

CLARIFICATION 1: “Consulting Services for Preparation and Implementation of Resettlement Action Plans (RAP) and Preparation, Supervision of Implementation of Livelihood Restoration Plans (LRP) for the Transmission Line Alignment of Electricity Transmission Project (ETP)”

S No.	RFP Documents	Point of Queries	Comments / Clarifications required	Clarification/Reply
1	Section IV A. Technical Proposal Forms (TPF)	Page no 69. Form TECH-2B. Current and Past Proceedings, Litigation, Arbitration, Actions, Claims, Investigations and Disputes of the Consultant	Shall we include the litigation or investigation issues of members/ directors of firm? Shall there be any effect of individuals to firm?	Under TECH-2B, the Consultants are required to state information related to their firms and in case of Joint Venture or association or sub-consultant, the information of all partners, associates or sub-consultants shall be submitted. No information related to individuals is required.
2	3.4 Evaluation Criteria	Page no. 47 A Proposal will be rejected if it does not earn a total minimum score of 320 points.	Does a firm need to score 320 points out of total points? or does the firm need to score minimum specific score on sub criteria 1, 2 and 3 under ITC 24.1	For a technical proposal to be not rejected at this stage, the Consultant technical proposal is required to attain a minimum technical score of 320 out of 400 which is total points for All Criteria (1+2+3). If less than the minimum 320 points is attained, the technical proposal shall be rejected.
3	Section III. Qualification and evaluation criteria	Page no. 48 ITC 24.1 Criteria, sub-criteria 1.2 Demonstrated experience in a similar local (developing country) context relevant to work to be undertaken involving	1. In all categories 1.1 to 1.4 size of project in term of length or volume or cost is not clear. Could you please clarify required size or volume of	1. Yes, the requirement of the RFP does not identify the length, volume and size or cost of the projects carried out in past. 2. “Similar local context relevant to work” refers to

		<p>3 projects of similar nature of linear project;</p>	<p>project for similar project? 2. Does “Similar local context relevant to work” refers to the work experiences of firm all over Nepal? Similarly, we understand linear project mean road, transmission line, irrigation canal, hydropower (tunnel or canal etc.) sewerage/ drainage system, water transmission or distribution network etc.; could you please clarify?</p>	<p>work experience that could also be out of Nepal. Yes, linear project examples are road project, transmission line project, irrigation canal, hydropower (tunnel or canal etc.) project, sewerage/ drainage system, water transmission or distribution network etc.</p>
4		<p>1.3 Demonstrated experience working in promoting skill-based entrepreneurship, agriculture service provisions, market outreach, creating market and financial linkages involving 5 projects:</p>	<p>Since all the topics mentioned under this heading doesn't fall under a single project. Does it mean 5 projects for each specific heading is required? Or 5 projects in any specific heading?</p>	<p>The requirement is for five (5) projects where the Consultant should have carried out work in all topics, namely promoting skill-based entrepreneurship, agriculture service provisions, market outreach, creating market and financial linkages. Also, the specific topics of requirements may be fulfilled from different projects (more than five projects). For example: promoting skill-based Entrepreneurship could be in 5 different projects compared to 5 projects where agriculture services were provided or there might be projects where the individual might have involved in both promoting skill-based</p>

				Entrepreneurship and agriculture services and this project will be counted one project for promoting skill-based Entrepreneurship and agriculture services.
5		Page no. 49-53 3. Professional Staff	For all experts general and specific experiences to be counted is not clear. For most of the positions: Academic qualification required is Master Degree. We understand that experience will be counted after bachelor degree. Could you please clarify?	Experience will be counted since the expert started working.
6		Page no. 49-53 3. Professional Staff	Team leader, Deputy Team leader and most of the other positions are same in preparation and implementation phase of RAP and LRP. Do we need to propose two sets of experts for the Preparation and Implementation phase? Or same experts can be proposed both phases?	Different set of Team Leader, Deputy Team Leader and other personnel is required for RAP and LRP Preparation, RAP Implementation and LRP Implementation.
7		Page no. 49-53 3. Professional Staff	3.1 Team Leader: RAP & LRP Preparation: <ul style="list-style-type: none"> At least 10 years of working experience in preparation and/or implementation of linear type resettlement programs 	

			<p>of large infrastructure projects. Experience in Nepal is preferred:</p> <ul style="list-style-type: none"> • Can any Nepalese expert having more than 10 years of experiences in Nepal without outside experiences meet the requirement? • Will it be a dis-advantage if the expert has 10+ years of experiences outside Nepal and only few years of experiences in Nepal? 	<ul style="list-style-type: none"> • There is no reference of <i>international</i> project under “At least 10 years of working experience in preparation and/or implementation of linear type resettlement programs of large infrastructure projects. Experience in Nepal is preferred”. • Relevant experience inside or outside Nepal will be considered equally, except for those evaluation criteria which specifically ask for local experience.
8		<p>Page no. 49-53 3. Professional Staff</p>	<p>TL should have a proven track-record of successfully managing and coordinating as team leader or project coordinator of a diverse group of professionals in accomplishing RAP/LRP preparation or implementing programs projects of similar nature involving 3 projects.</p> <ul style="list-style-type: none"> • Could you please clarify similar nature of works? 	<ul style="list-style-type: none"> • Similar nature of the works are RAP and LRP preparation for Team Leader of RAP and LRP Preparation and experience in RAP implementation for TL RAP implementation and LRP implementation/Supervision for LRP Supervision. These experiences should be in linear projects.

9		Page no. 49-53 3. Professional Staff	In most of project's RAP/LRP are the combined scope of works/ project. Hence, can any RAP team leader or coordinator of multi-scopes project be considered for evidence of Team leadership or Coordinator?	<ul style="list-style-type: none"> The Consultant must make sure that the experience of the proposed team leader matches or exceed the requirements stated in the Qualification and Evaluation Criteria in Section III of the RFP.
10		Page no. 49-53 3. Professional Staff	3.5 Land Valuation Expert: <ul style="list-style-type: none"> The academic qualification of experts is mentioned as Master's Degree in Social Science or related subjects. Does the related subject include the experts with academic qualification of Civil Engineering, Geomatic Engineering and Land Survey? 	Faculty of Social Sciences include lots of subjects including Economics, Geography etc., not only Sociology. And the Expert should have at least 5 years of experience in the related field of valuation in resettlement programs. Qualification and experience of the Key Personnel shall be as per given in 3.4 Evaluation Criteria.

11		<p>Page no. 49-53 3. Professional Staff</p>	<p>3.8 Team Leader: Supervision of LRP Implementation</p> <ul style="list-style-type: none"> • Can we propose Nepalese Expert as TL? Or do we need to propose foreign expert? • Are there any criteria for TL work experiences in outside home country? • Will it be a dis-advantage if the expert has 10+ years of experiences outside Nepal and only few years of experiences in Nepal? • TL shall have experiences in South Asia, preferably in Nepal: Can any Nepalese expert having more than 10 years of experiences in Nepal without outside experiences meet the requirement? 	<ul style="list-style-type: none"> • The Consultants are free to propose candidates from any eligible nationality satisfying/exceeding the requirements. • Please go through the criteria stated in the RFP. • Relevant experience inside or outside Nepal will be considered equally, except for those evaluation criteria which specifically ask for local experience. • This requirement is related to experience in South Asia, preferably in Nepal. Thus, proposed personnel are expected to have experience in South Asia, preferably in Nepal.
12	<p>Section III. Qualification and evaluation criteria</p>	<p>Page no. 55 Note: The recommended consultant for negotiation shall be required to submit the CV of non-key personnel form MCA review and approval.</p>	<p>Do we need to propose the CVs of Non-key personnel? or a list of non-key personnel will do the needful at this stage?</p>	<p>At proposal submission stage you may provide the list of non-key personnel with qualification and experience. Please note that the RFP states: “<i>The recommended consultant for negotiations</i> shall be required to submit the CV of non-key personnel for MCA review and approval.</p>

13	Section III. Qualification and evaluation criteria	Page no. 56 3.6 Technical Evaluation Framework 4= Meeting the requirement.	Are we scoring only 80% score, even if we propose experts meeting all the requirement as mentioned in the evaluation criteria under ICT-24.1?	Yes, meeting the requirement shall be awarded only 80% of the allocated points for the criteria. For more information, please refer to the Technical Evaluation Framework in section III Qualification and Evaluation Criteria, paragraph 3.6.
14	Section IV A. Technical Proposal Form (TPF)	Page no. 68 The Consultants should submit with their proposal the following: 1. Audited financial statements for the last three (3) years, supported by audit letters or 2. Certified financial statements for the last three (3) years, supported by tax returns and, 3. Evidence of financing (US\$500,000) dedicated for the implementation of the consulting services as attested by an authorized representative of the Consultant.	1,2: Does this refer to annual income or Turnover of company? This section is not clear about minimum required average annual income or turnover of a firm? 3: Does this refer to line of Credit? Or our own investment for the awarded project? 4: We assumed that evidence of financing includes either of the followings: i. Company Bank balance, assets or investment of firm. ii. Line of credit from the bank.	No, it does not refer only to annual income or Turnover of company. However, financial strength overall analysis to be carried out by MCA-Nepal based on your audited financial statement. There is no minimum or maximum requirements of average annual income or turnover. Evidence of financing (US\$500,000) can also be satisfied with liens of Credit or available finance with the Consultant. Yes, Company Bank balance, assets and Line of credit from the bank includes the evidence of financing.

			We understand that if consultant provide US\$500,000.00 dedicated amount or asset from audited report / Balance sheet or credit line from bank would be sufficient as the evidence of financing.	Yes, you need to identify the financing in the audited report/balance sheet, clarifying how this amount is available for this project and shall be attested by an authorized representative of the Consultant.
15	Section V - Terms of Reference (ToR)	Page no. 197 to 212. 8.0 STAFFING AND KEY PERSONNEL	<ol style="list-style-type: none"> 1. Total no. of Key Professional for 8.1: RAP AND LRP PREPARATION-13 2. Total no. of non-key for 8.1: RAP AND LRP PREPARATION- 25 3. Total no. of Key Professional for 8.2 Back-up Setup for Preparation of TL RAP and LRP- 4 4. Total no. of non-Key for 8.2 Back-up Setup for Preparation of TL RAP and LRP-20 5. Total no. of experts for 8.3 Resettlement Implementation- 22 6. Total no. of experts for 8.4 Back-up Set-up for Implementation of TL RAP-4 7. Total no. of Non-Key Personnel for 8.4 Back-up 	Your counting of 113 is not correct, please refer to the RFP for correct counting.

			<p>Set-up for Implementation of TL RAP-8</p> <p>8. Total no. of Key Professional for 8.5 Supervision of LRP Implementation-6</p> <p>9. Total no. of Non-Key Professional for 8.5 Supervision of LRP Implementation- 11</p> <p>Is the Total no of Experts: 113?</p> <p>Are the Back-up setup Key Professional and Non-Key Professional experts for Preparation of RAP & LRP mentioned in heading 8.2 to be used from the set of experts mentioned from heading 8.1 Preparation of RAP & LRP?</p> <p>Similarly, are the Back-up setup Key Professional and Non-Key Professional experts mentioned in heading 8.4 to be used from the set of experts mentioned from heading 8.3 Resettlement Implementation?</p> <p>Or do we need to propose separate set of experts for on</p>	<p>Yes, the personnel for Backup set up is the same as the personnel used for the full setup, that is a few persons from 8.1 will continue working under 8.2 and a few numbers of persons from 8.3 will continue to work under 8.4.</p> <p>For 8.1, 8.3 and 8.5, the Consultant is required to propose a new set of personnel.</p>
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			each Heading 8.1 to 8.5? Please confirm	
16	Section IV A. Technical Proposal Forms (TPF)	Page no.: 91 Form TECH-12. Compliance With Sanctions Certification Form	At the pre-bid meeting; one of the representatives of MCA-Nepal mentioned that Form Tech-12 need to be submitted before the submission and must be verified by the Client. But as per the instruction; it is mentioned as: “The form is to be submitted to the MCA Procurement Agent at the time of Bid submission” Do we need to submit Form before submission or can submit along with the proposal documents or does it need to be submitted after the contract is awarded? Please clarify.	This form is required to be submitted to the MCA Procurement Agent at the time of Bid submission using the email MCANepalPA@mcanp.org and cc to sanctionscompliance@mcc.gov OR You may attach the information with your proposal. After Contract award, the awarded Consultant must submit this form to the MCA-Nepal Fiscal Agent at email: babken.mnatsakanyan@cardno.com with copy to sanctionscompliance@mcc.gov
17	Section III	Table 3.7.4, General and Specific Experience Page No.63	The Consultant would like the client to clarify to what discrete requirement for at least one member of the consortium means. Does it mean that a single JV member should necessarily fulfill all the evaluation criteria mentioned in heading 3.4 of section III? Please Clarify	3.7.4.2 General & Specific Experience, requirement for Joint Venture, “ <i>At least one member must meet each discrete requirement</i> ”. However, we noted this condition to be N/A. Thus, please note that this requirement is N/A.
18	Section III	Table 3.7.4, General and Specific Experience	The Sub-Consultant for the assignment has to meet one	Requirement 3.7.4.2 General & Specific Experience, requirement

		<p>(sub-Consultant) Page No.48, 63</p>	<p>specialized experience. Does this mean that the sub-consultant should meet any one of the evaluation criteria mentioned in heading 3.4 of section III? Please Clarify</p>	<p>for Sub-Consultant, states “Must meet at least one specialized requirement stated below as note #1”. Further the note #1 states “Experience of Sub-Consultant: The Sub-Consultant must satisfy the Specific Experience requirements for the task for which the consultant is proposing the sub-consultant. The Consultant must submit the required experience certificate of the Sub-Consultant in support of the intended task to be sub-consulted for MCA-Nepal approval. 2. The Consultant must satisfy requirements under 3.7 Qualification Table to be awarded the Contract.”</p> <p>As per this requirement, If the Consultant is proposing a subconsultant to carry out a particular task (specialized requirement related to experience requirement stated under 3.4, 1.1 to 1.5) under this assignment, then the Consultant must submit the experience certificate of the Sub-consultant in support of the Subconsultants technical capacity and experience to perform the intended task to be sub-consulted, for MCA-Nepal approval. This is to</p>
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				ascertain that the proposed sub-consultant has the required experience to carry out the specialized task under this assignment.
19	Section III	Qualification and Experience of the Key Personnel Page No. 49-54	Does the Team Leader or any other key experts mentioned in the document should necessarily have Outside of home Experience for the evaluation?	Please go through the requirements for each personnel. Please note that for different personnel the requirement is different. For example, for the Team Leader: RAP Implementation, the requirement is to have experience in Asia, preferably in Nepal. Thus, experience outside Nepal is also an evaluation criterion.
20	Section IV	Page No. 105, (Point no. 4)	The document mentions “SEE PDS ITC 12.5 regarding travel-related expenses”, but neither the PDS nor ITC 12.5 provides any information about the travel-related expenses. Please Clarify	The correct reference is 12.11 which indicates “Per diem and in-country travel will be included in the total price in form FIN-2 including any cost foreseen to carryout the assignment.”
21	Section III	Heading 3.4, ITC 24.1, (Criteria, Sub-Criteria) Page No. 48	The given criteria suggests 3, 5 and 3 number of projects for sub heading 1.2, 1.3, and 1.4 respectively. Is this the minimum number of projects to qualify? How many projects will be required in each of the sub criteria for scoring full marks as per the Technical Evaluation Framework?	If the Consultant meets the requirement that is 3. 5 and 3 projects respectively, they will receive 80% of the points allocated to each sub criteria. For example for criteria 1.2 the Consultant will get $(4/5) \times 16 = 12.8$ points If the Consultant submission is evaluated by the Technical Evaluation Panel as “Outstandingly

				exceeding the requirements”, the Consultant shall be awarded full points. Please refer to paragraph 3.6 Technical Evaluation Framework.
22	Section III	Page 56, Heading 3.6 (Technical Evaluation Framework) Page No. 56	As per the technical evaluation framework, there are several marks given for various requirements. The basis for evaluation (we suppose) will be for number of projects and qualification. Is there any specific number of projects for Consultant’s and experts experience so as to score full marks i.e. (5) outstandingly exceeding the requirements?	If the requirement stated in the RFP will be met, the Consultant will get 80% of the points allocated. If the Consultant, as evaluated by the Technical Evaluation Panel, “Outstandingly exceeding the requirements” for a particular requirement, the Consultant will be awarded full points for the criteria.
23	ITC 18.1,	Page No. 44	The RFP document mentions the deadline for proposal submission to be on 15 th of April 2022. Considering a single stage bidding process, we request you to extend the deadline to a minimum of three (3) weeks.	As stated in the Pre-Proposal Conference, this procurement activity is on Critical Path and thus, MCA-Nepal will not be able to extend the deadline for submission.
24			If we have to form Joint Venture Consortium, what is number of partners can be added in JV Consortium ?	There is no constraint on the number of partners for a JV arrangement, however it would be better to have less number.
25	Section III. Qualification and Evaluation Criteria	3. Professional Criteria	There are Team Leader for <ul style="list-style-type: none"> • RAP & LRP Preparation, • RAP Implementation and	Three different team leaders are required for RAP & LRP Preparation, RAP Implementation and Supervision of LRP Implementation respectively.

			<ul style="list-style-type: none"> Supervision of LRP Preparation. <p>Does this require three different team leader for different packages?</p>	
26	Section IVA. Technical Proposal Forms	For Tech-4 Experience of the Consultant	<p>PDS format is given. Do we have to submit the Client Certificates for the project experiences to be presented under Tech-4 Experience of the Consultant?</p>	There is no requirement to attach experience certificate for Tech-4 for the Consultant, but for proposed Sub-Consultant you must submit experience certificate.
27	Section IV A. Technical Proposal Forms	Compliance with Sanctions Certification Form	<p>Instructions for completing the Compliance with Sanctions Certification Form Two forms are there on Sample.</p> <p>Do we have to submit these forms as well, and do we need to collect this for all Key and Non-Key Experts who will be proposed in the Proposal or for only Firms forming JV Consortium?</p>	<p>Yes, you need to submit these completed form to the email id MCANepalPA@mcanp.org and <u>copy to sanctionscompliance@mcc.gov</u>.</p> <p>Please go through the instruction, which states “The Consultant shall perform the following procedures to verify the eligibility of firms, key personnel, subcontractors, vendors, suppliers, and grantees”.</p>
28	Section V Terms of Reference	For Key Professional Positions under Back-up Setup for Preparation of TL RAP and LRP Implementation of TL RAP.	Do we have to submit Separate CVs for this?	Same team of full setup but with less number of personnel is expected to continue during Back-up setup for Preparation of TL

				RAP and LRP and Implementation of RAP.
29	Section II Proposal Data Sheet ITC 12.4(c)	The estimated price budget for the assignment is US\$7.6 Million.	Is this the inclusion of Provision Sum and Contingency Amount?	Yes, the budget includes all provisional sum and contingency.
30	Section II Proposal Data Sheet ITC 12.4(c)	The estimated price budget for the assignment is US\$7.6 Million	The estimated price mentioned in the RFP is exclusive of VAT? Please confirm.	Yes, the estimated price is excluding VAT.
31	Section II Proposal Data Sheet ITC 17.3(h)		<p>If a consultant submits a Financial Proposal with password protection, the password for the Financial Proposal should be sent no later than 15 minutes earlier than the financial opening deadline time (local Nepal time) on financial opening deadline date and time stated as per ITC 25.6 and 25.7 to the following email address: luis.villalta@cardno.com and cc MCANepalPA@mcanp.org. If a Consultant fails to provide the correct password 15 minutes earlier than the financial opening deadline time (local Nepal time), their Proposal shall be rejected.</p>	<p>As per ITC 25.6 the date and time for Financial Proposals Opening will be notified in the letter of notification of technical evaluation results as per ITC 25.6. Also, as per ITC 25.7 the date and time for financial proposals opening will be posted at MCA-Nepal website. Financial Opening date and time can only be set after the technical evaluation has been completed and its results notified to the Consultants.</p> <p>However, please remember the password in case you are protecting the proposal with password.</p>

			There is no date and time mentioned in ITC 25.6 and 25.7, will this be separately informed by the Clients?	
32	Time Extension Request		Requesting you for the time extension of 2 weeks for good proposal preparation and incorporation of response of queries.	As stated in Pre-Proposal Conference, this procurement activity is on the Critical Path and thus, MCA-Nepal will not be able to extend the deadline for submission.
33	Section III	Table 3.7.4, General and Specific Experience Page No.63	The Consultant would like the client to clarify to what discrete requirement for at least one member of the consortium means. Does it mean that a single JV member should necessarily fulfill all the evaluation criteria mentioned in heading 3.4 of section III? Please Clarify	3.7.4.2 General & Specific Experience, requirement for Joint Venture, “ <i>At least one member must meet each discrete requirement</i> ”. However, we noted this condition to be N/A. Thus, please note that this requirement is N/A.
34		Page 19 ITC A. General, 5.10. (f) In case where a Consultant seeks to engage the services of any person falling under ITC Sub- clauses 5.10(a) -5.10(e), who may have left the MCA Entity (or such other MCC-funded accountable entity, as the case may be) within a period of less than 12 months of the date of this RFP, it must	What if the duration is more than 12 months for the person falling under ITC Sub-clauses 5.10(a) -5.10(e), who may have left the MCA Entity (or such other MCC-funded accountable entity, as the case may be) ? Should they also receive the no objection or they are eligible to participate in this assignment without the No objection?	In case the individual has left MCA-Nepal more than 12 months before the issuance of this RFP, then there is no requirement of no-objection as per 5.10(f).

		obtain a “no objection” from the MCA Entity for the inclusion of such a person, prior to the Consultant’s submission of its Proposal.		
35		Page 17 5.7 (d) participate in more than one Proposal in this process; participation by a Consultant in more than one Proposal will result in the disqualification of all Proposals in which the party is involved; however, this provision does not limit the inclusion of the same sub-consultant in more than one Proposal	What about the proposed key personnel? Can the key personnel be proposed in more than one proposal by more than one firm?	Same person can be proposed in more than one proposal.
36		ITC A. General, 12.5 (f) CVs of the Key Professional Personnel signed by the staff themselves and/or by the authorized representative (Form TECH-11 of Section IV A).x	Does this mean that only one sign is required, either Key Professional Personnel or the authorized representative?	ITC 12.5 (f) states “CVs of the Key Professional Personnel signed by the staff themselves and/or by the authorized representative (Form TECH-11 of Section IV A).” Thus, the CV can be signed by both or either. However, please note that the Consultant must request experts consent before submitting his/her CV as part of the technical proposal.
37		Page 48 Section III. Qualification and Evaluation Criteria ITC 24.1: Criteria, Sub-criteria	Can you please elaborate this criteria? Points given as P/F, how will this criteria be evaluated?	The Consultant’s performance on past contract shall be evaluated and poor performance shall be dealt as per ITC 26.1, which states “A negative determination by the MCA

		1.5. Consultants shall also be evaluated on their performance under existing and prior contracts as per requirement of ITC 26 and MCC Program Procurement Guidelines.		Entity on the Consultant's record of performance in prior contracts may be a reason for disqualification of the Consultant". There are no points allocated to the P/F condition, it is just Pass or Fail.
38		Page 51 3.4 Should have work experience on at least one related large project in mitigating Trafficking in Persons	What is the criteria for considering projects as large scale?	The words "related large" shall be deleted through addendum.
39		Page 5 Note: <ol style="list-style-type: none"> 1. The Consultant must identify the name of the key person they are proposing and attached CV for each expert. 2. Sub-consultant experience shall not be considered for Evaluation, except as part of methodology. 3. The recommended consultant for negotiation shall be required to submit the CV of non- key personnel for MCA review and approval. 	Referring to point 1 & 3, the consultant believes that the name and CV of non-key personnel is not required during the RFP submission. Please confirm.	Confirmed, however please note that the RFP states: "The recommended consultant for negotiations shall be required to submit the CV of non-key personnel for MCA review and approval.
40		Page 63 Note: 1. Experience of Sub Consultant: The sub-consultant	Does this mean that the consultant should include the specific experience and	Yes, the Consultant should submit experience certificate in support of

		<p>must satisfy the specific experience requirements for the task for which the consultant is proposing the sub-consultant. The consultant must submit the required experience certificate of the sub-consultant in support of the intended task to be sub-consulted for MCA-Nepal approval.</p>	<p>certificate of the sub-consultant as per Form TECH-4. However, the experience of sub-consultant will not be evaluated. If so, does the page limit of 20 pages includes the experience of sub- consultant also.</p>	<p>the specific part of the consultancy to be sub-consulted. This requirement is to evaluate the Sub-Consultant. The Consultant experience certificate can be included as addition to the 20 pages limit.</p>
41		<p>Page 68 Form TECH-2A. Financial Capacity of the Consultant Evidence of financing (US\$500,000) dedicated for the implementation of the consulting services as attested by an authorized representative of the Consultant.</p>	<p>Please elaborate this statement. Does all the member of the consortium (JV partner, sub-consultant) need to submit this evidence of financing?</p>	<p>The Consultant submitting the proposal need to provide evidence of financing (US\$500,000) dedicated for the implementation of this consulting services and should be attested by an authorized representative of the Consultant.</p> <p>In case of Joint Venture all members combined should satisfy this requirement.</p>
42		<p>Page 118 Section V – Terms of Reference (TOR) Note: The consultant should identify separately in their financial proposal the cost of 400 meetings and workshops; in case of change in the number of meetings, the price of the contract shall be accordingly adjusted (up/down)</p>	<p>In the format provided for financial proposal, there is no separate slot allocated for these meeting and workshops. Can the consultant change the items under the financial formats provided in the RFP document?</p>	<p>All costs, including those related to the implementation of the 400 meetings and workshops need to be stated in the FIN forms. However, the cost of 400 meetings and workshops needs to be precisely identified at the bottom of FIN-3. Please note that the total of your financial proposal in Forms FIN-1 to 3 shall be the same amount and must include the cost of 400 meetings and workshops. You are</p>

				requested to identify the cost of 400 meetings and workshops separately too, because in case of change in number of meetings, the price of the Contract shall be accordingly adjusted (up/down).
43		<p>Page 142 Section V – Terms of Reference (TOR)</p> <p>3.1.4.3 Establishment of Consultant’s Office Establish a local Kathmandu office prior to or directly following the kick-off meeting. In addition, the consultant shall also continue the project field offices in each District as required to perform the activities effectively. The Kathmandu office shall be fully furnished and equipped by the consultant. The facilities shall be large enough to accommodate the consultant’s long term and short-term personnel along with a conference room for meetings. The offices shall be equipped with computers, servers, high-speed internet access, fax machines, photo</p>	<p>It will be better to provide the BOQ for this.</p> <p>Should the project field office in each district needs to be fully furnished and equipped as in Kathmandu office? If not, what is the scale/level of furnishing required in the field office (10 districts)?</p>	<p>The scale/level of the required furnishing shall be enough to enable the consultant’s team to carry out the assignment without any difficulty and as per the Contract’s provisions.</p>

		<p>copiers and printers and plotting equipment. The consultant will also be responsible for the provision of vehicles, GIS survey equipment and all other necessary equipment to execute its duties and perform the contract.</p> <p>The consultant will provide details of data protection and confidentiality protocols, data storage and protection software, and back up storage arrangements.</p>		
44		<p>Page 44 ITC 21.1 Date for Proposal Opening: 15 April 2022</p>	<p>The consultant requests to extend the proposal submission deadline by at least a month.</p>	<p>As stated in the Pre-Proposal Conference, this procurement activity is on the Critical Path and thus, MCA-Nepal will not be able to extend the deadline for submission.</p>