



## Procurement of Supply, Delivery, and Installation of Air Conditioners for Central and Field Offices

(MCA-N/ PM/SH/054)

### ADDENDUM #1

Issued on 11 August 2022

This Addendum No. 1 modifies respective portions of the Request for Quotations (RFQ) issued on 5 August 2022. The changes, as indicated below, are effective on the date of issue of this Addendum.

Except as expressly amended by this Addendum, all other terms and conditions of the Request for Quotations - issued on 5 August 2022 remains unchanged and shall remain in full force and effect in accordance with their terms.

SN	Pages/Paragraph	Amendments
1	<b>Page 4, Annex 1: Quotation Submission Form</b>	<p>“<b>Annex – 1 Quotation Submission Form,</b> has been replaced by: “<b>Attachment#1 to this Addendum#1</b>” (Changes are highlighted in the table below Attachment#1)</p>
2	<b>Page 16, Annex-1 of Purchase Order</b>	<p>“<b>Annex-1 of Purchase Order</b>” has been replaced by: Table of “<b>Attachment#2 to this Addendum#1</b>” (Changes are highlighted in the table below Attachment#1)</p>
3	<b>Page 3 RFQ Clause 14, regarding extension of deadline for request for Clarifications</b>	<p>Prospective Suppliers are advised to seek clarifications to this Request for Quotation (RFQ) by email to MCANepalPA@cddid.com by 5:00 PM (Nepal time) on <b>10 August 2022</b>. The MCA Entity may not respond to any clarifications submitted after this date and time. All request for clarifications shall be official and in writing</p> <p><i>has been replaced by:</i> “Prospective Suppliers are advised to seek clarifications to this Request for Quotation (RFQ) by email to</p>

SN	Pages/Paragraph	Amendments
		MCANepalPA@cddid.com by 5:00 PM (Nepal time) on <b>12 August 2022</b> . The MCA Entity may not respond to any clarifications submitted after this date and time. All request for clarifications shall be official and in writing.”
4	<b>Page 3 RFQ Clause 15</b> , regarding extension of deadline for submission of Quotation.	<p>Quotation including other required documents (using the Quotation Submission Form in Annex 1) shall be submitted electronically to the email address MCANepalPA@cddid.com CC to neelam.thapa@cddid.com with subject line: "<b>Quotation for Supply, Delivery and Installation of Air Conditioners</b>" by <b>15 August 2022</b>, at <b>15:00 hours local Nepal time</b> (GMT+5.45). No public opening of proposals is required.</p> <p>has been replaced by:</p> <p>Quotation including other required documents (using the Quotation Submission Form in Annex 1) shall be submitted electronically to the email address MCANepalPA@cddid.com CC to neelam.thapa@cddid.com with subject line: "<b>Quotation for Supply, Delivery and Installation of Air Conditioners</b>" by <b>19 August 2022</b>, at <b>15:00 hours local Nepal time</b> (GMT+5.45). No public opening of proposals is required.</p>

**ATTACHMENT #1**

**Annex 1 - Quotation Submission Form**

**Supply, Delivery, and Installation of Air Conditioners for Central and Field Offices  
MCA-N/PM/SH/054**

**Bidder:** \_\_\_\_\_

The quantities in the below table represent the minimum lot size to be ordered in a single task order. Prices quoted in this Form will fixed for 12 months after contract signing.

S.N #	Goods/ Services	Unit	Quantity (a)	Unit Price without VAT (in NPR) (b)
<b>A. Supply of various capacity Air Conditioners as per the Technical Specifications in Annex 2</b>				
1.	1 ton (12000 BTU) Capacity AC Including a 3 KVA Single Phase Power Stabilizer	nos	1	
2.	1.5 ton (18000 BTU) Capacity AC Including a 3 KVA Single Phase Power Stabilizer	nos	1	
3.	2 ton (24000 BTU) Capacity AC Including a 5 KVA Single Phase Power Stabilizer	nos	1	
<b>B. Delivery and Installation Charges for Air Conditioners at various places as per the Delivery Schedule in Annex 2</b>				
4.	Delivery, and Installation of Air Conditioners with all its accessories including Power Stabilizer at Bhotechaur Bazar, Melamchi Municipality Ward-01, Sindhupalchowk	Per unit	1	
5.	Delivery, and Installation of Air Conditioners with all its accessories including Power Stabilizer at Ichhyakamana Rural Municipality, Ward no 4, Kurintar, Chitwan	Per unit	1	
6.	Delivery, and Installation of Air Conditioners with all its accessories including Power Stabilizer at Byas Municipality, Ward no 3, Damauli, Tanahun	Per unit	1	

S.N #	Goods/ Services	Unit	Quantity (a)	Unit Price without VAT (in NPR) (b)
7.	Delivery, and Installation of Air Conditioners with all its accessories including Power Stabilizer at Belkotgadi Municipality, Warn no-7, Mahadevphat, Nuwakot,	Per unit	1	
8.	Delivery, and Installation of Air Conditioners with all its accessories including Power Stabilizer at Nilkantha Municipality, Ward no 3, Dhading Besi, Dhading	Per unit	1	
9.	Delivery, and Installation of Air Conditioners with all its accessories including Power Stabilizer at Rampur Municipality, Ward no 5, Bhejhad Bazar, Palpa	Per unit	1	
10.	Delivery, and Installation of Air Conditioners with all its accessories including Power Stabilizer at Hetauda Sub Metropolitan City, Ward no 2, Manas Chowk, Hetauda	Per unit	1	
11.	Delivery, and Installation of Air Conditioners with all its accessories including Power Stabilizer at Ramgram Municipality, Ward no 5, Nawalparasi	Per unit	1	
12.	Delivery, and Installation of Air Conditioners with all its accessories including Power Stabilizer at Lamahi, Dang	Per unit	1	
13.	Delivery, and Installation of Air Conditioners with all its accessories including Power Stabilizer at 2 <sup>nd</sup> and 3 <sup>rd</sup> Floor, East Wing, Lal Durbar Convention Centre, Yak and Yeti Complex, Durbar Marg, Kathmandu	Per unit	1	
<b>C. Provisional Sum to cover the repair and maintenance services for air conditioners</b>				
14.	Provisional Sum for covering maintenance and repair of air conditioners (For after sell service)	Lumpsum	1	500,000.00
a.	Cost of Technician for visiting Kathmandu office i.e. Annex 2, section 5 for S. No. 10	Per day	1	
b.	Cost of Technician including daily allowance, lodging arrangements at the installation sites of air conditioners as per Delivery Sites in Annex 2, section 5 (except S. No. 10 i.e. Kathmandu)	Per day	1	

S.N #	Goods/ Services	Unit	Quantity (a)	Unit Price without VAT (in NPR) (b)
c.	Transportation cost for travelling to different Delivery Sites as in Annex 2, section 5 (except S. No. 10 i.e., Kathmandu) shall be as per actual payment made by the technician during his/her visit to the sites*	NA	NA	NA
d.	Cost of Spare parts as per actual expenses which will be reimbursed based on the submission of purchased invoices made by the supplier*	NA	NA	NA

\*Note: Transportation cost associated for technician to travel to and from the Delivery sites (for servicing, repair, and maintenance of air conditioners) and spare parts replacement cost shall be as per actual. The technician shall submit the transportation bills or fare for the reimbursement. Similarly, for the spare parts cost the copy of VAT invoices of its purchases shall be submitted for its reimbursement.

Above quoted rates are exclusive of VAT. VAT will be added in the total amount in the task order. We agree that MCA-Nepal will calculate the total amount based the rate and quantity of items required for each requirement in an individual task order.

MCA-Nepal will deduct appropriate tax at the time of payment.

Note: Payment shall be only after approval of the deliverables and submission of a valid invoice with approval of the deliverables.

We confirm that we have no conflict of Interest as per Millennium Challenge Corporation Program Procurement Guidelines (<https://www.mcc.gov/resources/doc/program-procurement-guidelines>).

Our Quotation is valid for 60 days from the date of Submission Deadline.

Name of the Person Authorized to Sign the Quotation: \_\_\_\_\_

Position of the signatory in Organization: \_\_\_\_\_

Signature of the Authorized Person: \_\_\_\_\_

Date: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Email id: \_\_\_\_\_

**ATTACHMENT#2**

Annex 1 of Purchase Order

(Note: Same table as of Annex 1 - Quotation Submission Form and its note will be applicable here after awarding this Purchase Order)