



MILLENNIUM CHALLENGE ACCOUNT NEPAL (MCA-Nepal)

Minutes of Pre-Proposal Conference

Pre-Proposal Conference for “Consulting Services for Preparation and Implementation of Resettlement Action Plans (RAP) and Preparation, Supervision of Implementation of Livelihood Restoration Plans (LRP) for the Transmission Line Alignment of Electricity Transmission Project (ETP)”

MCA-NEPAL/ETP/QCBS/010

[VENUE: ONLINE](#)

21 March 2022

TABLE OF CONTENTS

I. INTRODUCTION:	3
II. AGENDA:	3
III. MEMBERS PRESENT:	3
IV. WELCOME REMARKS BY PROCUREMENT AGENT:	4
VI. WELCOME REMARKS BY MCA-NEPAL:	4
VII. PRESENTATION BY MCA-NEPAL – TECHNICAL PRESENTATION:	4
VIII. PRESENTATION BY MCA-NEPAL – COVID19 RISK MITIGATION PLAN:	4
IX. PRESENTATION BY MCA-NEPAL – HIGHLIGHT OF IMPORTANT PROCUREMENT REQUIREMENT:	5
X. QUESTION AND ANSWERS:	5
XI. CLOSING REMARKS	5
ANNEXES/ATTACHMENTS:	6

I. INTRODUCTION:

The pre-proposal conference session was called to order by the Procurement Agent Manager of MCA-Nepal Procurement Agent. He welcomed the attendees and thanked them for their attendance. After the opening remarks, he also introduced the MCA-Nepal team attending the meeting. The pre-proposal conference took place online from 10:00 hours (Nepal Standard Time) on 21 March 2022.

II. AGENDA:

- Welcome by Procurement Agent
- Welcome Remarks by MCA-Nepal
- Presentations by MCA-Nepal and Procurement Agent
 - Technical Presentation
 - COVID19 Risk Management Plan
 - Highlights of important procurement requirements
- Question and Answers
- Closing Remarks

III. MEMBERS PRESENT:

No.	Name	Organization/Firm
1	Mahesh Acharya	MCA-Nepal
2	Shalini Tripathi	MCA-Nepal
3	DP Sahu	MCA-Nepal
4	Shyam K Upadhyaya	MCA-Nepal
5	Rajendra P Thanju	MCA-Nepal
6	Mahendra K Shrestha	MCA-Nepal
7	Satyam Pathak	MCA-Nepal
8	Shankar Yadav	MCA-Nepal
9	Ashish Bhandari	MCA-Nepal
10	Pushpanjali Dhakal	MCA-Nepal
11	Bhawani Gnawali	MCA-Nepal
12	Sagar Dahal	MCA-Nepal
13	Sanju Adhikari	MCA-Nepal
14	Bibek Chapagain	MCC
15	Suman Subedi	Consultant's representative
16	InfraConsult Nepal	Consultant's representative
17	Sujat Rajbhandari	Consultant's representative
18	Subash Acharya	Consultant's representative
19	Anjali Shrestha	Consultant's representative
20	Sium Ibne Zaman	Consultant's representative
21	Tahsin Nawaz	Consultant's representative
22	Iftexharul Alam	Consultant's representative
23	Shah Sujat Hossain	Consultant's representative
24	Suman Chapagain	Consultant's representative
25	Arjun Dhakal	Consultant's representative

26	Aayush Humagain	Consultant's representative
27	Nihit Shahi	Consultant's representative
28	Abhilasha Bhaju	Consultant's representative
29	Narendra Prajapati	Consultant's representative
30	Ganesh Dawadi	Consultant's representative
31	Krishna Giri	Consultant's representative
32	Koushik Mukhopadhyay	Consultant's representative
33	Pratik Karmacharya	Consultant's representative
34	Prajwal Rajbhandari	Consultant's representative
35	SANJOY MAJI	Consultant's representative
36	Bhupesh Mohapatra	Consultant's representative
37	Rumeez Amatya	Consultant's representative
38	Uddhab Raj Chaulagain	Consultant's representative
39	Rajendra Bisunke	Consultant's representative
40	Sium Ibne Zaman	Consultant's representative
41	GEC Pvt. Ltd.	Consultant's representative
42	Luis Villalta	Cardno/Procurement Agent
43	Ram Regmi	Cardno/Procurement Agent
44	Rakesh Kumar	Cardno/Procurement Agent

IV. WELCOME REMARKS BY PROCUREMENT AGENT:

Procurement Agent Manager of the Procurement Agent of MCA- Nepal explained the objectives of the pre-proposal conference. He further added that MCA-Nepal will highlight important technical and procurement aspects.

VI. WELCOME REMARKS BY MCA-NEPAL:

The MCA-Nepal Deputy Executive Director for Project Delivery welcomed all the interested consultants for this pre-proposal conference and provided a brief background of the Project.

VII. PRESENTATION BY MCA-NEPAL – TECHNICAL PRESENTATION:

Quality Assurance Manager-Social Inclusion and Resettlement, and Project Manager-Transmission Line, introduced themselves and provided the technical presentation including the main requirements of the Consulting Services for Preparation and Implementation of Resettlement Action Plans (RAP) and Preparation, Supervision of Implementation of Livelihood Restoration Plans (LRP) for the Transmission Line Alignment of Electricity Transmission Project (ETP). The presentation is attached as Annex A of this minutes.

VIII. PRESENTATION BY MCA-NEPAL – COVID19 RISK MITIGATION PLAN:

Quality Assurance Manager- Environmental, Health and Safety; provided a brief introduction about COVID-19 safety protocol requirement and shared a template for the preparation of COVID-19 Risk Management Plan that needs to be prepared and submitted by the bidders. The template is attached to RFP.

IX. PRESENTATION BY MCA-NEPAL – HIGHLIGHT OF IMPORTANT PROCUREMENT REQUIREMENTS:

Senior Procurement Specialist of Procurement Agent of MCA - Nepal clarified that in case there is discrepancy between the presentation and the RFP, the RFP with its related amendment(s) shall prevail. Further, he went through the RFP and highlighted important points, emphasizing on those points which generally Consultants face problems during submission and evaluation. He also highlighted that Consultants should go through the RFP in detail before submitting their proposal.

X. QUESTION AND ANSWERS:

The Consultants were provided with opportunity to ask questions, which were responded by MCA-Nepal team and Consultant. The Consultants were clarified that the final responses shall be in writing. The Questions and Answers are attached as Annex B of this minutes.

XI. CLOSING REMARKS

Deputy Executive Director for Project Delivery, MCA-Nepal thanked all the participants for asking the questions and MCA-Nepal team and procurement team for responding to the questions. He also requested to submit any remaining questions in written which will be responded in due course with MCA-Nepal response to queries.

The meeting was closed around 11:55 AM by thanking all the participants for attending the meeting and wishing them success in the procurement process.

Annexes:

Annex A: Technical Presentations

Annex B: Questions and Answers

Annex C: Recording of the Pre-Proposal Conference

ANNEXES/ATTACHMENTS:

Annex A

Technical Presentation



220318PPT_TL_RAP_
LRP (003)_March 21.

Note: In case of any discrepancy between presentation and RFP, the information presented in RFP shall prevail.



ELECTRICITY TRANSMISSION PROJECT

Consulting Services for Preparation and Implementation of Resettlement Action Plans (RAP) and, Preparation and Supervision of Implementation of Livelihood Restoration Plans (LRP) for the Transmission Line Alignment of Electricity Transmission Project (ETP)

**Pre-Proposal Web Conference
Technical Presentation**

March 21, 0222

Presentation Outline



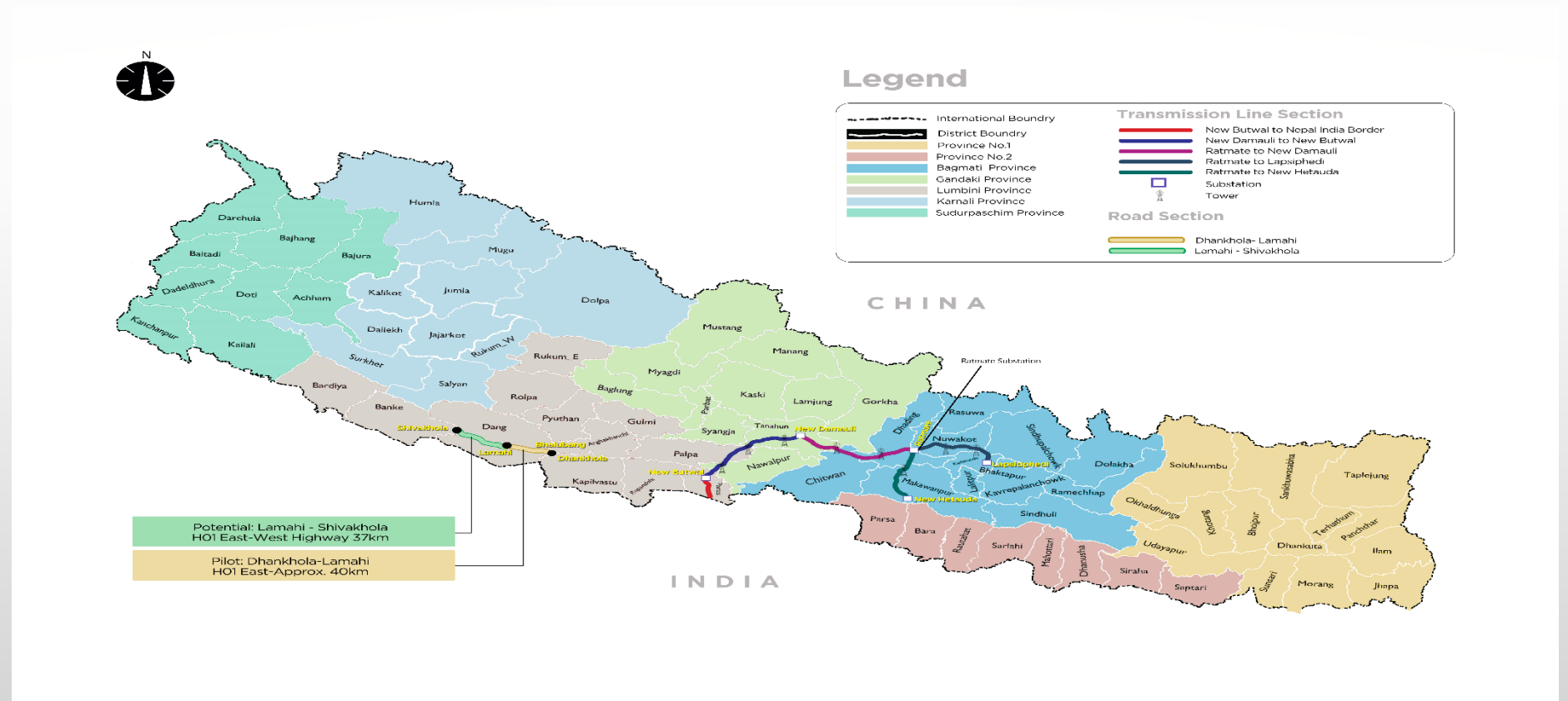
- Locations
- Objectives
- Safeguard Documents
- Mitigation Approach
- An Overview
- Transmission Line Activity Overview
- Purpose of Preparation and Implementation of RAP and, Preparation and Supervision of Implementation of LRP
- Scope of Work
- Team Composition
- Timeline for TL RAP/LRP Preparation and Implementation
- **Preference**
- Deliverables

Location



- Provinces: Bagmati, Lumbini, Gandaki
- Districts: 10
- Municipalities: 30

Location Map



Objective



- to familiarize the prospective bidders with an overview of project technical requirements; purpose of this assignment and to build a common understanding of bidding documents; and explain scope of work and to provide an opportunity to seek clarifications.

Safeguard Documents



- MCA-Nepal Resettlement Policy Framework (RPF)
- MCC's Environmental Guidelines, Gender Policy, Counter Trafficking in Persons Policy
- IFC PS
- EIA/ESIA
- Social and Gender Inclusion Plan (SGIP)

Mitigation Approach



- Better-off Approach: to ascertain that affected entities are at least *no worse off* than they were prior to the project.
- Lands and Assets valuation at *Replacement Cost Principle* with no deduction for depreciation.
- *Capital Gain Tax* paid by MCA-Nepal.

Acquisitions Approach:

- As per Land Acquisitions Act, 2034
- Comply with IFC PS 5



Overall objective of the Nepal Compact

“To increase domestic consumption of electricity and to support increased regional power trade.”

Objective of Electricity Transmission Project

“To increase domestic electricity supply for consumption by improving the availability and reliability of electricity in Nepal’s electricity grid.”

Components of ETP:

- Transmission Line Activity
 - Substation Activity
- Power Sector Technical Assistance Activity
- Program Management and Technical Oversight Activity

Transmission Line Activity Overview



Line segments has been divided into three Lots:

- Lot 1: 117 km: Lapsiphedhi to Ratmate, ≈ 59 km + Ratmate to New Hetauda, ≈ 58 km
- Lot 2: 90 km : Ratmate to New Damauli, ≈ 90 km
- Lot 3: (90 to) 108 km: New Damauli to New Butwal, ≈ 90 km (Base) + New Butwal to Nepal/India Border, ≈ 18 km (Option)



Purpose of Preparation and Implementation of RAP and Preparation and Supervision of Implementation of LRP



- to support affected person/households to improve or restore their livelihood to at least pre-project levels in accordance with IFC Performance Standard 5 on Land Acquisition and Involuntary Resettlement.
- mainstreaming MCC Policy on Gender and Social Inclusion; Counter Trafficking in Persons and the provisions of IFC PS 7 (where appropriate) throughout the process.

Scope of Work



- **Preparation of TL RAP and LRP: 12 Months (with full set up):**
Prepare and submit the 90% of combined final RAP/LRP report for all three lots.
- **Preparation of TL RAP and LRP with Skeleton setup:12 Months**
Prepare and submit the remaining combined final RAP/LRP report for all three lots.
- **Implementation of TL RAP 12 Months (with full set up)**
Prepare and submit the combined Final RAP Implementation Completion report for all three lots with 90% of compensation agreement
- **Implementation of TL RAP with Skeleton Setup-12 Months**
Prepare and submit the combined Final RAP Implementation Completion report for all three lots with remaining 10% of compensation agreement
- **Implementation of TL LRP: 30 Months**
LRP implementation by separate consultant, successful consultant will have to prepare the RFP for LRP implementation consultant and has to supervise the LRP implementation activity.

Team Composition



- Separate team lead and team must be required.
- Separate team for RAP preparation, Implementation and LRP preparation and Supervision must be used.

Preference

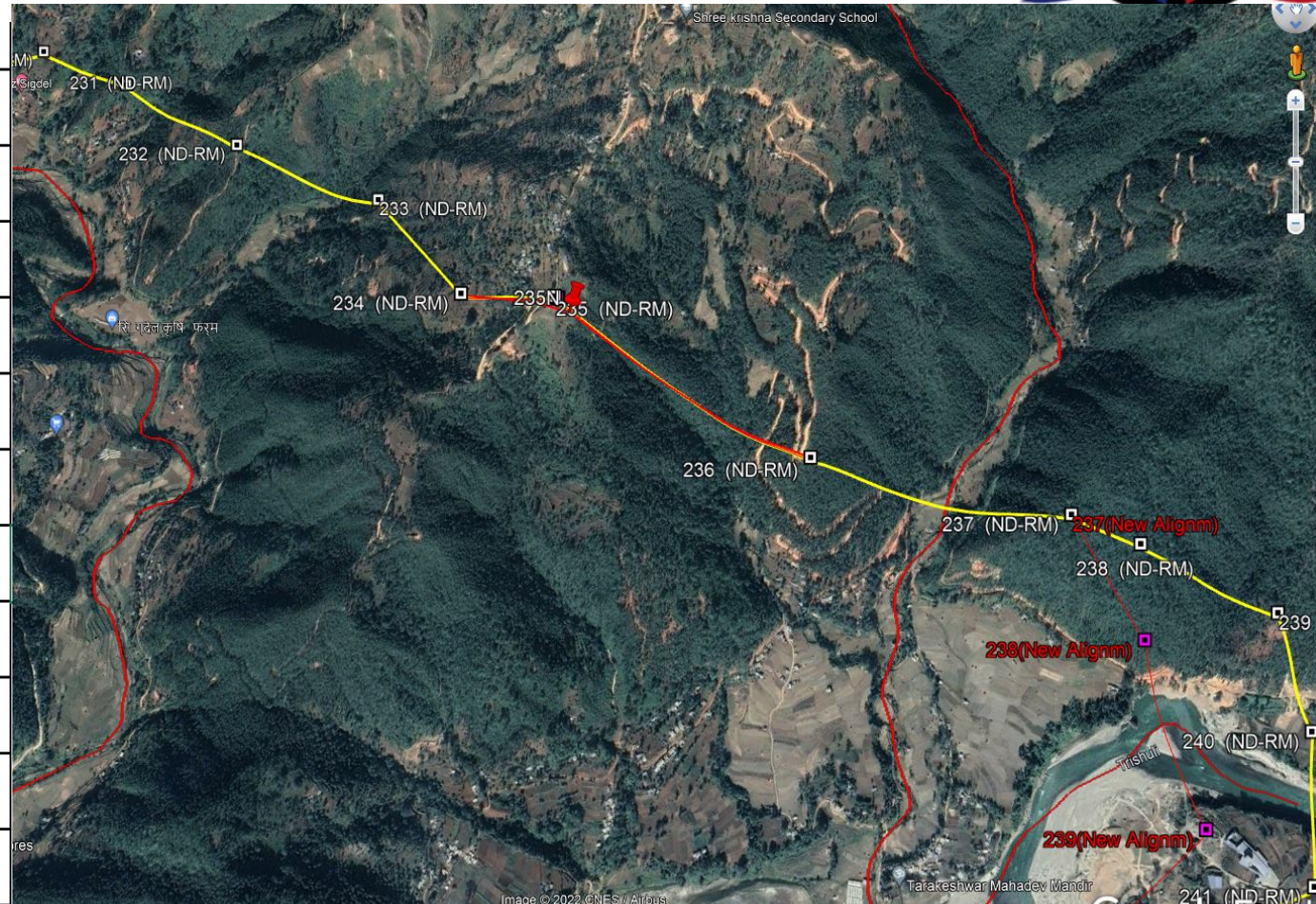


- Preparation/ Implementation of RAP and LRP for India border- New Butwal S/S must be done in top priority.
- RAP/LRP implementation for CFUG/Forest land adjacent locations must be done in first priority.
- Compensation Agreements for Tower Footprint and Easement Area (ROW).

RAP implementation for CFUG/Forest land adjacent locations most be done in first priority



230	Nuwakot, 2, Tarkeshwar Ga.Pa.	Simlebeshi, Kaliaptar	Private	P
231	Nuwakot, 2, Tarkeshwar Ga.Pa.	Simlebeshi	Private /Barren	P
232	Nuwakot, 2, Tarkeshwar Ga.Pa.	Amildanda	Public /Forest	PU
233	Nuwakot, 2, Tarkeshwar Ga.Pa.	Chautaragaun	Private /Barren	P
234	Nuwakot, 2, Tarkeshwar Ga.Pa.	Chautaragaun	Private/Gar be	P
235	Nuwakot, 2, Tarkeshwar Ga.Pa.	Chautaragaun	Private+ Public	P
236	Nuwakot, 2, Tarkeshwar Ga.Pa.	Upalodihi	Public/ Forest	F
237	Nuwakot, 4, Tarkeshwar Ga.Pa.	Birtaphat	Public/Fores t	F
238	Nuwakot, 4, Tarkeshwar Ga.Pa.	Birtaphat	Public/Fores t	F
239	Nuwakot, 4, Tarkeshwar Ga.Pa.	Gairigaun	Public/ Barren	PU
240	Nuwakot, 4, Tarkeshwar Ga.Pa.	Gairigaun	Private/ Barren	P
241	Nuwakot, 7, Belkotgadhi MP.	Gairigaun	Public /Barren	PU



Deliverables



As per Form TECH 10;

- TL RAP/ LRP Preparation
- TL RAP Implementation
- Supervision of TL LRP Implementation



THANK YOU

Annex B

Questions and Answers

Q1: There are critical information in the Presentation slides. Could you share these slides along with minutes?

A1: It is not clear, which information in the slide is critical. However, the Technical Presentation is Attached as Annex A. Please note that the presentation is clarification only and in case of discrepancy between presentation and RFP, the content of RFP shall prevail.

Q2: Could you please elaborate on the Team Composition”

A2: Please refer Section III, page 49 to 54 and Section V page 197 to 212.

Q3: Could you please elaborate the detail BoQ for whole project cost?

A3: The Consultant is required to quote complete price under Form FIN-3 Breakdown of Price by Activity and then under FIN-2 and FIN-1. You can quote cost of complete project under FIN-3.

Q4: Does all member of the JV as well as sub-consultants need to submit the evidence of financing as stated in TECH 2A?

A4: Please refer Section III. Qualification and Evaluation Criteria, 3.7 Qualification Table 3.7.3.2 Financial Resources. For a Joint Venture, all member combined should meet the requirement. This requirement is not applicable for Sub-Consultant.

Q5: We understand we do not need to submit the CVs of non-key experts and back up set up. Please kindly confirm.

A5: Yes, confirmed, however the proposed non-key staff must meet the criteria stated under Section V-Terms of Reference. Further, the recommended consultant for negotiation shall be required to submit the CV of non-key personnel for MCA review and approval (as the CV shall meet the minimum requirement as mentioned in the RFP).

Q6: Demonstrated experiences of minimum 10 years in similar field; Does similar field mainly focus on Transmission line projects or any other infrastructure projects with RAP and LRP preparation and implementation will fulfil the requirement?

A6: Similar field mean RAP/LRP works and includes any linear projects such as Road, Water Supply project where the Consultant could have prepared and implemented RAP/LRP.

Q7: Whether one combined proposal for all the deliverables or different proposal for RAP preparation, RAP Implementation and LRP supervision need to be submitted?

A7: One single combined Proposal covering RAP Preparation, RAP Implementation and LRP Supervision needs to be submitted, please refer FIN-3, which provides breakdown of all required services.

Q8: Consultants are not allowed to change the FIN FORMS, but in Page 118, Note: The Consultants are required to identify separately in their financial proposal the cost of 400 meetings and workshops. How can we include these costs without changing the FORMS?

A8: All costs, including those related to the implementation of the 400 meetings and workshops need to be stated in FIN forms. However, the cost of 400 meetings and workshops **needs to be precisely**

identified at the bottom of FIN-3. Please note that the total of your financial proposal in Form FIN-1 to 3 shall be the same amount and must include the cost of 400 meetings and workshops. You are requested to identify the cost of 400 meetings and workshops separately too, because in case of change of number of meetings, the price of the Contract shall be accordingly adjusted (up/down).

Q9: Form TECH-2B. Current and Past Proceedings, Litigation, Arbitration, Actions, Claims, Investigations and Disputes of the Consultant • Shall we include the litigation or investigation issues of members/directors of firms? • Shall there be any effects of individuals to firm?

A9: Under TECH-2B, the Consultant is required to state information related to their firm and in case of Joint Venture or association, or sub-consultant the information of all partners, associates or sub-consultant is required to be submitted. No information related to individuals is required.

Q10: The RFP document doesn't provide Clarity and Scoping of work for Pegging works of transmission towers?

A10: Pegging is not in the scope of RAP Consultant. But the Consultant has to identify the lands (50 mtr. X 50 mtr.) required for tower footprint and ROW of 46 mtr. required for TL easement area, based on GPS co-ordinates provided by MCA-Nepal in the tower schedule. Cadastral verification and RAP survey and subsequent activities of those areas (as stated above) towards land acquisition are in the scope of the Consultant.

Q11: Interactive ground work has to be done for RAP but the political situation is not favourable for ground works, the time period is a major issue and no clarity on time extension is mentioned in the RFP document?

A11: The political situation has improved. The time period is essence for this procurement and Consultant is required to deploy all required resources to complete the assignment on time. Any time extension, if required shall be dealt as per the provision of the Contract. We understand that there might be difficulty while implementation and thus the work is divided in two parts (RAP preparation and implementation with full setup for 90% scope of service and with Skelton setup for rest 10% of the scope of service).

Q 12: Evidence of financing (US\$500,000) dedicated for the implementation of the consulting services as attested by an authorized representative of the Consultant. What does this mean?

A12: The evidence to be submitted in support of US\$500,000 financing dedicated for the implementation of this consulting services shall be attested by the Consultant. For example, if you identify the financing in the audited report/balance sheet, clarifying how this amount is available for this project, then this statement shall be attested by an authorized representative of the Consultant

Annex D

Recording of the Pre-Proposal Conference

[https://www.dropbox.com/s/lyb3ngk049vptqr/
GMT20220321-041207_Recording_1920x1080.mp4?dl=0](https://www.dropbox.com/s/lyb3ngk049vptqr/GMT20220321-041207_Recording_1920x1080.mp4?dl=0)