

## Provision of Security Guards Services for MCA-Nepal Office (MCA-N/PM/SH/040)

### CLARIFICATION #2

SN	Questions	Response of Millennium Challenge Account Nepal (MCA-Nepal)
1.	Still I am confused with the number of CVs to be sent. It's 3 CVs of Security guards and 1 of Expert as per my knowledge. kindly clarify this to me.	For Security Guard, 3 CVs shall be submitted.  For Security Expert, only 1 CV shall be submitted.
2.	What kind of letter of references do we require?	Bidder shall submit the certifications/letter of references/Experience letter for the completed contracts issued by the relevant employer (organization to whom the services were provided or bidder's client to whom they provided their service). It is desirable that the certifications/recommendation letters briefly describe the scope of the services provided and an assessment of the service provider's performance under the contract.
3.	What do you mean by front loading?	Front loading is the submission of a unbalanced price, in which the bidders -with no justification - quote significantly higher prices for items to be paid during the early stages of contract implementation (e.g., quoting the rate of base period is higher than option periods) compared to the other bidders. This will create a risk to the employer in the sense that the bidder may provide services during initial period and may not be willing to provide services at the end period of the project/contract. It's considered a wrong practice, which potentially could lead to a quotation be disqualified.
4.	Is it mandated to have a handcuff-holster to be provided to the guard, as the private security service providers are not allowed to carry such equipment.	This requirement is removed by issuing addendum#1 (Please refer addendum#1 which was issued on 10 September 2021). Thus, no handcuff is required.
5.	Since, we security providers have a dedicated uniform provided to our security personnel, but according to TOR has stated the uniform in Safari, could you please clarify if it is required to have a safari or can we deploy the security personnel with the company's dedicated uniform.	The word Safari from has been removed by issuing addendum#1 (Please refer addendum#1 which was issued on 10 September 2021).

6.	Regarding the travel expenses of the guard, does the security service provider raise an invoice against it or MCA-Nepal shall directly provide the expenses to the guard.	Travel related expenses will be directly paid to the individual traveler as per MCA-Nepal policy. Service provider only raises invoice to charge remuneration for days utilized by MCA-Nepal.
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