



## Design and Printing Services for Millennium Challenge Account Nepal Development Board (MCA-Nepal)

(MCA-N/PM/SH/051)

### ADDENDUM #1

Issued on 10 June 2022

This Addendum No. 1 modifies respective portions of the Request for Quotations (RFQ) issued on 2 June 2022. The changes, as indicated below, are effective on the date of issue of this Addendum.

Except as expressly amended by this Addendum, all other terms and conditions of the Request for Quotations - issued on 2 June 2022 remains unchanged and shall remain in full force and effect in accordance with their terms.

SN	Pages/Paragraph	Amendments
1	Page 4 to 10, Annex 1- Quotation Submission Form	Annex 1 - Quotation Submission Form Has been replaced by: Annex 1 – Revised Submission Form as per Attachment 1 of this Addendum.
2	Page 3, <b>Clause 12</b> to extend the request for clarification deadline	“Prospective Service Providers are advised to seek clarifications to this Request for Quotations (RFQ) by email to MCANepalPA@cardno.com by 5:00 PM (Nepal time) on 8 June 2022. The MCA Entity may not respond to any clarifications submitted after this date and time. All request for clarifications shall be official and in writing.”  has been replaced by: “Prospective Service Providers are advised to seek clarifications to this Request for Quotations (RFQ) by email to <a href="mailto:MCANepalPA@cardno.com">MCANepalPA@cardno.com</a> by <b>12 Noon (Nepal time) on 13 June 2022</b> . The MCA Entity may not respond to any clarifications submitted after this date and time. All request for clarifications shall be official and in writing.”

3	Page 3, <b>Clause 13</b> to extend the quotations submission deadline	<p>“Quotations including other required documents shall be submitted electronically via the Dropbox Link provided below, by 16 June 2022, at 15:00 hours local Nepal time (GMT+5.45). No public opening of proposals is required.”</p> <p>has been replaced by:</p> <p>“Quotations including other required documents shall be submitted electronically via the Dropbox Link provided below, by <b>21 June 2022, at 15:00 hours local Nepal time (GMT+5.45)</b>. No public opening of proposals is required.”</p>
---	---	---

**Note: The interested bidders are requested to submit the quotation in the Revised Quotations Submission Form for Design and Printing Services issued with this addendum (below).**

## ATTACHMENT 1

### Annex 1 – Revised Quotations Submission Form for Design and Printing Services

Design and Printing Services for Millennium Challenge Account Nepal Development Board (MCA-Nepal)

MCA-N/PM/SH/051

Bidder: \_\_\_\_\_

The quantities in the below table represent the minimum lot size to be ordered in a single task order.

Item #	Goods/ Services	Specification Requirements <u>Specification of various items production</u> <u>(Design/Layout/Printing)</u>	Unit	Quantity	Unit Rate without VAT (in NPR)	Total Price (without VAT in NPR)
1.	Folders	Paper: 300 gsm Art board Paper Size: Slightly larger than A4 Spine: 1 cm Print: Front and Back side Color: Multicolor Lamination: Matte/both side Inside Pocket: 6" both side with die cut	Copy	1000		
2.	Folders	Paper: 300 gsm Art board Paper Size: Slightly larger than A4 Spine: 1 cm Print: Front and Back side Color: Multicolor Lamination: Matte/both side Inside Pocket: 6" both side with die cut	Copy	500		
3.	Folders	Paper: 300 gsm Art board Paper Size: Slightly larger than A4 Spine: 1 cm Print: Front and Back side Color: Multicolor Lamination: Matte/both side	Copy	100		

		Inside Pocket: 6" both side with die cut				
4.	Notebooks Type 1	Cover Paper: 300 gsm Art board Paper multicolor print with matte lamination Inside Paper: 80 gsm ink-proof paper /WF. /Single color / Tearable page Page: 50 leaves Size: A5 Binding: Spiral	Copy	1000		
5.	Notebooks Type 1	Cover Paper: 300 gsm Art board Paper multicolor print with matte lamination Inside Paper: 80 gsm ink-proof paper /WF. /Single color / Tearable page Page: 50 leaves Size: A5 Binding: Spiral	Copy	500		
6.	Notebooks Type 2	Cover Paper: 300 gsm Art board Paper multicolor print with matte lamination Inside Paper: 80gsm/ink-proof paper /WF. /Single color/ Tearable page Page: 100 leaves Size: A4 Binding: Spiral	Copy	1000		
7.	Notebooks Type 2	Cover Paper: 300 gsm Art board Paper multicolor print with matte lamination Inside Paper: 80gsm/ink-proof paper /WF. /Single color/ Tearable page Page: 100 leaves Size: A4 Binding: Spiral	Copy	500		
8.	Notebooks Type 3	Cover Paper: 150 gsm art paper multicolor print with matte lamination Inside Paper: 80gsm/ ink-proof paper /WF. /Single color/ Tearable page	Copy	1000		

		Page: 25 leaves Size: A5 Binding: Spiral				
9.	Notebooks Type 3	Cover Paper: 150 gsm art paper multicolor print with matte lamination Inside Paper: 80gsm/ ink-proof paper /WF. /Single color/ Tearable page Page: 25 leaves Size: A5 Binding: Spiral	Copy	500		
10.	Notebooks Type 4	Cover Paper: 150 gsm art paper multicolor print with matte lamination Inside Paper: 80gsm/ ink-proof paper/ WF. /Single color/ Tearable page Page: 25 leaves Size: A4 Binding: Spiral	Copy	1000		
11.	Notebooks Type 4	Cover Paper: 150 gsm art paper multicolor print with matte lamination Inside Paper: 80gsm/ ink-proof paper/ WF. /Single color/ Tearable page Page: 25 leaves Size: A4 Binding: Spiral	Copy	500		
12.	Notebooks Type 4 (Pocket Notebooks)	Cover Paper: 300 gsm art paper multicolor print with matte lamination Inside Paper: 80gsm/ink-proof paper/ WF. /Single color/ Tearable page Page: 50 leaves Size: 3" X 5" Binding: Top Spiral	Copy	1000		
13.	Notebooks Type 4 (Pocket Notebooks)	Cover Paper: 300 gsm art paper multicolor print with matte lamination	Copy	500		

		Inside Paper: 80gsm/ink-proof paper/ WF. /Single color/ Tearable page Page: 50 leaves Size: 3" X 5" Binding: Top Spiral				
14.	Visiting Cards;	Paper: 300 gsm needle point paper both side multicolor print	Copy	100		
15.	Visiting Cards;	Paper: 300 gsm needle point paper both side multicolor print	Copy	200		
16.	ID Cards (Digital);	Materials: Plastic Matte Lamination Print: Both side Screen print	Copy	1		
17.	Brochures					
17 (a)	Brochures	Paper: 150 gsm Art paper both side multicolor print <b>Size: 20x30/4 (3 fold)</b>	Copy	1000		
17 (b)	Brochures	Paper: 150 gsm Art paper both side multicolor print <b>Size: A4 (3 fold)</b>	Copy	1000		
18.	Flyers					
18 (a)	Flyers	Paper: 150gsm Art paper both side multicolor print <b>Size: A4</b>	Copy	1000		
18 (b)	Flyers	Paper: 150gsm Art paper both side multicolor print <b>Size: A5</b>	Copy	1000		
19.	Posters	Paper: 150gsm Art paper single side multicolor print Size: 12x18	Copy	1000		
20.	Posters	Paper: 150gsm Art paper single side multicolor print Size: 15x20	Copy	1000		
21.	Posters	Paper: 150gsm Art paper single side multicolor print Size: 18x24	Copy	1000		
22.	Posters	Paper: 150gsm Art paper single side multicolor print Size: 12x18	Copy	500		

23.	Posters	Paper: 150gsm Art paper single side multicolor print Size: 15x20	Copy	500		
24.	Posters	Paper: 150gsm Art paper single side multicolor print Size: 18x24	Copy	500		
25.	Reports					
25(a)	Reports	Cover Paper: 300gsm art board paper multicolor print with matte lamination multicolor/single color Page: 30 – 40 pages Binding: Center staple/ perfect Size: A4 <b>Inside Paper: 150gsm art paper,</b>	Copy	1000		
25 (b)	Reports	Cover Paper: 300gsm art board paper multicolor print with matte lamination multicolor/single color Page: 30 – 40 pages Binding: Center staple/ perfect Size: A4 <b>Inside Paper: 80gsm,</b>	Copy	1000		
25 (c)	Reports	Cover Paper: 300gsm art board paper multicolor print with matte lamination multicolor/single color Page: 30 – 40 pages Binding: Center staple/ perfect Size: A4 <b>Inside Paper: 100gsm WF paper,</b>	Copy	1000		
26.	Reports					
26 (a)	Reports	Cover Paper: 300gsm art board paper multicolor print with matte lamination multicolor/single color	Copy	500		

		Page: 30 – 40 pages Binding: Center staple/ perfect Size: A4 <b>Inside Paper: 150gsm art paper</b>				
26(b)	Reports	Cover Paper: 300gsm art board paper multicolor print with matte lamination Inside Paper: 150gsm art paper/ 80gsm/100gsm WF paper, multicolor/single color Page: 30 – 40 pages Binding: Center staple/ perfect Size: A4 <b>Inside Paper: 80gsm,</b>	Copy	500		
26 (c)	Reports	Cover Paper: 300gsm art board paper multicolor print with matte lamination Inside Paper: 150gsm art paper/ 80gsm/100gsm WF paper, multicolor/single color Page: 30 – 40 pages Binding: Center staple/ perfect Size: A4 <b>Inside Paper: 100gsm WF paper,</b>	Copy	500		
27.	Booklets					
27 (a)		<b>Size: A4</b> Cover Paper: 300gsm art board paper multicolor print with matte lamination multicolor/single color Page: 20 – 24 pages Binding: Center staple/ perfect <b>Inside Paper: 150gsm art paper</b>	Copy	1000		
27 (b)		<b>Size: A4</b> Cover Paper: 300gsm art board paper multicolor print with matte lamination multicolor/single color Page: 20 – 24 pages Binding: Center staple/ perfect <b>Inside Paper: 80gsm</b>	Copy	1000		
27 (c)		<b>Size: A4</b>	Copy	1000		



		Cover Paper: 300gsm art board paper multicolor print with matte lamination multicolor/single color Page: 20 – 24 pages Binding: Center staple/ perfect <b>Inside Paper: 100gsm WF paper,</b>				
27 (d)		<b>Size: A5</b> Cover Paper: 300gsm art board paper multicolor print with matte lamination multicolor/single color Page: 20 – 24 pages Binding: Center staple/ perfect <b>Inside Paper: 150gsm art paper,</b>	Copy	1000		
27 (e)		<b>Size: A5</b> Cover Paper: 300gsm art board paper multicolor print with matte lamination multicolor/single color Page: 20 – 24 pages Binding: Center staple/ perfect <b>Inside Paper: 80gsm,</b>	Copy	1000		
27 (f)		<b>Size: A5</b> Cover Paper: 300gsm art board paper multicolor print with matte lamination multicolor/single color Page: 20 – 24 pages Binding: Center staple/ perfect <b>Inside Paper: 100gsm WF paper</b>	Copy	1000		
28.	Banners	Material: Glass flex High Quality print	Sq. Feet	1		
29.	Standees.	<b>High Quality Rollup standee</b>	Sq. Feet	1		
		Total				
		VAT				
		Total with VAT				

Above quoted rates are exclusive of VAT. VAT will be added in the total amount in the task order. We agree that MCA-Nepal will calculate the total amount based the rate and quantity of items required for each requirement in an individual task order.

Note: Payment shall be only after approval of the deliverables and submission of a valid invoice with approval of the deliverables.

We confirm that we have no conflict of Interest as per Millennium Challenge Corporation Program Procurement Guidelines (<https://www.mcc.gov/resources/doc/program-procurement-guidelines>).

Our Quotation is valid for 60 days from the date of Submission Deadline.

Name of the Person Authorized to Sign the Quotation: \_\_\_\_\_

Position of the signatory in Organization: \_\_\_\_\_

Signature of the Authorized Person: \_\_\_\_\_

Date: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Email id: \_\_\_\_\_