1			
7.3	Desktop UPS 1.2 KVA	No	1			
7.4	Desktop UPS 1.25 KVA	No	1			
7.5	Desktop UPS 1.5 KVA	No	1			

S.N.	Description of Goods	Unit	Qty	Rate in Nepalese Rupees (NPR) (Without VAT)		Amount - In Figure (NPR)
				In Figure	In words	
7.6	Desktop UPS 2 KVA	No	1			
8.	Emergency Torch Light	No	2			
9.	Encrypted USB Flash Disks	No	2			
10.	Environmental Monitoring Probe	No	1			
11.	Telephone Cable Detector	No	1			
12. External HDD						
12.1	USB 3.1 or higher speed External SATA HDD, 1TB, 2TB, 4TB	No	1			
12.2	USB 3.1 or higher speed External SATA HDD, 2TB	No	1			
12.3	USB 3.1 or higher speed External SATA HDD, 4TB	No	1			
13.	External Keyboard - wired - USB	No/Set	15			
14.	External Mouse - wired - USB	No/Set	15			
15. External SSD						
15.1	USB 3.1/ Type-C - 512GB SSD	No	1			
15.2	USB 3.1/ Type-C - 1TB SSD	No	1			
15.3	USB 3.1/ Type-C - 2TB SSD	No	1			
16. HDMI Cables						
16.1	4kB/8KB HDMI cables - 2M,	No	1			
16.2	4kB/8KB HDMI cables - 5M,	No	1			
16.3	4kB/8KB HDMI cables - 10M,	No	1			
16.4	4kB/8KB HDMI cables - 20M,	No	1			

S.N.	Description of Goods	Unit	Qty	Rate in Nepalese Rupees (NPR) (Without VAT)		Amount – In Figure (NPR)
				In Figure	In words	
16.5	4kB/8KB HDMI cables - 30M	No	1			
17.	HDMI Multi Display Switch-Dual Projection	No/Set	1			
18.	Laser Pointer	No	3			
19.	Head Sets	No	15			
20.	HP DisplayPort to HDMI	No/Set	4			
21. Laptop Battery						
21.1	Replacement battery (Li-ion) for EliteBook 840	No	5			
21.2	Replacement battery (Li-ion) for Lenovo T480	No	5			
21.3	Replacement battery (Li-ion) for Dell Vostro 3548	No	5			
21.4	Replacement battery (Li-ion) for Lenovo T460,	No	5			
21.5	Replacement battery (Li-ion) for Lenovo X260	No	5			
22.	Laptop Carrying Bags (Back Pack)	No	50			
23.	Laptop Carrying Bags (Hand Carry)	No	15			
24. Laptop Keyboards						
24.1	Laptop keyboards for EliteBook 840	No	2			
24.2	Laptop keyboards for Lenovo T480	No	2			
24.3	Laptop keyboards for Dell Vostro 3548	No	2			
24.4	Laptop keyboards for Lenovo T460,	No	2			
24.5	Laptop keyboards for Lenovo X260	No	2			
25. Laptop Power Adapter						
25.1	Power adapter for Lenovo T480	No	3			

S.N.	Description of Goods	Unit	Qty	Rate in Nepalese Rupees (NPR) (Without VAT)		Amount - In Figure (NPR)
				In Figure	In words	
25.2	Power adapter for Lenovo T460	No	3			
25.3	Power adapter for Lenovo X260	No	3			
25.4	Power adapter for HP EliteBook 840 G6	No	3			
25.5	Power adapter for Dell Vostro 3548	No	3			
26. Laptop RAM						
26.1	204 Pin Type DRR3/DRR4/DRR5 - 8GB	No	3			
26.2	204 Pin Type DRR3/DRR4/DRR5 - 16GB	No	3			
26.3	204 Pin Type DRR3/DRR4/DRR5 - 32GB	No	3			
27.	Power stripe - Standard Cord	No	12			
28. Power Stripe - Long Cord type						
28.1	2500W #4~6 port power strip with power surge protector-(15FT)	No	1			
28.2	2500W #4~6 port power strip with power surge protector (20 FT)	No	1			
28.3	2500W #4~6 port power strip with power surge protector (30FT)	No	1			
29.	Telephone Set for Workstation	No	4			
30. Mobile Printer/copier -Portable Flatbed MFP						
30.1	HP Laserjet 136w	No	1			
30.2	HP Laserjet Pro M126nw	No	1			
31.	Paper Shredder	No	1			
32. Power Adapter for Docking Station						

S.N.	Description of Goods	Unit	Qty	Rate in Nepalese Rupees (NPR) (Without VAT)		Amount - In Figure (NPR)
				In Figure	In words	
32.1	60W ~ 220 W Docking station/port replicator - HP		1			
32.2	60W ~ 220 W Docking station/port replicator - Dell	No	1			
32.3	60W ~ 220 W Docking station/port replicator - Lenovo	No	1			
33.	Printer Covers - Xerox Altalink 8055, Xerox 7845	No/Set	4			
34.	Safe for Backup Tape	No/Set	1			
35. Wireless Stick						
35.1	64 GB	No	1			
35.2	128 GB	No	1			
35.3	256 GB	No	1			
36.	Port Replicator/Docking Station	No/Set	3			
37.	Spiral Binder Machine (Heavy Duty).	No/Set	1			
38. UTP Cable/RJ45 Patch Cords						
38.1	5M(CAT6/CAT7)	No	2			
38.2	10M, (CAT6/CAT7)	No	2			
38.3	20M, (CAT6/CAT7)	No	2			
38.4	30M, (CAT6/CAT7)	No	2			
38.5	50M, (CAT6/CAT7)	No	2			
38.6	100M (CAT6/CAT7)	No	2			
39. USB Flash Disks - 32GB, 64GB, 128 GB						

S.N.	Description of Goods	Unit	Qty	Rate in Nepalese Rupees (NPR) (Without VAT)		Amount - In Figure (NPR)
				In Figure	In words	
39.1	USB 3.0, USB Flash Disks – 32GB,		2			
39.2	USB 3.0, USB Flash Disks –64GB,		2			
39.3	USB 3.0, USB Flash Disks –128GB	No	2			
40.	VESA Stand for Desktop screen	No	8			
41. WiFi Extender/Repeater						
41.1	Wifi Range Extender (Dual Antenna, 300M), 2.4 GHz	No	1			
41.2	Wifi Range Extender (Dual Antenna, 300M), 5 GHz	No	1			
42.	Wireless APs	No	2			
43.	Wireless Mouse	No	20			
44.	Wireless Keyboard and Mouse –COMBO (Bluetooth/USB receiver)	Set	25			
45.	Workshop/Traveler Bag/Suitcase	No	3			
46.	Projector Lamp	No	1			
47.	Projector Bag	No	3			
48.	USB “C” HUB Connector	No	2			
49.	USB Extension Cabe	No	1			
50.	MIRA Cast Dongle (HDMI/USB 3.0)	No	2			
51.	Microphone Speaker	No/Set	1			
52.	HP Printer Toner Cartridge	No/Set	8			
53.	Server HDD for HPE DL360 Gen 10	No/Set	1			

S.N.	Description of Goods	Unit	Qty	Rate in Nepalese Rupees (NPR) (Without VAT)		Amount – In Figure (NPR)
				In Figure	In words	
54.	Server HDD for HPE DL380 Gen 10	No/Set	2			
55.	Server HDD for HPE NS HF20 HYBRID CTO (Nimble)	No/Set	2			
56.	Server SSD for HPE NS HF20 HYBRID CTO (Nimble)	No/Set	1			
57.	Data Backup Tape Cartridge	No/Set	30			
58.	Tape Drive (Data Backup)	No/Set	1			
59.	Server RAM for HPE DL360	No/Set	1			
60.	Server RAM for HPE DL360	No/Set	1			
61.	Server Power Supply Unit (Hot Plug)	No/Set	1			
62.	Server Power Supply Unit 800W (Hot Plug)	No/Set	1			
63.	Server Power Supply Unit 500W (Hot Plug)	No/Set	1			
64.	Server Smart Storage Battery	No/Set	4			
Total						
VAT @ 13% of Total						
Total including VAT						

[Note: The quantities indicated in Annex 2 are indicative and which may be changed based on actual MCA-Nepal needs. MCA-Nepal will issue a Task Order(s) to the Supplier(s) that offers the best conditions (price, availability) based on its requirement]

The offered unit rates include all costs needed to provide the goods as per the requirements in the Request for Quotations, including delivery of the goods within **30 calendar days** after issuance of the Task Order(s) or the duration as stated in an individual Task Order. We accept all the terms and conditions mentioned in the Request for Quotations (RFQ).

We confirm that we have no conflict of Interest as per Millennium Challenge Corporation Program Procurement Guidelines (<https://www.mcc.gov/resources/doc/program-procurement-guidelines>).

We also confirm that we abide by the provisions of Millennium Challenge Corporation, Program Procurement Guidelines provisions.

Our Quotation is valid for **60** days from the last date of Submission.

Name of the Firm: _____

Name of the Person Authorized to Sign the Quotation: _____

Position of the signatory in Organization: _____

Signature of the Authorized Person: _____

Date: _____

Physical Address and Phone: _____

Email id: _____

Phone/mobile: _____

Annex 3: Submission Form of Supplier's Proposed Technical Specifications:
(To be Completed by the Bidder)

Name of the Bidder: _____

Date: _____

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
1.	Air Blower			
2.	Air Exhaust Fans for Server Room (s)			
3.	Alkaline batteries			
3.1	1.5 V, AA – 50 mm long			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
3.2	1.5 V, AAA – 44 mm long			
3.3	9.0 V			
4.	Cartridge/Brother E110 - Label Maker			
5.	Washable Keyboard			
6.	Desktop Speakers			
7.	Desktop UPS Various Capacity (1200 ~ 2000 VA)			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
7.1	Desktop UPS 650 VA			
7.2	Desktop UPS 850 VA			
7.3	Desktop UPS 1.2 KVA			
7.4	Desktop UPS 1.25 KVA			
7.5	Desktop UPS 1.5 KVA			
7.6	Desktop UPS 2 KVA			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
8.	Emergency Torch Light			
9.	Encrypted USB Flash Disks			
10.	Environmental Monitoring Probe			
11.	Telephone Cable Detector			
12.	External HDD			
12.1	USB 3.1 or higher speed External SATA HDD, 1TB, 2TB, 4TB			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
12.2	USB 3.1 or higher speed External SATA HDD, 2TB			
12.3	USB 3.1 or higher speed External SATA HDD, 4TB			
13.	External Keyboard - wired - USB			
14.	External Mouse - wired - USB			
15.	External SSD			
15.1	USB 3.1/ Type-C - 512GB SSD			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
15.2	USB 3.1/ Type-C - 1TB SSD			
15.3	USB 3.1/ Type-C - 2TB SSD			
16.	HDMI Cables			
16.1	4kB/8KB HDMI cables - 2M,			
16.2	4kB/8KB HDMI cables - 5M,			
16.3	4kB/8KB HDMI cables - 10M,			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
16.4	4kB/8KB HDMI cables - 20M,			
16.5	4kB/8KB HDMI cables - 30M			
17.	HDMI Multi Display Switch-Dual Projection			
18.	Laser Pointer			
19.	Head Sets			
20.	HP DisplayPort to HDMI			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
21.	Laptop Battery			
21.1	Replacement battery (Li-ion) for EliteBook 840			
21.2	Replacement battery (Li-ion) for Lenovo T480			
21.3	Replacement battery (Li-ion) for Dell Vostro 3548			
21.4	Replacement battery (Li-ion) for Lenovo T460,			
21.5	Replacement battery (Li-ion) for Lenovo X260			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
22.	Laptop Carrying Bags (Back Pack)			
23.	Laptop Carrying Bags (Hand Carry)			
24.	Laptop Keyboards			
24.1	Laptop keyboards for EliteBook 840			
24.2	Laptop keyboards for Lenovo T480			
24.3	Laptop keyboards for Dell Vostro 3548			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
24.4	Laptop keyboards for Lenovo T460,			
24.5	Laptop keyboards for Lenovo X260			
25.	Laptop Power Adapter			
25.1	Power adapter for Lenovo T480			
25.2	Power adapter for Lenovo T460			
25.3	Power adapter for Lenovo X260			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
25.4	Power adapter for HP EliteBook 840 G6			
25.5	Power adapter for Dell Vostro 3548			
26.	Laptop RAM			
26.1	204 Pin Type DRR3/DRR4/DRR5 - 8GB			
26.2	204 Pin Type DRR3/DRR4/DRR5 - 16GB			
26.3	204 Pin Type DRR3/DRR4/DRR5 - 32GB			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
27.	Power stripe – Standard Cord			
28.	Power Stripe – Long Cord type			
28.1	2500W #4~6 port power strip with power surge protector-(15FT)			
28.2	2500W #4~6 port power strip with power surge protector (20 FT)			
28.3	2500W #4~6 port power strip with power surge protector (30FT)			
29.	Telephone Set for Workstation			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
30.	Mobile Printer/copier -Portable Flatbed MFP			
30.1	HP Laserjet 136w			
30.2	HP Laserjet Pro M126nw			
31.	Paper Shredder			
32.	Power Adapter for Docking Station			
32.1	60W ~ 220 W Docking station/port replicator – HP			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
32.2	60W ~ 220 W Docking station/port replicator –Dell			
32.3	60W ~ 220 W Docking station/port replicator –Lenovo			
33.	Printer Covers - Xerox Altalink 8055, Xerox 7845			
34.	Safe for Backup Tape			
35.	SanDisk Wireless Stick			
35.1	64 GB			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
35.2	128 GB			
35.3	256 GB			
36.	Port Replicator/Docking Station			
37.	Spiral Binder Machine (Heavy Duty).			
38.	UTP Cable/RJ45 Patch Cords			
38.1	5M(CAT6/CAT7)			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
38.2	10M, (CAT6/CAT7)			
38.3	20M, (CAT6/CAT7)			
38.4	30M, (CAT6/CAT7)			
38.5	50M, (CAT6/CAT7)			
38.6	100M (CAT6/CAT7)			
39.	USB Flash Disks - 32GB, 64GB, 128 GB			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
39.1	USB 3.0, USB Flash Disks – 32GB,			
39.2	USB 3.0, USB Flash Disks –64GB,			
39.3	USB 3.0, USB Flash Disks –128GB			
40.	VESA Stand for Desktop screen			
41.	WiFi Extender/Repeater			
41.1	Wifi Range Extender (Dual Antenna, 300M), 2.4 GHz			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
41.2	Wifi Range Extender (Dual Antenna, 300M), 5 GHz			
42.	Wireless APs			
43.	Wireless Mouse			
44.	Wireless Keyboard and Mouse –COMBO (Bluetooth/USB receiver)			
45.	Workshop/Traveler Bag/Suitcase			
46.	Projector Lamp			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
47.	Projector Bag			
48.	USB "C" HUB Connector			
49.	USB Extension Cabe			
50.	MIRA Cast Dongle (HDMI/USB 3.0)			
51.	Microphone Speaker			
52.	HP Printer Toner Cartridge			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
53.	Server HDD for HPE DL360 Gen 10			
54.	Server HDD for HPE DL380 Gen 10			
55.	Server HDD for HPE NS HF20 HYBRID CTO (Nimble)			
56.	Server SSD for HPE NS HF20 HYBRID CTO (Nimble)			
57.	Data Backup Tape Cartridge			
58.	Tape Drive (Data Backup)			

S.N.	GOODS REQUIRED: IT EQUIPMENT FOR AND SUPPLIES FOR MCA-NEPAL	SUPPLIER'S SPECIFICATION/ CONFIRMATION/ SPECS		
	DESCRIPTION OF GOODS	Brand, model and make of the offered product	Warranty Period	[Supplier to mention the specification of their offered product along with link for product catalogue, if any]
59.	Server RAM for HPE DL360			
60.	Server RAM for HPE DL360			
61.	Server Power Supply Unit (Hot Plug)			
62.	Server Power Supply Unit 800W (Hot Plug)			
63.	Server Power Supply Unit 500W (Hot Plug)			
64.	Server Smart Storage Battery			

Note: While issuing the Task Order(s) MCA-Nepal will provide the number of goods to be delivered.

Annex 4
Sample Contract/Purchase Order and BPA Contract Conditions



MILLENNIUM CHALLENGE ACCOUNT NEPAL

Purchase Order No: **MCA-N/PM/SH/065**

Contract/Purchase Order/BPA for

Sundry IT Equipment and Supplies

Between

Millennium Challenge Account Nepal (MCA-Nepal)

And

[Name of Supplier]

Dated: XX XXXX XXXX

MILLENNIUM CHALLENGE ACCOUNT NEPAL (MCA-NEPAL)

PURCHASE ORDER

Procurement Reference	
Project	Contract/PO No
Program Administration	MCA-N/PM/SH/065

To: **(Supplier, address).**

Your quotation reference MCA-N/PM/SH/065 submitted under the referenced Request for Quotations dated XXXX is hereby accepted. The agreed rates for different types of goods are provided under **Annex 2** of this Contract/Purchase order. MCA-Nepal as and when needed, will issue a Task Order(s) for any of the goods to be supplied/delivered at the rates as detailed in this Contract.

SPECIFIC TERMS OF THIS PURCHASE ORDER:

You are required to supply the goods as detailed below:			
Purchaser: Millennium Challenge Account Nepal (MCA-Nepal) PAN: 201253803	Sundry IT Equipment and Supplies		
Supplier:			
Address: Email Address: Name of Contact Person:	Tel: Cell No:	Fax:	PAN No:

- 1) **Contract Sum:** The total amount for each purchase required will be calculated in each Task Order which will be prepared based on the rates agreed in this Contract.
- 2) Except as may be exempt pursuant to the Compact, MCA-Nepal and all Providers, Covered Providers, Project Partners, contractors (prime contractors and subcontractors), consultants, and other entities and individuals that receive MCC funding directly or indirectly in furtherance of the Compact are exempt from Taxes or will be refunded equal amount of Taxes paid in respect of the MCC funding in accordance with Section 2.8 of the Compact available at: <https://assets.mcc.gov/content/uploads/compact-nepal.pdf>
- 3) **Warranty:** All goods to be provided shall have a minimum warranty period as included in the Suppliers Quotation, starting from the acceptance date of the goods and services.
- 4) **Technical Specifications:** The Supplier ensures that the goods to be supplied and delivered shall meet or exceed the Technical Specifications stated under **Annex 1: Technical Specifications** of this Purchase Order. The Supplier shall deliver the goods as quoted under

their quotation; and any change to the terms in the quotation shall require MCA-Nepal prior approval.

- 5) **Contract Duration:** The Contract duration is five years following the Contract signing, contingent upon availability of funds, satisfactory performance of the Supplier, and successful negotiation of the prices. Prices will be revised on an annual basis or as needed. The rates quoted for the items of goods in **Annex-2** shall remain fixed during the first year of the Contract. The rate revision can be done through letter exchange by the Contract Manager upon the written request from the Supplier.
- 6) **Task Orders:** MCA-Nepal will issue a Task Order based on its requirements on an as-needed basis to the Supplier, among the BPAs Contract, proposing the lowest price for the list of the items (which satisfied technical and quality requirements) and complying with the delivery time (Sample Task Order - Annex 5). Individual Task Orders will be issued for specific goods to be supplied as shown in Annex 3. Instructions to provide these goods shall be made via Task Order issued by MCA-Nepal through its Contract Manager. The Supplier will fulfill the requirements stated under the Task Order/s.
- 7) **Delivery time of Each Task Order:** The Supplier shall deliver the Goods within **thirty (30) days** of the date on which a Task Order is issued by MCA-Nepal or within the duration stated under an individual Task Order. The goods are to be delivered to the delivery location mentioned under a Task Order. The Cost of delivery, loading, unloading is deemed to have been included in the Price in Annex 2 and there shall be no separate reimbursements of delivery costs.
- 8) **Liquidated Damages:** Given that this Contract is Task Order based, Liquidated Damages shall not be applicable.
- 9) **Contract Manager:** For the purpose of management of the Contract/Purchase Order and Task Order to be issued under this Purchase Order, from the Purchaser's side, the Contract Manager is:

Name of Contract Manager:

Position:

Millennium Challenge Account Nepal (MCA-Nepal)

2nd and 3rd Floor, East Wing, Lal Durbar Convention Center

Yak and Yeti Complex,

Durbar Marg, Kathmandu, Nepal.

Email:

MCA-Nepal may delegate any of the duties of Contract Manager and responsibilities to other people, after notifying the Supplier, and may cancel any delegation after notifying the Supplier. Also, MCA-Nepal may, by written notice to the Supplier and without amending this contract, replace the MCA-Nepal Contract Manager.

After signing this Purchase Order, the Supplier shall have all communications related to contract implementation through the Contract Manager.

Point of contact on Behalf of Supplier will be:

Name:

Position:

Firm:

Email:

10) Payment Conditions: Prices mentioned in this Purchase Order are all-inclusive in Nepalese Rupees (NPR). The offered price should include all the costs needed to provide the goods in accordance with the Technical Specifications and Conditions of Contract. No additional cost shall be paid apart from the quoted price/rate for goods stated under this Purchase Order. Upon acceptance of the goods in each Task Order by MCA-Nepal, Purchaser will then be obligated to pay 100% of the amount of the Task Order **within thirty (30) calendar days** of completion or satisfactory performance of the requested supply under a particular Task Order. The following documentation must be supplied for payments to be made:

- i). Original Invoice (Submitted invoice should include PAN number of MCA-Nepal)
- ii). A delivery and acceptance note evidencing receipt of the goods; and verified by the Contract Manager to confirm that that the goods delivered are as per the signed Purchase Order and issued Task Order.
- iii). The Supplier shall comply with any other payment instructions as may be reasonably given by MCA-Nepal.
- iv). Applicable withholding tax (TDS) will be deducted at the time of payment.
- v). Contractor should be regular in terms of filing income tax and VAT return, that is, should not appear as Non-Filer at IRD (Inland Revenue Department), at the time of payment from MCA-Nepal.

The Invoice (s) must be submitted to the following address:

Millennium Challenge Account Nepal (MCA-Nepal)
2nd and 3rd Floor, East Wing, Lal Durbar Convention Center
Yak and Yeti Complex, Durbar Marg
Kathmandu, Nepal.
Attn: Contract Manager
Email:

11) Supplier's Bank Account Details:

Name of the Account:

Name of the Bank:

Branch Address:

Account No:

SWIFT Code:

IBAN (if applicable):

12) Warranty: The Supplier undertakes that during the Guaranty/warranty period, replacement/repair of any defective goods will be completed within **fourteen (14) days** of the date of notification of the defect. Failure to perform this obligation may be the reason for rejection of the quotation/bids in the future bidding process.

13) Contract Termination: In addition to the Contract clause 12, failure to fulfill the supply and delivery of list of goods as per the Task Order 3 times will be used as grounds to terminate the Contract/Purchase Order.

- 14) Dispute Resolution:** This Contract/Purchase Order shall be governed by the laws of Nepal in all respects. The parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of this Contract. The parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract/Purchase Order or its interpretation. Applicable arbitration law of Nepal will apply for any disputes between the Parties arising under or related to this Contract that cannot be settled amicably.
- 15) Termination for Convenience:** MCA-Nepal (Purchaser), by notice sent to the Supplier, may terminate this Contract, in whole or in part, at any time in its sole discretion for its convenience. The notice of termination shall specify that termination is for the Employer's convenience, the extent to which performance of the Supplier under this Contract is terminated, and the date upon which such termination becomes effective. All services satisfactorily rendered as of the termination date will be paid at the rates in this contract.
- 16) Force Majeure:** Neither party shall be held liable or responsible for any delay or failure in performance of any part of this agreement to the extent such delay or failure is caused by an event of Force Majeure. An event of Force Majeure means any event or condition beyond the reasonable control of a party, which could not have been prevented, remedied, or cured by such party's reasonable diligence, and which makes performance of this agreement impossible or impractical. The party affected by such an event shall promptly notify the other party of the occurrence of the event and its impact on performance as soon as practicable (no later than five (5) days after the occurrence) about the occurrence of an event giving rise to a claim of Force Majeure. The parties will use reasonable efforts to minimize the impact of the event and resume performance as soon as practicable. Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure. No party shall be responsible for any cost to the other party due to force majeure.
- 17) Inspection:** MCA-Nepal may require the Supplier to submit a sample of the ordered goods before the delivery takes place. After inspection, if the Contract Manager deems any delivery of the Goods to not be in strict accordance with the above terms and conditions, that non-conformity shall serve as a justifiable ground to cancel the Task Order issued under this Purchase Order.

18) Start Date: Date of the last signature on the Purchase Order will be the Start Date. The Start Date for an individual Task Order shall be the date of issuance of the Task Order.

For the Purchaser:
Millennium Challenge Account Nepal/ MCA-Nepal:

For the Supplier:
(Supplier)

Signature:

Mr. Khadga Bahadur Bisht
Executive Director
Date:

Witness:

Signature:
Name:

Signature:

Name:
Position:
Date:

Witness:

Signature:
Name:

Attachments to the Contract/Purchase Order:

Attachment 1: Technical Specifications

Attachment 2: Agreed Rates

Attachment 3: Sample Task Order

Attachment 4: MCC's Policy – Corrupt and Fraudulent Practices

Attachment 5: MCC's Policy – Annex to General Provisions

Attachment 1

Technical Specifications

(It will be included from Annex 1 to the RFQ)

Attachment 2

Agreed Rates

Attachment 3

Sample Task Order

(It will be included from Annex 5 to the RFQ)

Attachment 4: MCC's Policy – Corrupt and Fraudulent Practices

The MCC's policy on preventing, detecting and remediating Fraud and Corruption may be found at the following link:

<https://www.mcc.gov/resources/doc/policy-fraud-and-corruption>

Attachment 5

MCC's Policy – Annex to General Provisions

The MCC's policy general provisions can be found at the following link:

<https://www.mcc.gov/resources/doc/annex-of-general-provisions>

Annex 5 Sample Task Order



MILLENNIUM CHALLENGE ACCOUNT NEPAL DEVELOPMENT BOARD (MCA-NEPAL)

SAMPLE TASK ORDER No: XXX

Date of Task Order:

Sundry IT Equipment and Supplies	Contract Ref:
(Please provide the name of Supplier here)	MCA-N/PM/SH/065

Please proceed with the provision of supply and delivery of various items of goods under Sundry IT Equipment and Supplies as detailed in this Task Order and in accordance with the Conditions of the Contract/ Purchase Order and the instructions given below (use additional pages if needed):

Expected date of completion/delivery:

№	Description	Qty	Unit Rate (NPR)	Total
1.				
2.				
3.				
4.				
.....				
Sub Total				
VAT				
Total Task Order Value				

Total Task Order Value:

**Nepalese Rupees
(NPR)**

Attachment #1:

Attachment #2:

Signatures

For MCA-Nepal: Contract Manager/Sector Manager (XXXXXXXX)	For Supplier: Contact Person ()

Annex 6

Check List for Submission of the Quotation

1. Completely filled and signed Annex 2-Quotation Submission Form-Schedule of Requirements;
2. Firm/ Company Registration certificate (in Similar field). It is required to have at least five (5) years' experience in supplying IT Equipment or similar items/accessories/supplies;
3. PAN/VAT/TAX Registration certificate;
4. Tax Clearance Certificate up to the last Fiscal Year;
5. The Suppliers are requested to submit along with their quotation photos/brochures/weblinks of the offered goods as available.
6. Filled Annex 3: Submission Form of Supplier's Proposed Technical Specifications including warranty duration for each quoted item.