



MILLENNIUM CHALLENGE ACCOUNT NEPAL DEVELOPMENT BOARD

Millennium Challenge Account Nepal (MCA-Nepal)

Synopsis of the Minutes

Fifth Meeting of the Board of Directors of Millennium Challenge Account Nepal Development Board

Nature: Regular Meeting

MCA-N/BOD-M-5/27-11-2018

Date: 27 November 2018 (2075/08/11BS)
Time: 3 PM
Place: Conference Room of the Secretary, Government of Nepal, Ministry of Finance, Singhadurbar, Kathmandu
Notice Served: 21 November 2018 (2075/08/05 BS)

1. PRESENT

1.1. Voting Members

- **Dr. Rajan Khanal**, Chairperson
And, Secretary, Government of Nepal, Ministry of Finance
- **Mr. Dinesh Kumar Ghimire**, Member
And, Joint Secretary, Ministry of Energy, Water Resources and Irrigation
- **Mr. Rajendra Raj Sharma**, Member (Alternate)
And, Joint Secretary, Ministry of Physical Infrastructure and Transport
- **Mr. Kul Man Ghising**, Member
And, Managing Director, Nepal Electricity Authority
- **Mr. Surendra Kumar Mahto**, Member (Alternate Member representing Civil Society)
And, Senior Advocate
- **Mr. Kumar Pandey**, Member (Member representing the Private Sector)
And, Vice President, Independent Power Producers' Association of Nepal

1.2. Invitees

- **Mr. Troy E Kofroth**, Invitee
And, Resident Country Director for Nepal, Millennium Challenge Corporation
- **Mr. Shreekrishna Nepal**, Invitee
And, Joint Secretary, Government of Nepal, Ministry of Finance, International Economic Cooperation and Coordination Division



1.3. Others Attending

- **Mr. Udaya Raj Sapkota**
Joint Secretary, Legal and Judgment Execution Division, Ministry of Finance
- **Mr. Sanjay Poudyal**
Deputy Country Director for Nepal, Millennium Challenge Corporation
- **Mr. Semanta Dahal**
Legal Advisor, Millennium Challenge Account-Nepal
- **Ms. Needika Adhikari**
Legal Advisor, Millennium Challenge Account-Nepal

2. PRELIMINARY

- 2.1. The meeting of the Board of Directors was duly constituted after the notice was served in writing on 21 November 2018 (2075/08/05 BS).
- 2.2. The Chairperson welcomed all the members of the Board of Directors and other invitees attending the meeting.
- 2.3. The Chairperson reported that a quorum was present in accordance with Millennium Challenge Account Nepal Development Board Formation Order, 2074 (2018).

3. MATTER FOR DECISIONS

3.1. Selection Memorandum and Results of Executive Director of MCA-Nepal

- 3.1.1. The Board of Directors has decided to approve the Selection Memorandum for the position of Executive Director and results contained therein.
- 3.1.2. The Board of Directors has decided to authorize Legal Advisor of MCA-Nepal Mr. Semanta Dahal to proceed to make offer to the candidate for the position of Executive Director in the order of ranking after receiving Millennium Challenge Corporation's No Objection of the Selection Memorandum and results.
- 3.1.3. The Board of Directors has decided to constitute and authorize the committee comprising of the following members to conduct salary negotiations with the candidates for the position of Executive Director in the order of ranking complying with the approved salary structure of MCA-Nepal:
 - (a) Mr. Shreekrishna Nepal, Joint Secretary, Government of Nepal, Ministry of Finance
 - (b) Mr. Udaya Raj Sapkota, Joint Secretary, Government of Nepal, Ministry of Finance
 - (c) Mr. Semanta Dahal, Legal Advisor, MCA-Nepal

3.2. Selection Memorandum and Results of the Seven Positions of MCA-Nepal



3.2.1. The Board of Directors has decided to approve the Selection Memorandum for the following positions and results contained therein:

S.No.	Position	Band
(1)	Manager- Administration and Human Resources	D
(2)	IT Specialist- Software and Hardware	C
(3)	Communication Specialist	C
(4)	Financial Management Specialist	C
(5)	Assistant to Executive Director	B

3.2.2. The Board of Directors has decided to authorize Legal Advisor of MCA-Nepal Mr. Semanta Dahal to proceed to make offer to the candidate for the above five positions in the order of ranking after receiving Millennium Challenge Corporation's No Objection of the Selection Memorandum and results.

3.2.3. The Board of Directors has decided to constitute and authorize the committee comprising of the following members to conduct salary negotiations with the candidates for the above five positions in the order of ranking complying with the approved salary structure of MCA-Nepal:

- (a) Mr. Shreekrishna Nepal, Joint Secretary, Government of Nepal, Ministry of Finance
- (b) Mr. Udaya Raj Sapkota, Joint Secretary, Government of Nepal, Ministry of Finance
- (c) Mr. Semanta Dahal, Legal Advisor, MCA-Nepal

3.2.4. The Board of Directors has decided to adopt a resolution regarding the appointments to the positions of Deputy Executive Director-Project Delivery and Deputy Executive Director-Management in the next Board meeting.

3.3. **Approval of the Time Extension and Increment of Contract Price of contract with Mr. Mahesh Acharya**

The Board of Directors has decided to approve the time extension of 44.01% and contract price increment of 44.01% in relation to the contract with Senior Advisor Project Delivery Mr. Mahesh Acharya (Individual Consultant)

4. **ANY OTHER BUSINESS**

4.1. The Board of Directors has decided to approve the Quarterly Disbursement Request Package (QDRP) of MCA-Nepal for the period January, 2019 to March, 2019.

4.2. The Board of Directors has decided to hold a meeting between the concerned officials of Ministry of Finance, Ministry of Energy, Water Resources and Irrigation and Nepal Electricity Authority to further discuss the matters associated with Butwal-Gorakhpur Cross Border Transmission Line and present an update during the next meeting of the Board.

4.3. The Board of Directors has requested brief updates about the progress of MCA-Nepal activities in subsequent meetings of the Board.



5. RECORDING OF THE DISCUSSIONS AND DECISIONS

The Board of Directors has directed the person performing the role of secretary of the Board of Directors to record these minutes with the minute book of Millennium Challenge Account-Nepal and to submit such minutes for publication on the website of Millennium Challenge Account-Nepal within two (2) weeks from the date of these Minutes.

6. CLOSE

There being no further business the meeting was then closed at 5:30 PM.

Synopsis of the Minutes Prepared By:

Semanta Dahal, Legal Advisor, Millennium Challenge Account-Nepal