



Land Acquisition Expert (LAEs – Seven Positions)
(MCA-N/ETP/ICS/046)
ADDENDUM #1

Issued on 06 January 2023

This Addendum No. 1 modifies respective portions of the Request for Applications (RFA) issued on 28 December 2022. The changes, as indicated below, are effective on the date of issue of this Addendum.

Except as expressly amended by this Addendum, all other terms and conditions of the Request for Applications - issued on 28 December 2022 remains unchanged and shall remain in full force and effect in accordance with their terms.

SN	Pages/Paragraph	Amendments
1	Form 4(A) Financial Offer	Form 4(A) Financial Offer is revised as Attachment#1 of this addendum#1
4	Page 28-29, Appendix E-Cost Details	Appendix E-Cost Details is revised as Attachment#2 of this addendum#1

Attachments: 1

Form 4 (A): Financial Offer

[*Location, Date*]

Executive Director
Millennium Challenge Account Nepal
Address: 2nd & 3rd Floor, East Wing
Lal Durbar Convention Centre, Yak & Yeti Complex, Durbar Marg
Kathmandu, Nepal

Re: Procurement of Consultant Services for Land Acquisition Expert (LAE)
REF No: MCA-N/ETP/ICS/046

Application for¹ : Expert 1: LAE for Land Acquisition and LRP activities - 5 nos
 Expert 2: LAE for Livelihood Restoration Program (LRP) -1 no
 Expert 3: LAE for GIS database management – 1 no

Dear Sir/Madam,

Having examined the Request for Application Documents, I am pleased to submit the following financial proposal for the services to be provided:

[Include salary history for the past three years (in appendix 1- Biographical Datasheet)].

Proposed monthly professional fees/rate exclusive of VAT= NPR or USD²...../month (The proposed monthly professional fees/rate should be all inclusive of all expenses that may incur during the delivery of services as per Section 4: Terms of Reference and exclusive of VAT).

Additional to the monthly professional fees/rate I understand that I will be paid the following expenses by MCA-Nepal:

- a. For the communications and accommodations expenses, a lumpsum amount of NPR.35,000 per month.
- b. For the field visit per diem and hotel accommodation (for any night stay, if required) will be paid as per MCA-Nepal Fiscal Accountability Plan (FAP).

As part of acknowledging notice of *MCC's Policy on Preventing, Detecting and Remediating Fraud and Corruption in MCC Operations*³ and declaring that we have not engaged in fraud and corruption as described in GIC Clause 4, I certify that:

- (a) The prices in this offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other offeror or competitor relating to—

¹ Check the appropriate box(es) for which you are applying.

² only Foreign Consultants may quote the rate in USD

³ Available at www.mcc.gov/resources/doc/policy-fraud-and-corruption

- (i) Those prices;
 - (ii) The intention to submit an offer; or
 - (iii) The methods or factors used to calculate the prices offered.
- (b) The prices in this offer have not been and will not be knowingly disclosed by us, directly or indirectly, to any other offeror or competitor before Proposal opening or Contract award unless otherwise required by law;
- (c) No attempt has been made or will be made by us to induce any other concern to submit or not to submit an offer for the purpose of restricting competition; and

I understand that you are not bound to accept any proposal you may receive and that a binding contract would result only after final negotiations are concluded on the basis of the technical and price components proposed.

I acknowledge that my digital/digitized signature is valid and legally binding.

Yours sincerely,

Signature
[Name of Individual Consultant]
[Date]
[Email address]
[Address]
[Phone number]

FORM 4(B): FINANCIAL OFFER

S. N.	DESCRIPTION OF DELIVERABLES	UNIT	QUANTITY (a)	RATE/MONTH (IN NPR/USD ⁴) (b)	TOTAL AMOUNT (IN NPR/USD) (c = axb)
1	<p>A. MONTHLY TIMESHEET TO BE SUBMITTED AND APPROVED BY MCA-NEPAL CONTRACT MANAGER</p> <p>MONTHLY REPORT⁵, AT THE MINIMUM, SHALL INCLUDE THE FOLLOWING INFORMATION IN ACCORDANCE WITH WORK PLAN.</p> <ul style="list-style-type: none"> • TL RAP/LRP Consultant Performance Review; • Progress update with database on land acquisition and compensation payments; • Summary table of stakeholder engagements, PAPs consultations; • Summary table of registered grievances and their status; • Progress update on LRP implementation programs; • Risks and mitigation strategies; • Proposed work plan for upcoming month. • Progress report on results of the geo-spatial analyses performed (as applicable) 	MONTH	7		
				TOTAL OF S.N. 1	
2	COMMUNICATIONS AND ACCOMMODATIONS	MONTH	7	NPR 35000	NPR 245,000
				TOTAL OF S.N. 2	NPR 245,000
TOTAL TO BE PAID TO THE CONSULTANT (EXCLUDING VAT) [TOTAL OF (S.N. 1 + S.N. 2)]					
					VAT
					TOTAL WITH VAT

⁴ Nepalese citizens are encouraged to supply proposal in NPR and Only Foreigners are in USD

⁵ The Consultant shall submit a monthly progress report, no later than the first week of next calendar month and this report needs to be approved by ESP Specialist-Land Acquisition MCA-Nepal.

Attachment 2:

APPENDIX E – COST DETAILS

S.N	DESCRIPTION OF DELIVERABLES	UNIT	QUANTITY (a)	RATE/MONTH (IN NPR/USD) (b)	TOTAL AMOUNT (IN NPR/USD) (c = axb)
1	<p>A. MONTHLY TIMESHEET TO BE SUBMITTED AND APPROVED BY MCA-NEPAL CONTRACT MANAGER</p> <p>MONTHLY REPORT⁶, AT THE MINIMUM, SHALL INCLUDE THE FOLLOWING INFORMATION IN ACCORDANCE WITH WORK PLAN.</p> <ul style="list-style-type: none"> • TL RAP/LRP Consultant Performance Review; • Progress update with database on land acquisition and compensation payments; • Summary table of stakeholder engagements, PAPs consultations; • Summary table of registered grievances and their status; • Progress update on LRP implementation programs; • Risks and mitigation strategies; • Proposed work plan for upcoming month. • Progress report on results of the geo-spatial analyses performed (as applicable) 	MONTH	7		
2	COMMUNICATIONS AND ACCOMMODATIONS	MONTH	7	NPR 35000	NPR 245,000
	TOTAL TO BE PAID TO THE CONSULTANT (EXCLUDING VAT) (TOTAL OF S.N. 1 + S.N. 2)				
	VAT				
	TOTAL WITH VAT				

⁶ The Consultant shall submit a monthly progress report, no later than the first week of next calendar month and this report needs to be approved by ESP Specialist-Land Acquisition MCA-Nepal.

The Individual Consultant fees shall be paid on a monthly basis upon acceptance and verification of his/her monthly report. Transportation and other facilities will be provided as stated in the Terms of Reference (ToR).

For reimbursable if any, the Consultant will submit the originals of boarding passes, invoices and receipts of any expenses incurred based on the maximum approved costs.

Travel Authorization shall be agreed and approved in advance by the contract manager. The means of approval shall also be agreed with the Contract Manager

The Consultant will only be paid for the time worked.