



MILLENNIUM CHALLENGE ACCOUNT DEVELOPMENT BOARD

Millennium Challenge Account Nepal (MCA-Nepal)

Minutes

First Emergency Meeting of the Board of Directors of Millennium Challenge Account Development Board

Nature: Emergency Meeting

MCA-N/BOD-EM-1/3-08-2018

Date: 3 August 2018 (2075/04/18 BS)
Time: 9 AM sharp
Place: Conference Room of the Secretary, Government of Nepal, Ministry of Finance, Singhadurbar, Kathmandu
Notice Served: 29 July 2018 (2075/04/13 BS)

1. PRESENT

1.1. Voting Members

- **Dr. Rajan Khanal**, Chairperson
And, Secretary, Government of Nepal, Ministry of Finance
- **Mr. Dinesh Kumar Ghimire**, Member
And, Joint Secretary, Ministry of Energy, Water Resources and Irrigation
- **Mr. Kul Man Ghising**, Member
And, Managing Director, Nepal Electricity Authority
- **Mr. Prateek Pradhan**, Member (Member representing Civil Society)
And, Chief Editor, Baahrakhari
- **Mr. Kumar Pandey**, Member (Member representing Private Sector)
And, Vice-President, Independent Power Producers' Association, Nepal

1.2. Invitees (Non-Voting)

- **Mr. Shree Krishna Nepal**, Invitee
And, Joint Secretary, Government of Nepal, Ministry of Finance, International Economic Cooperation Coordination Division
- **Mr. Sanjay Poudyal**, Invitee
And, Acting Resident Country Director for Nepal, Millennium Challenge Corporation

1.3. Others Attending (Non-Voting)



- **Mr. Tulasi Sitaula (Only agendas Three, Four and Five)**
National Coordinator, Office of the Millennium Challenge Account Nepal
- **Mr. Udaya Raj Sapkota**
And, Joint Secretary, Government of Nepal, Ministry of Finance, Legal and Judgement Execution Division
- **Mr. Semanta Dahal**
Legal Advisor, Office of the Millennium Challenge Account Nepal
- **Ms. Needika Adhikari**
Legal Advisor, Office of the Millennium Challenge Account Nepal

1.4. **Absent with Apologies**

- **Mr. Keshab Kumar Sharma**, Member
And, Joint Secretary, Ministry of Physical Infrastructure and Transport

2. PRELIMINARY

- 2.1. The meeting of the Board of Directors was duly constituted after the notice was served in writing on 29 July 2018 (2075/04/13 BS).
- 2.2. The Chairperson welcomed all the members of the Board of Directors and other invitees attending the meeting.
- 2.3. The Chairperson reported that a quorum was present in accordance with Millennium Challenge Account Development Board Formation Order, 2074 (2018).

3. MATTERS ARISING OUT OF THE FIRST BOARD MEETING

- 3.1. The Board of Directors approved twenty-two positions and their respective bands for recruitment at MCA-Nepal.
- 3.2. The Board of Directors approved the qualification criteria and position descriptions for each of the twenty-two (22) positions to be recruited at MCA-Nepal.

4. MATTER FOR DECISIONS

- 4.1. The Board of Directors approved the Evaluation Criteria for the Executive Director.
- 4.2. The Board of Directors has recommended probation period of six (6) months for the employees to be hired at MCA-Nepal.
- 4.3. The Board of Directors has approved the bylaws entitled "मिलेनियम च्यालेन्ज एकाउन्ट नेपाल विकास समिति कर्मचारी प्रशासन विनियमावली, २०७५ (MCA-Nepal Employees Administration Bylaws, 2075 (2018))".



- 4.4. The Board of Directors has decided to write a letter to the National Planning Commission to designate the Electricity Transmission Project under the Compact as National Pride Project.
- 4.5. The Board of Directors has decided to send the form of the Project Cooperation Agreement in the form entitled "Project Cooperation Agreement" to Project Partners such as Nepal Electricity Authority, Department of Roads, Department of Forest and Road Boards Nepal to solicit their comments for the execution of the Agreement.
- 4.6. The Board of Directors has requested for the submission of annual budget comprising of both Government Contribution and funding to be received from Millennium Challenge Corporation in the next meeting.
- 4.7. The Board of Directors has endorsed the Annual Budget for MCA-Nepal with respect to the Government Contribution as per the Red Book (Estimates of Expenditure)'s Line Ministry Budgetary Information System as set out by the Federal Fiscal Budget 2075/76 (2018/19).

5. ANY OTHER BUSINESS

- 5.1. The Board of Directors has requested further information regarding the procurement process utilized in procuring the SAP Management Information System and Related Services and the costing rationale behind it.
 - 5.2. The Board of Directors has approved the Procurement Plan as per the document (excel sheet) entitled "Procurement Plan Version 2.8" excluding the Item "SAP Management Information System and Related Services".
 - 5.3. The Board of Directors has approved the Evaluation Criteria for the Deputy Executive Director.
 - 5.4. The Board of Directors has decided to continue the recruiting consulting services with Rolling Plans Private Limited as per the decision of the First Meeting of the Board of Director of MCA-Nepal Board dated 15 June 2018.
 - 5.5. The Board of Directors has directed the person performing the role of secretary of the Board of Directors to record these minutes with the minute book of Millennium Challenge Account-Nepal and to submit such minutes for publication on the website of Millennium Challenge Account-Nepal within two (2) weeks from the date of these Minutes
6. There being no further business the meeting was then closed at 11:00 AM.

Synopsis of the Minutes Prepared By:

Semanta Dahal, Legal Advisor, OMCN
And, Performing the Role of Secretary of the MCA-Nepal Board of Directors