



Request for Quotation (RFQ)

Issued on: **24 April 2019**

Millennium Challenge Account Nepal
on behalf of

The Government of Nepal
funded by

The United States of America
Through
The Millennium Challenge Corporation

For

**Supply and Delivery of Multimedia
Projector**

Ref No: **MCA-N/PM/SH/011**

MILLENNIUM CHALLENGE ACCOUNT NEPAL (MCA-NEPAL)

Letter of Invitation Requesting Quotations for Supply and Delivery of Multimedia Projector

Kathmandu, Nepal

24 April 2019

Ref: MCA-N/PM/SH/011

1. The Millennium Challenge Corporation (“MCC”) and the Government of Nepal (“Government” or “GoN”) have entered into a Millennium Challenge Compact for Millennium Challenge Account assistance to help facilitate poverty reduction through economic growth in Nepal on 14 September 2017 (“The Compact”) in the amount of approximately **USD 500 million** (“MCC Funding”). The Government intends to apply parts of the proceeds of the funds to payments for contracts for goods, works and services. MCC is a U.S. government agency focused on assisting countries dedicated to good governance, economic freedom, and investments in people.
2. The Compact includes additional investment from the Government of approximately US\$130 million for a total of approximately US\$630 million. It includes two projects: (i) construction of about 300 kilometers of 400kV electricity transmission lines, three substations, and technical assistance for the power sector; and (ii) technical assistance to improve the road maintenance regime and road maintenance works on about 300 kilometers of the strategic road network. The program would include the procurement of contractors and consultants for design, construction and supervision of electricity lines and substations, road maintenance works, including a variety of technical services, equipment and construction works in different geographic locations within Nepal. These contracts will be competed through open international procurement procedures.
3. In issuing this RFQ, the GoN is represented by the Millennium Challenge Account Nepal (“MCA-NEPAL”).
4. The Millennium Challenge Nepal (MCA-NEPAL), an organization of the Government of the Nepal that manages the Compact Agreement with funding from the Millennium Challenge Corporation, now invites qualified suppliers to submit quotations for the supply of **“Three (3) Units of Multimedia Projectors”** as described in the attached technical requirements.
5. You shall submit only one quotation. Your quotation must be typed or written in indelible ink and shall be signed by your authorized representative. Alternate Quotation is not allowed.
6. Bidders shall submit with their Quotations copies of the following documents:

- a. Firm/ Company Registration. It is required to have at least three (3) years' experience in supplying IT Equipment to Nepalese Market;
 - b. PAN/VAT/TAX Registration;
 - c. Tax clearance certificate (up to last fiscal year)
 - d. Manufacturer Authorization (Documentary proof of authorization);
7. In evaluating the quotations, MCA-Nepal will adjust for any arithmetical errors as follows:
 - a. where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
 - b. where is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern; and
 - c. If you refuse to accept the correction, your quotation will be rejected
8. Quotations will be evaluated under shopping method in accordance with the procedures set out in the MCC Program Procurement Guidelines which are provided on the MCC website (<https://www.mcc.gov/resources/doc/program-procurement-guidelines>). The selection process, as described, will include eligibility checks, prior to the contract award.
9. A quotation is not substantially responsive if it contains material deviations or reservations to the terms, conditions, and specifications in this Request for Quotation, and it will not be considered further. The Employer will evaluate and compare only the quotations determined to be substantially responsive.
10. Bidders may challenge the results of a procurement only according to the rules established in the Interim Bid Challenge System developed by the MCA-NEPAL and approved by MCC. The rules and provisions of the Interim Bid Challenge System are as published on the MCA-NEPAL's website at <https://mcanp.org/procurement>.
11. Please submit your price quotation signed by an authorized representative via the Dropbox link provided below, with the name of the uploaded file as follows: "Company Name-Multimedia Projector".
12. Dropbox link for submission of quotations:
<https://www.dropbox.com/request/xIliJlepfJHC8y5mwwM>.
13. Please note that the provided Dropbox link will expire on the deadline for submission indicated in 15 below, consequently no late quotations will be received.

14. For any clarification, please refer to the below contact details:

MCA Nepal
Procurement Agent
Email: MCANepalPA@cardno.com

15. **Deadline for submission of quotations is 3 May 2019 at 15:00 hours local time in Kathmandu, Nepal (GMT+5:45).**

16. MCA-NEPAL reserves the right to reject any or all applications or offers, waive any defect or informality therein, and accept the offer which it deems most advantageous to the institution.

Yours sincerely,

MCA-Nepal:
Khadga Bahadur Bisht
Executive Director
MCA-Nepal

Annexes:

1. Technical Specifications
2. Quotation Submission Form
3. Purchase Order Sample

Annex 1

Technical Specifications

Supply and Delivery of Multimedia Projector

The Description of Goods		
No:	All specifications are minimum, except where ranges, maximum levels and exactitudes are stated. Bidders should indicate brand, make, model and series of equipment below the title.	Quantity
	<p>Specification of Multimedia Projector</p> <ul style="list-style-type: none">• Projection type - 3LCD or OLP• Brightness and Colorful - 3200 Lumens for both color and white brightness• Contrast ratio - Up to 10,000: 1 contrast ratio• Wireless ready - Built-in wireless connectivity to connect laptop, tablet or smartphone without plugging into the projector• Interface - HDMI connectivity including all-digital, HDMI audio and video connection, for HD quality with just one cable.• Auto screen fit - easily and quickly auto adjustable imaging to fit the screen.• Resolution - 1080p Full HD (1920x1080) widescreen resolution. Display full HD content, for seamless picture quality and crisp, clear detail.• Compatible with the latest laptops and media players - supports HDMI , the standard in connectivity, for digital video and audio with just one cable• Lamp Life - 4,000 hours/ 7,000 hours (eco)• Accessories - Soft carrying case, laser pointer, HDMINGA cables and accessories• Warranty - at least 2 years of warranty• Recommendation <p>EPSON EB-1795F or equivalent brand/model acceptable.</p>	3

Annex 2

Quotation Submission Form

Supply and Delivery of Multimedia Projector

Vendor: _____

Date: _____

Supplier's Quotation Price						
Item #	Description of Goods	Country of Origin	Unit	Quantity	Unit Rate	Amount (NPR)
1	Multimedia Projector in accordance with the Technical Specification (as specified in Annex 1 of this Request for Quotation (RFQ) and Conditions of Purchase Order		Nos	3		
Total Excluding VAT						
VAT						
Grand Total						

Our grand total includes all cost needed to provide the goods and services as per the requirement in the Request for Quotation, including delivery of the goods within **7 calendar days** after signing the contract/Purchase Order.

Our Quotation is valid for 60 days from the date of Submission.

We confirm that we have no conflict of Interest as per Millennium Challenge Corporation Program Procurement Guidelines (<https://www.mcc.gov/resources/doc/program-procurement-guidelines>).

We are attaching herewith the documentary proof in support as authorization for the person signing the quotation (Attach Letter of Authorization Accordingly).

Name of the Person Authorized to Sign the Quotation: _____

Position of the signatory in Organization: _____

Signature of the Authorized Person: _____

Date: _____

Physical Address: _____

Email id: _____

Annex 3

Sample Purchase Order

PURCHASE ORDER

Procurement Reference		
Project	RFQ No	Contract/PO No
Program Administration	MCA-N/PM/SH/011	MCA-N/PM/SH/011

To: **[Supplier Name], [Address]**

Your quotation reference quotation dated *[Submission date]* is accepted and you are required to supply the goods as detailed below:

SPECIFIC TERMS OF THIS PURCHASE ORDER:

1) You are required to supply the goods as detailed below:

PURCHASE ORDER N°:		Date:			
Purchaser: Millennium Challenge Account-Nepal (MCA-Nepal)		Supply and Delivery of Multimedia Projector			
Supplier/Service Provider: [Supplier Name and Address]					
Address: [Supplier Name and Address]		Tel:		Fax:	VAT No:
Email Address:		Cell No:			
Contact Name:					
ORDER					
Item Number	Description	Unit	Quantity	Unit Rate	Total price (NPR)
1	Multimedia Projector in accordance with the Technical Specification (as specified in Annex 1 of this Request for Quotation (RFQ) and Conditions of Purchase Order	Nos.	3		
TOTAL AMOUNT WITHOUT VAT					
VAT					
TOTAL AMOUNT WITH VAT					

2) **Contract Sum:** *[Insert Amount in words and numbers.]*

3) Except as may be exempt pursuant to the Compact, the Supplier (including its associates, if any), Sub-Suppliers, and their respective Personnel shall be subject to certain Taxes (as defined in the Compact) under applicable law (now or hereafter in effect). The Supplier, (including its associates, if any), Sub-Suppliers and their respective Personnel shall pay all such Taxes. In the event that any Taxes are imposed on the Supplier, its associates, Sub-Suppliers, or their respective Personnel, the Contract price shall not be adjusted to account for such Taxes. MCA-Nepal shall have

no obligation to pay or compensate the Supplier, its associates, Sub-Suppliers, or their respective Personnel for any Taxes.

- 4) **Warranty:** All goods to be provided shall have a minimum warranty period of twenty-four (24) months.
- 5) **Delivery point and Delivery time:** The goods are to be delivered to MCA-NEPAL/MCA-Nepal Office premises in Kathmandu and within **7 calendar days** after dual signature of contract (Purchase Order).
- 6) **Liquidated Damages:** The Supplier agrees that failing to deliver any or all of the Goods or to perform the installations within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Purchase Order, deduct from the Contract Price, as liquidated damages, a sum equivalent to half of percent (0.5%) of the purchase order price for each week of delay in provision of Goods or unperformed Services, until actual delivery or performance, up to a maximum deduction of ten percent (10%) of the purchase order value. Once the maximum is reached, the Purchaser may consider canceling the Purchase Order. The supplier is bound to provide the amount of liquidated damages, which will be recovered from the supplier in case of their non-performance.
- 7) **Contract Manager:** For the purpose of management of the contract/purchase order from the purchaser's side, the Contract Manager is National Coordinator:

Mahendra Lamsal
IT Specialist
Millennium Challenge Account Nepal (MCA-NEPAL)
Yak and Yeti Hotel Convention Center,
Durbar Marg,
Kathmandu, Nepal.
Email: Mahendra.lamsal@mcanp.org

8) **Payment Conditions:**

Upon acceptance of the goods by MCA-NEPAL, Purchaser will then be obligated to pay 100% of the amount of the Purchase Order **within thirty (30) calendar days** of completion or satisfactory performance of the contract. The following documentation must be supplied for payments to be made:

- i). Original Invoice;
- ii). A delivery note evidencing dispatch of the goods and;
- iii). The Supplier shall produce a written document committing itself to the warranty/guaranty period of twenty-four (24) months and indicate a seven (7) days' period to rectify defects as and when they are made known by the Purchaser. This written document shall be signed and stamped by the Authorized Representative of the Supplier and shall remain in force for the full period of warranty/guaranty.

- 9) The invoice should include the VAT registration number and the name of the account holder, the account number (IBAN), bank name, bank branch and SWIFT code. The Invoice (s) must be submitted to the following address:

Millennium Challenge Account Nepal (MCA-NEPAL)
Yak and Yeti Hotel Complex, Durbar Marg
Kathmandu, Nepal.
Attn: Executive Director
Email: Khadga.Bisht@mcanp.org

10) Bank Details of Supplier:

Name of the Bank:
Branch Address:
Name of the Account:
Account No:
SWIFT Code:
IBAN:

11) Failure to Perform: The Purchaser may cancel, at any time, this Purchase Order if the Supplier fails to deliver the Goods in strict accordance with the above terms and conditions. The Supplier undertakes that during the Guaranty/warranty period replacement/repair of any defective parts and equipment will be completed within fourteen days of the date of notification of the defect. Failure to perform in this contract may be the reason for rejection of the quotation/bids in future bidding process.

12) Inspection: The Goods will be inspected at the delivery point by the Contract Manager or his representative. After inspection, if the Contract Manager deems any delivery of the Goods to not be in strict accordance with the above terms and conditions, that non-conformity shall serve as a justifiable ground to cancel this Purchase Order.

13) Start Date: Date of the last signature on the Purchase Order will be the Start Date.

**For Millennium Challenge Account
Nepal/ MCA-Nepal:
Name: Khadga Bahadur Bisht**

**For the Supplier: [Supplier name and
address]
Name:**

Signature:
Executive Director

Signature:
.....

Date:
Witness:

Date:
Witness

Name:

Name:

Signature:

Signature:

Date:

Date: