From:	Procurement Agent-Millennium Challenge Account Nepal
Cc:	Luis Villalta; Rakesh Kumar; Ram Regmi; Neelam Thapa; Pushpanjali Dhakal; Ashish Bhandari; Mahendra Shrestha
Subject:	Registration for Site Visit and Pre-Bid Conference-Procurement of Plant Design, Supply, Delivery, Installation, Testing and Commissioning of Substation (3 Lots) Ref No: MCA-N/ETP/CB/004)
Date:	Wednesday, April 12, 2023 2:22:14 PM
Attachments:	Site Visit Plan-Substation.pdf

Dear Madam or Sir,
Greetings of the Day!

This email serves as request for registration of prospective bidders for two main events under this procurement prior to the bid submission:

1. **Registration for Site-Visit:**

An MCA-Nepal guided Site Visit is scheduled from 20 April to 23 April 2023 to visit all three substations' locations. In this regard, we request you to confirm your registration for the site visit. Please note following for the site visit registration:

A. Interested firm/company needs to register their participation by replying to this email and filling the information in the table below:

Name of Firm/Organization:			
Name of Person attending the Site Visit	Position	Contact Details	Email Address

- All the logistics and travel arrangements for the site visit are to be managed by the participating firm themselves. Please find **attached the Site Visit Plan** which will help you to make your logistic and accommodation arrangements.
- **The maximum number of participants per firm/organization is limited to 4 people, including a Driver**.

2. Registration for the Pre-Bid Conference:

The Pre-bid Conference for this procurement is scheduled on **25 April 2023 starting from 10:00 am (local time of Nepal (GMT+5:45))**. The venue of the pre-bid meeting is Kathmandu Marriott Hotel with address at Manakamana Marg, Naxal, Kathmandu, Nepal, 44600.
Please note following for the Pre-Bid Conference registration:

A. Interested firm/company needs to register their participation for the Pre-Bid conference by replying to this email and filling information in table below.

Name of Firm/Organization:				
				Modality of

Name of Person attending Pre-Bid Conference	Position	Email Address	Contact Details	Attendance: In-person OR online

- **Please limit the number of in-person attendances to four (4) people per firm/company**. However, there is no constraint on the number of participants joining online. https://us02web.zoom.us/meeting/register/tZwrfumvpz4uGNaWuOYnz_bFyyrbfw7owZdQ

We humbly request you to reply to email as early as possible.

Thank You and Best Regards,
Procurement Agent
Millennium Challenge Account Nepal (MCA-Nepal)