

Clarification#1: Procurement of Office Cleaning and Supplemental Services.

(MCA-N/PM/SH/056)

13th September 2022

Questions and Answers:

#	Questions	Answer
1	In Annex 2: Quotation Submission Form only monthly rate of one person's input is asked. What about the price of chemicals that we have to use and the rate for which will be as provided by our company?	Please see Annex 1 which explains the scope of services in detail. Individual will not be required to quote for chemicals as all essential items used in cleaning shall be provided by MCA-Nepal. Please take note that the intended purpose of this procurement is to identify an Individual Service Provider and not a firm/company.
2	Do we submit these documents (quotation) through email or separately as sealed documents?	Please take note that the intended purpose of this procurement is to identify an Individual Service Provider and not a firm/company. As per RFQ 12 the quotation (using the Quotation Submission Form in Annex 2 along with your CV) shall be submitted to the email address MCANepalPA@dt-global.com CC to neelam.thapa@dt-global.com with subject line: "Quotation for Office Cleaning and Supplemental Services".
3	Do we need to provide Bank Guarantee or not?	Bank Guarantee is not required.